

## **Thankful Baptist Church**

### **Full-Time Senior Pastor**

#### **Job Description**

##### **Summary**

The Senior Pastor is to be the spiritual leader for Thankful Baptist Church. The role includes preaching the Word of God as detailed in the Holy Bible, performing all the spiritual duties of his/her office, and along with the Deacon Ministry, having general oversight of the shepherding of the congregation so that the body is edified and equipped to do the work of Jesus Christ. His/her passion to know and glorify God should be apparent through vital personal and shared worship, edification of the Body, discipleship, outreach and effective leadership of staff and congregation. In addition, the candidate will be instrumental in mentoring lay leadership. The Senior Pastor will administer the sacrament of baptism, The Lord's Supper, conduct funerals, and administer the sacred vows of matrimony. The Senior Pastor, with the Deacons ministry and ministerial staff shall be responsible for ascertaining the overall direction that God has for Thankful Baptist Church and communicating that vision to the congregation and soliciting and harnessing congregational support. Though, the senior pastor will not be directly responsible for carrying out all the duties associated with the many ministries of the church, he/she is accountable for directing, oversight and effectiveness. In addition, the senior pastor is expected to implement the vision in collaboration with the Deacon Ministry, Ministerial Staff, lay leadership and Congregation.

The Senior Pastor shall supervise the Church Ministerial Staff and is first accountable to God and then to the Board of Deacons and Congregation.

##### **Qualifications**

- Must be a born again Christian with strong family and community values
- Must be a Licensed, Ordained Baptist Minister who has received a divine calling with a demonstrated commitment to the call.
- Must be spirit filled and able to witness to the saving of God in his/her life.
- Must have an earned Bachelors of Arts or Science Degree from a regionally accredited college or university with some seminary training or a Divinity degree from a seminary accredited by the American Association of Theological Schools. (official transcript is required)
- Four years experience as an associate or senior pastor.
- Must have demonstrated leadership skills based upon past experiences with Church, Associations, and Community Activities.
- Must possess excellent teaching skills, presentation skills, and interpersonal skills
- Must be an excellent role model of moral and ethical conduct.
- Must consent to criminal and academic background check.
- Must meet the requirements of a pastor as stated in 1 Timothy 3: 1-7.

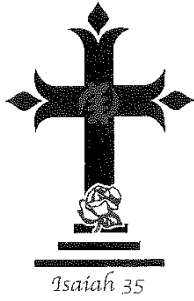
Revised 2-15-2016

- Must be responsible for maintaining office hours, available for appointments, counseling including bereaved, marriage, and other as aligned with the mission and vision of the church.
- Must be able to train workers and lay leaders for the work of the church.

**How to apply**

The following documents should be submitted when applying:

1. Application
2. Cover Letter
3. Resume
4. Transcript(s)
5. 4 letters of references
6. Completed consent form for background check



*Thankful Baptist Church, since 1872*

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# Pastoral Application

Thankful Baptist Church Pastoral Application Form

THIS APPLICATION MUST BE COMPLETED IN ORDER TO BE CONSIDERED.

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

Name \_\_\_\_\_

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Present address \_\_\_\_\_

Street City State Zip How long \_\_\_\_\_ Birth Date \_\_\_\_\_

Telephone: Home (\_\_\_\_) \_\_\_\_\_ Business

(\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Email address: \_\_\_\_\_

Personal website address (if available): \_\_\_\_\_

Are you U.S. citizen?  YES  NO

Marital Status:  Married  Separated  Divorced  Widowed  Single

If Married, Name of Spouse: \_\_\_\_\_

Is this your first Spouse?  YES  NO

Names and Ages of Children: \_\_\_\_\_

Denomination: \_\_\_\_\_

Date of License: \_\_\_\_\_ (attach copy of license)

Date and Place of Ordination: \_\_\_\_\_

(Attach copy of certificate)

Have you been baptized by immersion?  YES  NO

If you have not been baptized by immersion, would you consider being baptized by immersion?  YES  NO

Are you a certified/licensed counselor?  Yes  No

(Attach copy of certification)

HAVE YOU EVER FILED FOR BANKRUPTCY?  No  Yes

If yes, please state the nature and circumstances of the bankruptcy and the current disposition:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**EDUCATIONAL BACKGROUND**

TYPE OF SCHOOL NAME OF SCHOOL LOCATION (Complete mailing address) NO. OF YEARS COMPLETED  
MAJOR & DEGREE College/University Vocational or Technical School Graduate School Seminary Other  
Academic Experience or Continuing Education:

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What is your theological understanding/belief of ministry with regards to the role of the Pastor in the Church?

