

JOB DESCRIPTION

Job Title: Senior Pastor
Church: Middle Baptist Church
Location: Memphis, TN

Date: May 2, 2016

Basic Overview:

Middle Baptist Church of Memphis, Tennessee is prayerfully seeking a full time pastor called by God and equipped to effectively preach and teach God's Word. The Senior Pastor must be responsible for the biblical and spiritual obligations as outlined in I Timothy 3:1-7 and Titus 1:5-9 and must also be a man after God's own heart (I Samuel 16:7). The candidate must be a born again baptized believer in Jesus Christ with the ability to also fulfill the spiritual needs of the congregation through visitations, prayer, conducting weddings, funerals and administering the Ordinances of the Church. We are seeking a visionary with strong leadership skills who preaches the Gospel of Jesus Christ, teaches sound Baptist Doctrine, engages in pastoral care, directs Christian growth and development and promotes missions and the Great Commission for increasing the kingdom of God.

Principle Accountabilities:

- Must have the ability to prepare and deliver biblically sound, inspirational, and spirit-filled sermons and provide Bible-based teaching.
- Must work cooperatively and collaboratively with the Official Board and all ministries of the Church.
- Must be a visionary with sound judgment, discernment and the ability to articulate a clear vision for the future of Middle Baptist Church (ongoing).
- Must demonstrate the abilities to be an effective orator, teacher, counselor, and evangelist.
- Must be accessible, sensitive and able to relate to all demographics within the congregation.
- Must have a proven record as a skilled administrator and manager of church staff and programs.
- Must have effective communication skills (written and verbal).
- Must adhere to the church bylaws, policies and procedures adopted by the church.
- Must perform additional responsibilities as required.

Requirements:

Education: Bachelor's Degree and/or equivalent experience in pastoral ministry. Graduate of an accredited seminary, divinity school or Bible College preferred.

Experience: Must be a preacher of the Gospel with a minimum of five years of pastoral experience.

Middle Baptist Church Job Posting Notice

Date Posted: 5/3/2016

Job Posting No: 2016-1

Time Posted: 9:00 a.m. Central

Deadline for Applying: 6/17/2016

Salary Range: Negotiable

Deadline Time: 11:59 p.m. Central

DEPARTMENT	JOB TITLE	SHIFT	OPENINGS
Leadership Team	Senior Pastor	1	1

BASIC FUNCTION: The Senior Pastor is to be the spiritual leader of the church. The Senior Pastor has the primary responsibility for preaching and teaching the Word of God and leading in the observance of the church ordinances. The Senior Pastor will participate in the planning of worship services and events and equip staff and lay leaders to successfully coordinate those services and events. The position will oversee and lead outreach and pastoral care efforts, including biblical counseling, performing weddings and conducting funeral services.

RESPONSIBILITIES:

The Senior Pastor will be called to lead the church to understand, embrace, and accomplish its mission: “to make disciples”.

The responsibilities of the Senior Pastor may be outlined in terms of his primary biblical roles as follows:

- **Elder/Overseer:** the principal leader and vision caster of the church (cf. Acts 20:28; Philippians 1:1; I Timothy 3:1-7; Titus 1:5-9; I Peter 5:1-4).
- **Evangelist:** models the practice of personal evangelism and ensures that the church is challenged and equipped to be obedient to the Great Commission (cf. II Timothy 4:5; Matthew 28:19).
- **Shepherd:** models the heart of the Chief Shepherd and ensures that the church is well led, cared for, and protected (cf. Acts 20:28; I Peter 5:1-4).
- **Preacher/Teacher:** the principal communicator of God’s Word in public worship and ensures that the Church is growing to maturity in Christ (cf. Acts 6:4; Ephesians 4:11; II Timothy 4:1-4; Titus 1:9).
- **Equipper:** partners with other leaders to empower and equip maturing members for significant service and ministry by discovering, developing, and deploying their spiritual gifts (cf. Ephesians 4:12; II Timothy 2:2).

QUALIFICATIONS:

The Senior Pastor will be one who is called of God and set apart to the gospel ministry, evangelical in theology, in accordance with the Baptist Faith and committed to living and serving in a manner consistent with the standards set forth in Scripture for such a leader. The Senior Pastor must be one who exemplifies a godly character, is compassionate in recognizing and meeting the needs of others, and demonstrates a high level of competence.

EVALUATION PERIOD: 90 days

Interested Applicants must submit required information to:
Pulpit Search Committee
P.O. Box 30232
Memphis, TN 38130

Résumés submitted any other way will not be acknowledged/considered.

Middle Baptist Church Job Posting Notice (CONTINUED)

Date Posted: 5/3/2016

Job Posting No: 2016-1

Time Posted: 9:00 a.m. Central

Deadline for Applying: 6/17/2016

Salary Range: Negotiable

Deadline Time: 11:59 p.m. Central

DEPARTMENT	JOB TITLE	SHIFT	OPENINGS
Leadership Team	Senior Pastor	1	1

ACCOUNTABILITY:

- The Senior Pastor is accountable, first and foremost, to God and His Word, and secondly to the Official Board and the membership of Middle Baptist Church.
- The Senior Pastor will maintain and enhance knowledge, skills and abilities related to this position description through necessary means of continuing education.
- This position and job description will be reviewed and evaluated annually.

