

**TKK PUBLISHERS** announces ...

## **Help is on the way!**

TKK Publishers published **The Easy Way to Plan a Church Conference** for pastors, administrators and volunteer staff. This book is based on the actual experience of the author, **Marie McCurley**.



<https://www.amazon.com/Easy-Church-Conference-step-step/dp/0615617883>

The following topics are covered in this book:

- Advance decisions
- How to select speakers
- How to select facilities
- Determine registration fee
- Determine fund raising profit
- Committee selection and development
- How to solicit vendors
- How to publicize
- Identify expenses and income
- Other appropriate topics

Small and medium-sized churches that don't have a full-time staff to perform the necessary planning will benefit tremendously from this book. Read this entire book before planning your conference. Feel free to use the examples of forms, letters, etc. that are in the Appendix.

Also included is an article titled *Five Ways to Enhance Your Interpersonal Skills*. This article includes five modules: Communicate Clearly, Adjust Your Attitude, Solve Problems, Manage Conflict, and Deal with Difficult People. These modules can be used to improve communication with committee or used as a basis for a workshop in your conference.

**Click on the link below to get this book today!**

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<http://www.tkkpublishers.com>