

ST. JOHN'S CONGREGATIONAL CHURCH
MINISTER OF WORSHIP & ARTS (FULL-TIME)

Position Summary:

The Minister of Worship & Arts will lead a ministry that includes praise teams, choirs, drama, dance, ushers, greeters, multimedia, and various other programs. The primary purpose of the St. John's Music Ministry is to glorify God by proclaiming the Gospel of Jesus Christ. This is done by enhancing the congregation's sense of celebration in worship, and leading the congregation to develop the inherent gifts of its individuals. The Minister of Worship & Arts shall be responsible for leading and coordinating efforts to provide appropriate music for worship services, funerals and other church programs/engagements. He/she shall provide music leadership, including music education for all choirs.

Supervision:

The Minister of Worship & Arts will be under the supervision of the Senior Pastor.

Responsibilities and Duties:

- Spend quality time with the Senior Pastor to learn his heart, passion and desired direction of worship.
- In consultation with the Senior Pastor, direct the planning, coordination, operation, and evaluation of each worship service.
- Rehearse with choirs, soloists and instrumentalists as necessary to properly plan, organize and prepare appropriate music for worship services, church programs, engagements, events, etc.
- Lead and coordinate choir, praise band, soloists, musical specials or guests, instrumental groups, and other matters as considered appropriate.
- Coordinate the church music program with the church calendar and with emphasis on preparing choirs for special annual days/months.
- Lead the Media Team regarding all audio and visual needs.
- Coordinate maintenance/repair of all musical equipment owned by the church.
- Lead the Dance Ministry and Drama Team when presentations are being planned.

- Oversee the planning and direction of annual Christmas/Easter presentations, and other special worship service events planned by the Senior Pastor.
- Plan and recommend a yearly budget for the music ministry and following established church procedures, be responsible for the expenditures of the music ministry, setting goals for growth of the ministry.
- Oversee all other aspects related to the Worship & Arts Ministry.
 - a. Ushers
 - b. Greeters
 - c. Audio-Visual
 - d. Multi-media
 - e. Bookstore
- Perform additional responsibilities as required.

Requirements & Competencies:

- Spiritually mature
- Bachelor's degree and/or education in music ministry or equivalent experience.
- Prior church music ministry experience (volunteer or paid). Prior music ministry leadership experience is highly desirable.
- Ability to read and direct music; ability to sing; ability to teach parts
- Proficiency in playing keyboard and/or organ.
- Strong familiarity with gospel music, traditional hymns and contemporary Christian music.
- Three to five years of proven leadership as a music minister or assistant in a congregation of 500 or more worshippers preferred.

Full-time Salary Range:

\$50,000 to \$60,000, plus health/dental benefits, commensurate with experience and education.

Application Submission:

To apply, please submit the following: a resume highlighting education and work experience with employment start and end dates, a cover letter highlighting achievements or past work products that demonstrate applicant's qualifications for this position, and sampling of music (playing and/or singing – a CD, DVD or a link). Please include a list of three references. Attn: Dr. Calvin J. McFadden, Sr., Senior Pastor, St. John's Congregational Church. By email: sjkbministerofmusic@gmail.com or by postal mail: 45 Hancock Street, Springfield, MA, 01109. **Deadline: 4/10/16.**

What To Expect Next:

Once your complete application is received, we will conduct an evaluation of your qualifications. The most highly qualified candidates will be referred for further consideration and possible interview. Interviewed candidates who are not selected will be notified of the outcome.