

***New Hope Missionary Baptist Church of Germany***  
*Hasengartenstrasse 42*

*65189 Wiesbaden*

*Bible Study at Wednesday*

*18:30-19:30 pm*



*Sunday School 08:45-0945am*

*& Worship Service 10:00 11:30am*

*Interim Pastor*

*Rev. Gabriele Schmidt-Jansen*

*Dea. Alexcie Herbert, Chairman of Deacons*

### **Church History**

The church was conceived in Germany as a Gospel Service in 1979, under the leadership of Reverend Hill. The Gospel Service had two additional leaders, Reverend Evans in 1980, and Reverend Brown in 1983, culminating as Mainz Gospel Baptist Fellowship in 1983. In 1984 the church became a denominational service affiliated with the Progressive National Baptist Convention. In February 1988, Reverend Cook was installed as Pastor succeeded by Reverend Joseph L. Freeman, Jr. in November 1991. The Mainz Missionary Baptist Church celebrated its final service at Lee Barracks Chapel in Mainz, Germany on November 7, 1993. Worship services continued at a temporary location, the Martin Luther King Jr. Village Elementary School. Reverend Freeman would often say that God has never closed a door without opening another. On February 13, 1994, the church occupied a new building located in Wiesbaden, Germany. Reverend Freeman thought it fitting to change the name of the church to the New Hope Missionary Baptist Church, as stated in the old familiar hymn "our hope is built on nothing less, but Jesus blood and righteousness." Reverend Freeman faithfully labored as Pastor until the Lord called him from labor to reward earlier this year. Our congregation continues to worship and serve the Lord, blessed to have one of our own serve as Interim Pastor, Reverend Gabriele Schmidt-Jansen.

# PASTORAL VACANCY ANNOUNCEMENT

(Application must be received by Jan 15, 2017)

The New Hope Missionary Baptist Church of Germany, is seeking candidates who are interested in serving as our full time Pastor. We desire candidates who will accept the responsibility to direct and supervise spiritual instructions to the membership (collectively and individually); administer the ordinances as are applicable to the missionary Baptist doctrine; and provide overall leadership and administration.

New Hope Missionary Baptist Church has a rich history that includes doctrinally sound preaching, teaching, evangelism and mission support. New Hope MBC, has served this community at this location since 2014. We are blessed to be under the current Interim Pastorate of Rev. Gabi Schmidt-Jansen. We are a missionary Baptist church who is affiliated with the East Alabama Missionary Baptist Association.

## Mission

Our mission is to become a community of faithful and faith-filled followers of Jesus Christ; to become committed to presenting the living and written Word of God as Truth; to teach the redemptive purpose for every individual, family, culture, and race. Our goals are to **REACH UP** (accept God's plan), **REACH OUT** (seek the lost), and **REACH IN** (nourish, train and teach the love of God and the Gospel of Jesus Christ).

## Job Description

### **Duties and Responsibilities:**

- ✚ We seek a full-time or part time Pastor, called by God, to lead our congregation and embody the qualifications set forth in 1<sup>st</sup> Timothy 3:1-7, Titus 1:6-8, and Habakkuk 2:3. The Pastor shall execute his duties as they pertain to the administration and spiritual development of the church body.

### ***Administer the ordinances of Baptism and the Lord's Supper.***

#### ✚ ***Plan and conduct worship services***

- ✚ Serve as chairmen/moderator over all business meetings of the church.
- ✚ Be a tithing member of the Church. (Malachi 3:10)
- ✚ The Pastor must visit the sick and shut-in members.
- ✚ The Pastor should provide oversight of weddings, funerals and other special occasions. 6
- ✚ Work with deacons, church officers and committees/teams as they perform their assigned responsibilities; train and lead the deacons in their ministry.

**Education and Experience Requirements (Note): The Theological degree does not have to be completed as long as you are working towards a degree in theology.**

- ✚ Earned theological degree from an accredited bible school, seminary or college;

Licensed and ordained in accordance with missionary Baptist doctrine and procedure;

- ✚ At least three years as a Pastor, Associate Pastor, Youth Pastor, Assistant Pastor, or, as an Associate Minister in a missionary Baptist church;
- ✚ Experienced in church administration.

