



Cleveland Avenue Baptist Church
2853 Cleveland Avenue
Kansas City, Missouri 64128

Thomas Bugg, Chairman, Deacon Board
Lisa Hale, Church Administrative Assistant

“Our mission is to Preach and Teach the Word of God with Emphasis on Missionary Outreach, Evangelism and caring for the membership”

Position: Pastor (Full-time)

Cleveland Avenue Baptist Church is prayerfully seeking a full time senior pastor, called by God, who will be the spiritual leader of the congregation. The qualified candidate is responsible to God and the church to proclaim the gospel of Jesus Christ, teach the Bible, to provide Christian leadership in all areas of the church and to engage in pastoral care for the congregation and community.

Position Profile: The Pastor will be an experienced servant leader, with a passion for reaching people for Christ. He/she will possess skills to provide the spiritual leadership needed to carry out the Church mission, vision and goals. The Pastor’s primary duties and responsibilities will be to effectively communicate God’s word, minister to the spiritual needs of the congregation and provide Biblical leadership of the church. The Pastor will have the qualities listed in 1 Timothy 3:1-7 and Titus 1:5-9.

The Pastor will have thorough knowledge, experience, and appropriate skills to teach the Word of God to help transform lives as part of God’s redemptive work. The Pastor will promote Christian discipleship to facilitate spiritual maturity of the congregation and will develop a strategic plan for leadership development and church growth.

The candidate must be able to articulate a vision for the church that emphasizes spiritual growth, discipleship and Christian Education.

Cleveland Avenue has a very rich and impressive history. Our retiring pastor started as a visiting minister for a small Methodist fellowship with 18 active members and 30 on the roll. Under his leadership, the church organized as The Cleveland Avenue Baptist Church in 1978. In 1982 our church was incorporated. Over time, a noticeable growth materialized and in July of 1983 we added an east wing. In the ensuing years, the congregation swelled far beyond the capacity of our little church. The church had grown numerically and financially. There were over 25 active organizations and ministries. May 1989 groundbreaking ceremonies for our new facility were held. The building was completed in 1990. May 1995 our mortgage was burned. Additional improvements and beautification projects were successfully completed. Over the years our membership has declined but not our love for God. We continue to enjoy the goodness of God as we construct an educational building to be completed spring 2018.

We are located in the urban core with approximately eight churches within a five-block radius. Our church structure consists of a Senior Pastor, an Assistant Pastor and a robust trustee board elected by the church body. We are a 501C3.

**Thank you for your interest in employment with Cleveland Avenue Baptist Church
The application may be mailed to P.O. Box 15492| Kansas City, MO 64106 |
Cleveland Avenue Baptist Church is an Equal Opportunity Employer (EOE)**



Cleveland Avenue Baptist Church Employment Application

Position you are applying for: _____ Today's Date: _____

Applicant Information

Last Name: _____ First Name: _____ M.I. _____

Address: _____

City/State/Zip: _____

Cell/Confidential Contact Telephone Number: _____ Email Address: _____

Are you 18 years of age or older? Yes No Are you lawfully authorized to work for CABC? Yes No

Are you lawfully authorized to work in the United States of America? Yes No

Other names that you have worked and date (so that we may verify your employment history): _____

How long have you lived at the address listed above? _____ years. Previous address (past 5 years): _____

How were you introduced to CABC? _____ Website: _____

Advertisement/Newspaper: _____ Community Organization: _____

Other (Referral Source): _____

Relationship to any member(s) of CABC: _____

Education and Skills

	Institution Name & Location	Years Completed	Major/Minor Fields of Study	Graduate/Degree
High School or GED				<input type="checkbox"/> Yes <input type="checkbox"/> No
Undergraduate Colleges or Universities				<input type="checkbox"/> Yes <input type="checkbox"/> No
Technical, Vocational or Business School				<input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Education

			<input type="checkbox"/> Yes <input type="checkbox"/> No
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(Note: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certificates and registrations.)

If a license, certificate or other authorization is required or related to the position for which you are applying, complete the following:

Ministerial Licenses/Ordinations/Certifications	Date Issued	Date Expires (If appropriate)	Issuing Authority	License Number (If appropriate)

Employment History and Salary

What is the minimum salary you are willing to accept if offered this position? _____

Are you presently employed? Yes No If yes, may we contact your present employer? Yes No

Name of present employer: _____ Position Held: _____

Address, City, State, Zip code: _____

_____ Senior Pastor/Supervisor: _____

Area Code/Telephone Number: _____ Reason for leaving: _____

Please list all previous employment. If you have more than six previous employers you should attach additional sheets utilizing the same format as the application.

