Mount Carmel
Missionary Baptist Church

The church where
EVERYBODY is
SOMEBODY

Henry Austin, Chairman, Deacon Board
J. Walter Johnson, Vice-Chairman, Deacon Board

610 S.E. Lime Street
Topeka, KS 66607

The mission of Mount Carmel Missionary Baptist Church (MCMBC) is to honor God in all endeavors. Our motto and vision is to be "The Church Where Everybody is Somebody". The MCMBC is a body of glad-hearted, followers of Jesus Christ, deeply rooted in the Christian faith. We are guided by the Holy Spirit and the Great Commission – Matthew 28:19-20

Position: **Pastor** (Full-time, with set office hours)

Principal Function/Accountability: The term "Pastor" refers to a senior leader who is the "Undershepherd" and has devoted himself to prayer and ministry of the God's Word. The Pastor is accountable to God and the Church to proclaim the Gospel of Jesus Christ, to teach the Holy Bible, God's Word, to provide Christian leadership in all areas of the Church and its ministries, and to engage in pastoral care of the congregation. The Pastor will collaborate with the Deacons and Trustees on relevant church matters and will maintain regular office hours.

Position Profile: The Pastor will be an experienced servant leader, with passion for reaching people for Christ. He will possess skills to provide the spiritual leadership needed to carry out the Church mission, vision and goals. The Pastor's primary duties and responsibilities will be to effectively communicate God's Word, minister to the spiritual needs of the congregation and provide Biblical leadership of the Church. The Pastor will have the qualities listed in 1 Timothy 3:1-7 and Titus 1:5-9.

The Pastor will have thorough knowledge, experience and appropriate skills to teach the Word of God to help transform lives as part of God's redemptive work. The Pastor will promote Christian discipleship to facilitate spiritual maturity of the congregation and will develop a strategic plan for leadership development and church growth.

Essential Job Functions:

1. Provide general oversight of the flock (Acts 20:28; 1 Peter 5:2; 1 Thessalonians 5:12; James 5:14)
    - In practical matters (Acts 6:1-6; 11:29-30)
    - In matters of doctrine (Acts 15, 16:4)
    - In matters of discipline and character (Hebrews 13:17)

2. Preach and teach the gospel of Jesus Christ by exhorting sound doctrine (Titus 1:9) for the equipping of the saints, work of the ministry (Ephesians 4:11) and reaching the unsaved through evangelism (Matthew 28:19-20).

3. Preside over worship services, funeral services, weddings, and baby dedications, etc., and will designate an ordained official to perform these functions in his absence.

4. Lead and oversee biblically-based counseling (family, marital, substance abuse, addictions, etc.) using knowledge of current issues and trends.

5. Lead, counsel and perform the Holy Ordinances of Baptism and the Lord's Supper (Communion).

6. Direct, oversee and assist ministry leaders in planning, managing and organizing programs for outreach, discipleship and ministry that nourish and inspires God's people. Assure that leaders have the necessary knowledge, skills and resources to accomplish their ministry work.

7. Visit members, who are hospitalized, confined to home or in an extended care facility in order to provide spiritual and emotional support, while communicating an attitude of care and the heart of Jesus.

8. Demonstrate knowledge of and an awareness concerning an inter-generational approach to ministry, spiritual growth and congregation outreach, both to the youth and young at heart.

9. Listen to and seek input from the members, inviting diverse perspectives and encouraging open and godly communication, in order to seek God's will for the church while discovering the needs, gifts, goals, and vision of the congregation.

10. Attend, support and encourage members to participate in local, state, and national Congress of Christian Education classes, Baptist Association meetings, and district and state conventions for education and ideas to enhance the Church's ministries, as well as establish new ministries.

11. Assist church officials in carrying out the Church by-laws, policies and procedures, including established covenant agreements.

12. Serve as an ex-officio member of all Church ministries, auxiliaries and committees.

Minimum Qualifications:

- Proof as a licensed and ordained Baptist minister and duly ordained, in accordance with the Baptist Church.

- Bachelor's Degree, ideally from an accredited seminary in the United States, and five (5) years of pastoral ministry experience including leadership, administrative, organizational, and managerial skills. Relevant experience will be substituted for the education on a year-for-year basis.

- Preference may be given to candidates who currently possess a Master's degree (preferably, a Master's of Divinity Degree from an accredited institution). Five (5) or more years of pastoral experience at a church of comparable size is preferred. Candidates must be knowledgeable of the Baptist Doctrine, licensed and ordained to the Gospel Ministry by creditable religious organizations.