**Required Attributes:**

- ✚ God fearing and saved;
- ✚ Able and willing to teach the congregation in bible class and other educational settings; ✚ Able to prepare and deliver biblically sound, inspirational and spirit filled sermons;
- ✚ Able to counsel effectively and confidentially;
- ✚ Embrace a vision for the body of Christ;
- ✚ Committed to make evangelism, outreach and church growth a priority;
- ✚ Possess good leadership, management, and communication skills;
- ✚ Committed to ongoing discipleship training for ministry leaders and church officers;
- ✚ Strong interpersonal skills.

**Preferred/Desired Attributes:**

- ✚ Counseling credentials to conduct counseling sessions
- ✚ Bilingual or working knowledge of English/German is desired, but not required.
- ✚ Master of Divinity degree from an accredited theological seminary;
- ✚ Have the ability to engage others in the achievement of common goals;
- ✚ Belief in and adherence to the practice of missionary Baptist doctrine, ordinances, and policy;
- ✚ Skilled administrator and manager of church staff and ministries.

**Interested candidates should return the following:**

- ✚ A current resume
- ✚ Copies of any held ministerial license(s)
- ✚ Copies of any ordination certificate(s) received;
- ✚ Copies of diplomas and degrees;
- ✚ Three (3) letters of recommendation (clergy, layperson and personal);
- ✚ DVD(s), or other media containing two sermons;
- ✚ A recent color photograph.

**COMPLETED PACKAGES WILL ONLY BE ACCEPTED IF SUBMITTED TO ONE OF THE FOLLOWING ADDRESSES:**

**Mail to: New Hope Missionary Baptist Church C/O Pastoral**

**Search Committee**

**Hasengarten Str. 42,**

**65189 Wiesbaden Germany or Email to:**

**martimarmatthews@gmail.com**

**Compensation:** Will be negotiated.

NOTE: Application packages must be complete and postmarked or time-stamped by **Jan, 31, 2017**. Any packet with missing information or postmarked after the deadline will NOT be considered. The members of the Pastoral Search Committee will NOT entertain any emails or telephone calls unless solicited. The Committee will acknowledge receipt of all submissions. ALL information will be for official use only, respected and treated as confidential. All potential candidates will be required to provide verification regarding criminal background, credit and financial history review. Additional information may also be requested.

***".....and the Disciples were called Christians first in NHMBC." Acts 11:26***

**SECTION I: PASTORAL APPLICATION**

**PERSONAL INFORMATION**

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Are you known by another name: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address, if different: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_ Other: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Driver's License State/Number: \_\_\_\_\_

Preferred method of contact regarding this position? Home:  Cell:  Business:  Email:  Mail:

Birth Date: \_\_\_\_\_ Birth Place: \_\_\_\_\_ Number of years lived in the U.S.? \_\_\_\_\_

If hired, can you present proof of your legal right to live and work in this country? Yes  No

**Please list all address and residence periods for the last ten (10) years:**

*Previous Address Information (Complete only if at current address for less than ten years):*

Home Address: \_\_\_\_\_ City \_\_\_\_\_ State Zip Code \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ State Zip Code \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ State Zip Code \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ State Zip Code \_\_\_\_\_

Social media footprint (e.g., Twitter handle, LinkedIn, Facebook page, Instagram, etc.) (If applicable): \_\_\_\_\_

Digital media (e.g., Links to podcasts, vlogs, blogposts, etc. if applicable): \_\_\_\_\_

Are you able to perform essential functions of this position with or without reasonable accommodation?

Yes  No . If needed, please explain (Attach an additional sheet if necessary): \_\_\_\_\_

Marital Status: (Check one): Single  Married  Widowed  Divorced

If married, spouse's name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Number of years of marriage: \_\_\_\_\_ Number of Children: \_\_\_\_\_ Ages/Names: \_\_\_\_\_

List your marital history (any prior marriages): \_\_\_\_\_

**Personal Information Continued:**

Have you ever been divorced? Yes  No  . If so, please list your marital history (names/dates/children): \_\_\_\_\_

Please list your hobbies and special interests: \_\_\_\_\_

Please list the training and major interests of your spouse: \_\_\_\_\_

Please list your spouse's attitude toward your vocation: \_\_\_\_\_

Please list the training and major interests of your spouse: \_\_\_\_\_

Please list your spouse's attitude toward your vocation: \_\_\_\_\_

Do you have any other vocational or job skills? \_\_\_\_\_

Please list the approximate amount of debt owed other than mortgage: \_\_\_\_\_

**SECTION II: ORDINATION AND CURRENT CHURCH**

**ORDINATION AND CURRENT CHURCH**

Are you licensed? Yes  No       Are you ordained? Yes  No

Ordination date and place: \_\_\_\_\_ By Whom: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip Code  
Denomination: \_\_\_\_\_ Have you been baptized by immersion? Yes  No

