

# The Shiloh Baptist Church of Jamaica, New York

Organized 1872

## Pastoral Vacancy Announcement

The Shiloh Baptist Church of Jamaica (Shiloh) is prayerfully seeking a Pastor, called by God to be the spiritual leader of his people. Shiloh will be celebrating 144 years of God's grace this year and is proud to be the oldest African American Baptist Church in Jamaica, Queens, New York.

Shiloh is seeking a Pastor that will provide a vision and a direction that is made clear through his/her preaching, teaching and overall leadership. The Pastor has the ability to grow the congregation spiritually and reach those that are disconnected to the body of Christ.

The Pastoral candidate must have sound biblical doctrine as listed in 2 Corinthians 6:1-10, 1 Timothy 3:1-7 and Titus 1:6-9.

### Qualifications

Must be a licensed and ordained Baptist minister

Must have completed or be in the process of earning a Master's Degree in Divinity or Theology

The candidate should have 6-10 years of prior experience as a Pastor

Must be an inspiring and challenging preacher and teacher

Passionate about reaching young people and young families

Must be committed to church growth and membership retention

Has the ability to work with a diverse congregation across age and gender

Must possess excellent and effective communication skills (written and oral)

### RESPONSIBILITY OF A PASTOR

The Pastor will preside over worship services, baby dedications, weddings and funerals or select someone else to perform these functions in his absences.

The Pastor will develop and assign responsibilities to the ministerial staff.

The Pastor will be responsible for teaching, counseling and observance of the Ordinances of the Lord's Supper and Baptism.

The Pastor will be responsible for visiting members who are hospitalized, homebound or nursing home confined and assign visitations with Deacons when he/she is not available.

Enhance the new discipleship class.

The Pastor will work with and guide the various ministries in fulfilling their mission statement.

The Pastor will work together with Deacons and Trustees to select musicians for church.

Support and lead the Sunday School as needed.

Lead prayer meetings and bible study.

Pastor will have dedicated office hours/days.

Pastor will supervise church secretary.

**To Apply:** Please submit the completed application along with the following:

*The Pulpit Search Committee will treat any and all information confidentially.*

*All materials must be included to be considered a complete application packet. We will not accept any packets that are incomplete.*

- Resume
- Personal statement of faith
- Personal bio
- Proof of theological training
- Proof of license by a certified Baptist Association or recognized affiliate
- Proof of any other degrees and certificates
- DVD/video link preaching 2 different sermons, if available
- DVD/video link teaching a Bible Study Class, if available
- At least one name for each of the following type of references:
  - Church reference
  - Personal reference
  - Professional Reference

Please submit the completed Application (see below) package to:

Shiloh Baptist Church  
ATTENTION: Pulpit Committee  
Deacon Marcia Biggs-Morrison  
Post Office Box 220225  
Rosedale, New York 11422-0225

The Pulpit Search Committee will acknowledge receipt of your application via email within 2 weeks of receipt. Filing deadline is August 31, 2016.

**The Shiloh Baptist Church of Jamaica**

Located at 177 Street & 106<sup>th</sup> Ave, Jamaica, NY 11433

General mailing address

173-70 106th Avenue

Jamaica, NY 11433

(718) 291-3121 or 291-3182

Fax: (718) 291-2297

Chair Board of Deacons – Joe Oliver

Chair Trustee Ministry – Quincy Brooks

Treasure – Michael Osbourne

Chair Pulpit Committee – Deacon Marcia Biggs-Morrison

Church Clerk – Leah Clifton

# THE SHILOH BAPTIST CHURCH OF JAMAICA

Employment Application



APPLICANT INFORMATION												
Last Name					First				M.I.		Date	
Street Address									Apartment/Unit #			
City					State				ZIP			
Phone					E-mail Address							
Cell Phone					Website Address (if applicable)							
How long at the above address?		10+ years____ Less than 10 years include below			Social Security No.				Desired Salary			
Previous Address												
Date available to start												
Are you a citizen of the United States?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes,						
EDUCATION												
College					Address							
From			To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Seminary					Address							
From			To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other					Address							
From			To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
LICENSING AND ORDINATION												
Please list Licensing information below.												
Date Received					Place							
Address					City & State							

By			
<b>Please list Ordination information below.</b>			
Date		Place	
Address		City & State	
By			

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge

If other than honorable, explain	
<b>FAMILY INFORMATION</b>	
Check one: Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Never Married <input type="checkbox"/>	
Children	<input type="checkbox"/> Yes <input type="checkbox"/> No <div style="float: right;">Ages (if applicable)</div>

REFERENCES			
Please list at least one church, personal and professional reference. (not related to you)			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

Address	
---------	--

#### DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge and that I have not withheld any information that may adversely affect my chances for consideration.

I give Shiloh Baptist Church of Jamaica permission to use the information acquired to conduct a background check.

I authorize the release of federal, state and local criminal records, as well as a credit history report to the Shiloh Baptist Church of Jamaica.

I authorize the schools, my former employers and people named in this application to release to the Shiloh Baptist Church of Jamaica any information requested to verify the information on this application

I understand that misleading or false statements will constitute sufficient case for refusal to hire or employment termination.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

--	--