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[If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically disqualify you. Other mitigating factors will be considered.

To your knowledge, are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer?  No  Yes

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy?  No  Yes

Have you ever been charged in civil or criminal proceedings with improprieties regarding children/spouse?  No  Yes

Have you ever entered a plea of guilty, a plea of "no contest" or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense?  No  Yes

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position?  No  Yes

Have you ever been fired from any position?  No  Yes

Have you ever been convicted of a felony?  No  Yes

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**WORK EXPERIENCE**

Work Experience Please list your secular employment

Name of employer: Name of last supervisor: Address: Phone #: Employment dates From: To Present:  
Position:

May we contact this employer for a reference?  YES  NO

If no, please state why.

CURRENT PASTORAL ASSIGNMENT: Name of Church: Address: Phone #: Employment dates From: To Present: Reason for wanting to leave (be specific): PLEASE LIST EXPERIENCE IN CHURCH RELATED MINISTRY (Attach additional sheets if necessary):

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PAST PASTORAL ASSIGNMENT: Name of Church: Address: Phone #: Employment dates:

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LIST YOUR HOBBIES AND/OR SPECIAL INTERESTS AND ABILITIES:

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LIST OTHER ACTIVITIES (CIVIC/COMMUNITY) OR EXPERIENCES (BUSINESS, MILITARY, ETC.):

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Thankful Baptist Church Pastoral Application Form

**LEADERSHIP ROLES**

Leadership of a church involves several roles.

Consider the following list:

**CHURCH LEADERSHIP RESPONSIBILITIES:**

- θ General Pastoral Care
- θ Oversight and coordination of day-to-day operations of the church.
- θ Preaching/Teaching
- θ Management and Administration.
- θ Youth Ministry.
- θ Training, Counseling, Teaching and Mentoring.
- θ Outreach to the wider community.
- θ Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- θ Collaborative decision making in boards or committees.
- θ Personal professional development.
- θ Prayer / Bible study
- θ Networking, facilitating partnerships, promoting unity. In which of these are you strongest? Explain -

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What evidence is there to confirm that you have strengths in these areas?

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In which of these areas would you need strengthening?

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**DOCTRINAL INFORMATION**

1. Do you agree with the Doctrinal Statement of Thankful Baptist Church? \_\_\_\_\_ If not, explain.

2. The charismatic issue:

3. Divorce, remarriage and eligibility for church office:

4. Lordship salvation:

5. Role of women in the church:

6. Church discipline:

7. Social drinking:

8. Attach your philosophy of ministry: Include your convictions regarding (a) the role of church leaders, (b) discipleship, (c) evangelism, (d) church government, and any other issues you believe are important.

9. Please attach family photograph.



**PROFESSIONAL REFERENCES**

Give three references who are qualified to speak of your spiritual experience and Christian service. Do not list family members or relatives for references. List your current pastor first, if applicable.

Name/Complete Address Phone Position

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Give three references who are qualified to speak of your professional training and experience, if applicable. Do not list family members or relatives for references. Name/Complete Address Phone Position

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**AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)**

Please Read Carefully, Initial Each Paragraph and Sign Below

\_\_\_\_\_ Initials I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for pastoral assignment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my pastoral assignment.

\_\_\_\_\_ Initials I understand that neither the acceptance of this application nor the subsequent entry into any type of pastoral relationship with Thankful Baptist Church creates an actual or implied contract. I understand that, if I accept pastoral assignment with Thankful Baptist Church, it will be on an at-will basis. This means that either Thankful Baptist Church or I have the right to terminate the employment relationship at any time with cause.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Please mail all applications to: **Thankful Baptist Church ATTN: Search Committee Chair, New P.O. Box 1816 Johnson City, TN 37605.**

CONFIDENTIALITY STATEMENT: All confidential information contained within this application remains the exclusive property of Thankful Baptist Church Pulpit Search Committee. Once the selection process is completed, all applications will be properly destroyed.