



## Union Baptist Church Vehicle Use Request Form

This Vehicle Use Request Form must be completed and turned into the office by  
Wednesday at 3:00pm at least two weeks prior to the date of your event.

Ministry \_\_\_\_\_

Requested Approved Driver \_\_\_\_\_

Driver Phone/E-Mail: \_\_\_\_\_

Dates(s) of vehicle usage: \_\_\_\_\_

Event/Function: \_\_\_\_\_

Location: \_\_\_\_\_

Approximate milage \_\_\_\_\_

Time vehicle needed \_\_\_\_\_ Approximate time of vehicle return \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone/E-mail: \_\_\_\_\_

Registration Deadline (if applicable): \_\_\_\_\_



NOTE: IF A TRAFFIC TICKET AND/OR MOVING VIOLATION IS SENT TO THE CHURCH, THE INDIVIDUAL RESPONSIBLE WILL BE CONTACTED DIRECTLY TO SUBMIT PAYMENT TO THE FINANCE DEPARTMENT.