

Children's Ministry Director

The Children's Ministry Director role is a full-time salaried and benefitted position responsible for teaching, developing and leading ministry to children, their families, and a team of volunteers and leaders in alignment with Woodinville Alliance values and vision - that we are all meant to encounter and experience the goodness of God.

The right candidate for this position will have a strong desire to serve in vocational ministry, see themselves as a lifelong learner and uses their teaching and ministry gifts to help others fully embrace the transforming power of God through discipleship and quipping opportunities provided in intentional community. Helping others to connect, discover, grow, and flourish under the grace of Jesus is what you wake up for. Key areas of focus supporting our values and vision for Children's Ministry include: biblical formation, leadership development, worship and creative arts, outreach and restoration mindset, communication, training, event planning, and curriculum development.

This position reports to the Lead Pastor and Executive Director.

NOTE: If this opportunity resonates with you, please submit a cover letter with your resume indicating:

- why this opportunity excites you from a ministry standpoint (read the section titled Woodinville Alliance Culture below)
- how your experience and skills make you right for the Woodinville Alliance team

RESUMES SUBMITTED WITHOUT A COVER LETTER WILL NOT BE CONSIDERED.

MINIMUM QUALIFICATIONS

- B.A. degree or equivalent education required; formalized biblical training preferred
- 7+ years' experience working in children's ministry in a leadership role and managing people.
- 4 years' experience developing ministry events and curriculum for grades 0-5, in a facility with more than 10 classrooms
- Experience with large organizational Children ministry congregation sizes above 400 and more than 100 children
- Available early Sunday morning hours, major Holidays and some evening hours
- Strong organizational and administrative skills a must
- Proficient in MS Office suite.
- Proficient in the use of Church Management software used for the purpose of scheduling and communication with volunteers and events.
- Has led Children Ministry primarily in suburban and/or urban settings
- Can laugh at themselves
- Moved to express worship and is engaged in actively seeking transformation led by the Holy Spirit.

- Loves children and is passionate about teaching and sharing the person of Jesus through a number teaching approaches.
- Applicant will have a ministry mindset. Reaching people and sharing Jesus is personal, not just a job! Helping others to connect, discover, grow, and flourish under the grace of Jesus is what you wake up for.
- Applicant must have demonstrated a high degree of personal integrity and responsibility
- Must possess a vibrant and growing faith in Jesus Christ.
- Must be self-starter who enjoys working with and providing direction to a diverse public, staff, and volunteer base. Many of the tasks and projects of the role require time management, self-discipline, and independent follow through.
- Committed to participation in the body of Woodinville Alliance Church becoming a member upon hire.
- All doctrinal beliefs must be in harmony with the Christian and Missionary Alliance denomination and Woodinville Alliance Church (Our governing articles of faith can be found at the following link: www.cmalliance.org/about/beliefs/doctrine)

SPECIFIC RESPONSIBILITIES

Personal & Team Development

- Develop a system to train, shepherd and encourage all volunteers for the operation of the ministry and teaching, including Sunday services, mid-week ministry and periodic special events.
- Prioritize and cultivate an empowering, learning and vulnerable environment aimed at developing people and establishing their identity and significance “in Christ”.
- Create opportunities for others to discover personal healing and transformation leading to equipping and disciple making across all children’s ministry leadership teams.
- Recruit and oversee volunteer and internship teams supporting Children’s Ministry.
- Exhibit a courage and willingness to assess and initiate growth in discipleship ministries.
- As a leader, maintain a lifestyle of deepening dependence on Jesus...proactively identifying, establishing, and sustaining a desire to “be transformed by the renewing of your mind.”

Ministry Partnership with Parents, Families and Church Staff

- Provide and facilitate opportunities for families to connect with each other and the larger church body.
- Create an integrated approach to ministry and children’s development with the Youth Pastor by creating transition and developmental “on-ramps” with “neighboring ministries”.
- Collaborate with building design team on enhancements to building and space use in the Children’s Min areas.