SALARY: Negotiable and commensurate with skill, education and experience.

INTERESTED CANDIDATES SHOULD SUBMIT:

- A completed application and current resume.
- A copy of degrees, ordination certificate and any other certificates.
- A recent color photograph.
- Two (2) DVD's of candidate preaching a Sermon and two (2) DVD's of candidate teaching a Bible Study Class.

About Middle Baptist Church:

Middle Baptist Church has been in existence for over one hundred twenty-six (126) years with our most recent Pastor serving 44 years before recently retiring. The active membership is approximately thirty-one hundred (3,100) and there are over twenty-three (23) active ministries. Middle Baptist Church is committed to fulfilling the mission of the church: Enhancement and Advancement of the Kingdom of God. It seeks to attain this through Worship, preaching of the Gospel of Jesus Christ, consistent Christian living by its members, evangelism, missionary endeavors, teaching of sound Baptist Doctrine and Christian Education.

Interested Applicants must submit required information to:
Pulpit Search Committee
P.O. Box 30232
Memphis, TN 38130

Résumés submitted any other way will not be acknowledged/considered.

PASTORAL APPLICATION

Date: _____

Are you a U.S. Citizen? Yes No

Name: _____
Last First Middle

Present Address: _____ How long? _____
Street City State Zip

Previous Address: _____ How long? _____
Street City State Zip

Past Address: _____ How long? _____
Street City State Zip

Date of Birth: _____ Place of Birth(City, State): _____

Marital Status: Married Separated Divorced Widowed Never Married

If Married, Name of Spouse (include Maiden) _____

Is this your first Spouse? Yes No Telephone: _____
Home Bus. Cell

Email address: _____ Website address if applicable: _____

Names and ages of children: _____

License:
Date: _____
Place: _____
Address: _____
City/State: _____
By: _____

Ordination:
Date: _____
Place: _____
Address: _____
City/State: _____
By: _____

Have you ever been convicted of a felony? Yes No

Have you ever registered as a sex offender? Yes No

A conviction of a crime will not necessarily bar you from being considered for employment.

HAVE YOU EVER FILED FOR BANKRUPTCY IN THE LAST 7 YEARS? YES NO If yes, please state the nature and circumstances of the bankruptcy and the current disposition: _____

Health: What would you consider your health to be? Excellent Good Fair Poor

Do you have any physical limitations that require special accommodations? Yes No

If yes explain? _____

How did you hear about Middle Baptist? Website Other _____

Do you have any relatives who are members of and/or attend Middle Baptist Church? Yes No

If yes, who? _____ Relationship _____

EDUCATION

Type of School	Name of School	Location/Complete Mailing Address	No. of Years Completed	Major & Degree
College/University				
Vocational or Technical School				
Graduate School				
Seminary				
Seminary				

Other Academic Experience or Continuing Education:

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		
<hr/> <hr/>		

PROFESSIONAL LICENSES/CERTIFICATIONS

Type		No.		State		Exp.	
Type		No.		State		Exp.	
Type		No.		State		Exp.	
Type		No.		State		Exp.	

CHURCH EMPLOYMENT

Church		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth.		

Church		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth.		

Church		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth.		

OTHER EMPLOYMENT

Employer		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth. _____ _____ _____		

Employer		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth. _____ _____ _____		

Employer		Phone
Address		Supervisor
Job Title	Starting Salary\$	Ending Salary\$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give reason(s) for growth or lack of growth. _____ _____ _____		

Use additional paper if needed

CHURCH REFERENCES Please list three church references.

Name/Position	Full Name of Church
Address	Telephone Home Cell

Name/Position	Full Name of Church
Address	Telephone Home Cell

Name/Position	Full Name of Church
Address	Telephone Home Cell

PROFESSIONAL REFERENCES Please list three professional references.

Full Name	Relationship		
Profession	Phone		
Address	City	State	Zip

Full Name	Relationship		
Profession	Phone		
Address	City	State	Zip

Full Name	Relationship		
Profession	Phone		
Address	City	State	Zip

PERSONAL REFERENCES Please list three personal references.

Full Name	Phone	How long have you known them?
Address	City	State Zip

Full Name	Phone	How long have you known them?
Address	City	State Zip

Full Name	Phone	How long have you known them?
Address	City	State Zip

I grant permission to Middle Baptist Church to run background check, criminal check, financial check, and reference check. Yes No

DISCLAIMER AND SIGNATURE

I certify that all of the information on this application is accurate and complete to the best of my knowledge, and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute significant cause for refusal to hire and or termination of my employment.

Signature

Date

The Pulpit Committee will treat all information as confidential.