Name of your Current church-home? \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip Code

**SECTION III: EDUCATIONAL & MILITARY BACKGROUND AND EMPLOYMENT HISTORY**

**EDUCATIONAL BACKGROUND**

**Undergraduate School:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

Degree: \_\_\_\_\_

**Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

**Seminary School:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

Degree: \_\_\_\_\_

**Graduate School:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

Degree: \_\_\_\_\_

**Doctorate (If applicable):** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

Degree: \_\_\_\_\_

**Other School:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

Degree: \_\_\_\_\_

**Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

**SECTION II CONTINUED:**

**MILITARY BACKGROUND**

**Are you a Veteran?** Yes  No  Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Rank at Discharge: \_\_\_\_\_ Type \_\_\_\_\_ of \_\_\_\_\_ Discharge: \_\_\_\_\_  
Awards: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Please list your employers starting with the current or most recent one first.

**Employer #1 Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City State Zip Code  
Position/Title: \_\_\_\_\_ Type of Employment: Full-Time:  Part-Time:   
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Employer #2 Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City State Zip Code  
Position/Title: \_\_\_\_\_ Type of Employment: Full-Time:  Part-Time:   
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Employer #3 Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City State Zip Code  
Position/Title: \_\_\_\_\_ Type of Employment: Full-Time:  Part-Time:   
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Employer #4 Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City State Zip Code  
Position/Title: \_\_\_\_\_ Type of Employment: Full-Time:  Part-Time:   
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Add additional pages if needed.

**SECTION III: REFERENCES**

**REFERENCES**

Please list three references consisting of clergy, employer and personal (but not related to you).

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Organization: \_\_\_\_\_ Telephone \_\_\_\_\_ Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City State Zip Code



**SECTION IV: BACKGROUND INFORMATION**

(Each candidate may be subject to a background check and credit check)

**BACKGROUND INFORMATION**

If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, charge or offense, when and where charged, the date, court, and disposition or other appropriate explanation. An arrest or a conviction record will not automatically be a barred from employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

A. Have you ever been arrested for any offense? Yes  No

If yes, please state nature of the charge(s), when and where charged and the case disposition. *Attach additional sheet if necessary.* \_\_\_\_\_

\_\_\_\_\_

B. Have you ever been convicted of any crime? Yes  No

If yes, please state nature of the conviction(s), when and where and the case disposition. *Attach additional sheet if necessary.* \_\_\_\_\_

\_\_\_\_\_

Adjudication withheld? Yes  No

C. Have you ever been charged in administrative, civil or criminal proceedings with improprieties regarding children? Yes  No

If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary).* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

D. Have you ever entered a plea of not guilty, or guilty or a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes  No

If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary).* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION IV: BACKGROUND INFORMATION CONTINUED:**

E. Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave/vacate job position, or volunteer position on the grounds of any unlawful sexual behavior, or violation of any employer's sexual misconduct or harassment policy: Yes  No  If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary)*. \_\_\_\_\_

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F. Are you presently being investigated or under a procedure to consider your discharge by your present employer? Yes  No  If yes, please state nature of the charge(s), when and where charged and the case disposition. *(Attach additional sheet if necessary)*. \_\_\_\_\_

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G. Have you ever been suspended, discharged or resigned in lieu of discharge from any position? Yes  No  If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary)*. \_\_\_\_\_

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H. Have you ever been a plaintiff or defendant in an administrative, civil matter or lawsuit? Yes  No  If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary)*. \_\_\_\_\_

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I. Have you ever been treated for substance/alcohol abuse? Yes  No  If yes, please state nature of the action(s), when and where and the disposition. *(Attach additional sheet if necessary)*. \_\_\_\_\_

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J. Driver's License \_\_\_\_\_ Suspended (or) \_\_\_\_\_ Revoked. If yes, explain: \_\_\_\_\_

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**SECTION IV: BACKGROUND INFORMATION CONTINUED:**

K. Have you held a position that required bonding? Yes  No

If yes, please state nature of the position. (Attach additional sheet if necessary). \_\_\_\_\_