- Engage Worship Leader to develop a culture of “encounter” with the Spirit, promoting the importance of both personal and communal worship.
- Develop strategies and engagement points that break down generational/demographic fragmentation, promoting activities between children, their family structures, and the congregation.
- Collaborate with Executive Director and staff on the development of outreach and restoration opportunities with local community and ministry partners (e.g. Young Life, alternative schooling) that may be achieved by the use of Children’s min space across the facility.

Planning and Logistics:

- Manage the system of communication with volunteer teachers each week for both Sunday and non-Sunday activities. Provide system/tool training where appropriate.
- Confirm that each classroom is a safe and orderly environment conducive for learning.
- Prepare curriculum and lesson plans weekly for each class and distribute plans to teachers weekly.
- Ensure that there is an inviting check-in area and process for parents and kids to engage with teachers and build community.
- Provide weekly communication regarding children’s ministry information and upcoming events.
- Manage to ministry budget and assist the office staff in the preparations for the next years fiscal plan.
- Responsible for updating and maintaining accurate records regarding children, family and volunteer information in the church management system.
- Develop and oversee systems for background checks, safety and security procedures related to volunteers and children in coordination with the Executive Director.

Communications

- Be a regular and visibly developing Children’s Ministry through up front communications with the Church.
- Update and maintain regular internal communications and website information relevant to ministry happenings.
- Provide period communication/writing that testifies to the working of God in the lives of children’s and their parents.
- Develop an annual calendar and ministry plan of events, aligned with the thematic and strategic objectives.

ADDITIONAL INFORMATION

Hours, Compensation, and Benefits

- Full-time
- Salary Range (depending on experience): \$45,000 - \$53,000
- Medical, Dental, Vision
- Paid Time off
- 403B Matching

Application Information: Position open until filled, with the intent to complete by 9/2/18. Please email:

- cover letter
- resume
- 2 professional and 1 personal reference, including contact information.

Please send all application information to the Executive Director, Aaron Cato at aaronc@wachurch.us

WOODINVILLE ALLIANCE CULTURE

The call towards “new life” has both urgency and expectation surrounding it. The leadership at Woodinville is committed to developing and living into this as we become what God imagines for us. To this end, we are convinced that vision is revealed by God and is manifested and carried forward primarily in the people and culture that emerges through dependence on Jesus, as represented by the following statements. It is important that each staff member resonate with and live into these values.

Where we are heading (Mission) – As a response to the love and transforming presence of Jesus Christ in us, we are passionate about being followers and risk takers that live from faith. We are people that reach out, connect with and grow deeply with one another, working to be restorative and renewing in Woodinville and the surrounding community as we embrace God’s Word, worshipping Him into fullness of life.

Who we are – Like Woodinville itself, *Woodinville Alliance* is a great mix of children, youth, men, and women that are intentional about learning together and leaning into life. Collectively, we are made up of artists and musicians, engineers and teachers, business leaders and learners, gardeners and entrepreneurs, blue collar and white collar, designers and counselors, prayer warriors, skydivers and praisers. Out of this, we are together expressing joy and hope from our encounters with Jesus. We encourage authenticity, often hearing from those outside our community that we are welcoming and uniquely committed to growth through relationship!

As a church of grace, we affirm that we won't give up on the lost to hold onto the found, knowing that found people, find people. And while we don't have any agenda, we do know that navigating life requires friends to walk through the hard parts that come to all of us. So... our enthusiasm is for people to know Jesus and live fully, thriving alongside others

wherever you may be with God. We trust that God's love for you is both securing and overcoming. It is what enables you to accept becoming a new creation in Him, as he calls you into a lifestyle of transformation and significance... first for you and then the world.

With us, it's okay to not be okay. But our hope is that everyone would experience increasing transformation and freedom in response to hearing the unique call that God has for each of us to be caregivers and influencers "on earth as it is in heaven".