\_\_\_\_\_

L. Have you ever been accused or charged of sexual harassment? Yes  No

If yes, please state nature of the action(s), when and where and the disposition. (Attach additional sheet if necessary). \_\_\_\_\_

\_\_\_\_\_

M. Have you ever filed bankruptcy? \_\_\_\_\_ If so, explain: \_\_\_\_\_

\_\_\_\_\_

N. What has led you to consider the pastoral position with New Hope Missionary Baptist Church? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**O. Pastoral Experience (Begin with present or most current, if different from employer's list :)**

Name of Church: \_\_\_\_\_ Position: \_\_\_\_\_

Church Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

Employment Dates: From \_\_\_\_\_ To: \_\_\_\_\_ Name

of pastor (if applicable): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

Name of Church: \_\_\_\_\_ Position: \_\_\_\_\_

Church Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

Employment Dates: From \_\_\_\_\_ To: \_\_\_\_\_ Name

of pastor (if applicable): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

Name of Church: \_\_\_\_\_ Position: \_\_\_\_\_

Church Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

Employment Dates: From \_\_\_\_\_ To: \_\_\_\_\_ Name

of pastor (if applicable): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION V: PERSONAL EVALUATION AND DOCTRINAL INFORMATION**

**PERSONAL EVALUATION**

What do you perceive your primary task as a pastor to be? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DOCTRINAL INFORMATION**

*With number 1 being the most important and number 10 being the least important, please number each item in the order of importance according to your philosophy of ministry:*

- |                  |  |
|------------------|--|
| — Preaching      | — Teaching                               |
| — Counseling     | — Dealing with Interpersonal differences |
| — Administration | — Discipleship                           |
| — Evangelism     | — Building relationships                 |
| — Visitation     | — Motivating Others                      |

Briefly please provide your philosophy of ministry. Include your convictions regarding:

(a) The role of church leaders \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Discipleship \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Evangelism \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) Church Government \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(e) Any other issues you believe are important \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION VI: APPLICANT CHECKLIST**

**APPLICATION CHECKLIST**

- A cover letter, current resume (include detailed listing of ministerial/pastoral experiences, accomplishments and immediate family).
- A completed application.
- A DVD of a sermon delivered within the past year
- Ministerial license(s), ordination certificate with the appropriate seal
- Certified copies of degrees mailed from the issuing **accredited** institution
- Reference letters from each of the following:
  - Current and/or former pastor(1);
  - Current Professional Colleague (1); and
  - Personal (but unrelated) references (2).
- A completed and signed application checklist.
- Current color photo (Head Shot) (5x7) and family photo, if applicable.
- Copy of Driver's License or State Identification.

**NOTE:** Any application package that does not include the items above will NOT BE CONSIDERED.

Applicant Print Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION VII: CERTIFICATION AND SIGNATURE**

**CERTIFICATION AND SIGNATURE**

Please read and initial the below statements and sign application.

\_\_\_\_I certify that the information given by me to the questions on this application, including representations in my resume, if given, are true and correct to the best of my knowledge, and have been made with no mental reservations whatsoever and I have not withheld any information that might adversely affect my chances for consideration. I understand that misleading or false statements will constitute a sufficient case for refusal of hire, employment termination or employment covenant.

\_\_\_\_I understand that neither the acceptance of this application nor the subsequent entry into any type of employment and covenant relationship with New Hope Missionary Baptist Church creates an actual or implied employment. I understand that, if I am offered and accept employment with New Hope Missionary Baptist Church it will be on at-will basis. This means that either New Hope Missionary Baptist church or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

\_\_\_\_I authorize the release of national and state criminal records, as well as credit history report to New Hope Missionary Baptist church. I authorize the schools, my former employers, and people named in this application to release to New Hope Missionary Baptist Church any information requested to verify the information on this application, and my education, character, and employment history with them. I also give New Hope Missionary Baptist Church permission to use the information acquired to conduct a background check on me.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Position: Full or Part -Time Pastor

**Mail to: New Hope Missionary Baptist Church  
C/O Pastoral Search Committee  
Hasengarten Str. 42,  
65189 Wiesbaden Germany or Email to:  
[rowilson33@yahoo.com](mailto:rowilson33@yahoo.com) or [martimarmatthews@gmail.com](mailto:martimarmatthews@gmail.com)**