Company Name and Address:	Position Title/Duties:		Start/End Date:
			Reason for Leaving:
Salary: May we contact this employer <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervisor:	Telephone:	
Company Name and Address:	Position Title/Duties:		Start/End Date:
			Reason for Leaving:
Salary: May we contact this employer <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervisor:	Telephone:	
Company Name and Address:	Position Title/Duties:		Start/End Date:
			Reason for Leaving:
Salary: May we contact this employer <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervisor:	Telephone:	
Company Name and Address:	Position Title/Duties:		Start/End Date:

			Reason for Leaving:
Salary: May we contact this employer <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervisor:	Telephone:	
Company Name and Address:	Position Title/Duties:		Start/End Date:
			Reason for Leaving:
Salary: May we contact this employer <input type="checkbox"/> Yes <input type="checkbox"/> No	Supervisor:	Telephone:	

Military Background

Have you served in the Armed Forces? Yes No Branch/Rank: _____
 Number of Years Served? _____ Special Skills/Training: _____

Pre-Employment Certification

Please read the following statements carefully before signing as these items represent significant matters in connection with your application and indicate your understanding and acceptance by signing in the space provided.

1. I authorize investigation of all statements contained in this application. I understand that falsification, misrepresentation, or omission of facts called for will result in immediate termination from employment or removal of my application from consideration. I authorize Cleveland Avenue Baptist Church (CABC) to secure information about my experience with former employers, education institutions and agencies and for those parties to provide information concerning my experience, releasing all parties from any liability arising there from.
2. If employed by Cleveland Avenue Baptist Church I will abide by CABC By-Laws, policies and rules.
3. If I am offered employment, I give my authorization for the release of my adult criminal history record(s).
4. If I am offered employment, I give my authorization for all pre-employment background screening and submit to drug and alcohol testing.
5. I understand and agree that any unlawful harassment whether on the basis of race, color, religion, national origin, sex, age, gender, etc., or any other legally protected characteristic will not be tolerated and must immediately be reported to Deacon Board and Trustee Board.

My signature below certifies that I have read and understand the foregoing and to the best of my knowledge and belief, the information on this application is true and correct. I understand that omitted, false or misstated statements on this application are grounds for refusal to hire or dismissal at any time Cleveland Avenue Baptist Church becomes aware of the omitted, false, or misstated information.

I understand that CABC is not obligated to provide me with an interview or employment and that I am not obligated to accept employment. I understand that nothing contained in this application, or conveyed during any interview that may be granted, or during employment, if hired, is intended to create a contract for continued employment with Cleveland Avenue Baptist Church, except as required by applicable federal, state, and local law. In addition, if an employment relationship is established, I acknowledge that my employment and compensation can be terminated, with or without cause, and with or without notice at any time, at the option of either Cleveland Avenue Baptist Church or myself, and that this cannot be altered except by an express agreement signed by myself and a designated officer of CABC. I further understand and agree that no officer or other representative of CABC has the authority to make any verbal promises or commitments to me with respect to any terms, conditions, or privileges of my employment including compensation. I further understand that no policy, benefit, or procedure contained in any policy or handbook creates a contract for continued employment. I understand and agree that, if hired I will be required to abide by all rules, procedures, and regulations of Cleveland Avenue Baptist Church and that my wages, benefits, and conditions of employment can be changed by Cleveland Avenue Baptist Church at any time in its sole discretion.

While I understand that this application may be kept for a minimum of six months, I further understand that this application will be considered active until the position is filled or a period not to exceed (30) days. I understand that if I wish to be considered for employment beyond this period, I should inquire as to whether or not applications are being accepted for the position for which I am interested and, if so submit a new application.

MY SIGNATURE CERTIFIES THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS

DATE OF APPLICATION:

SIGNATURE OF APPLICANT:

Cleveland Avenue Baptist Church is fully committed to a policy of hiring without regard to race, sex, age, color, religion, national origin, sexual orientation, gender or disability as prescribed by Federal and State Laws.

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Disclosure Regarding Background Investigation and Authorization

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

I understand that **Cleveland Avenue Baptist Church (CABC)** may obtain or have prepared a consumer report for employment purposes about you from a third party consumer reporting agency for employment purposes, concerning my credit worthiness, credit standing, credit capacity, and criminal background. Thus, you may be the subject of a “consumer report” which may include information about your character, general reputation, personal characteristics, and/or mode of living.

The types of information that may be obtained include, but not limited to: credit reports, social security number verification, criminal records checks, public court records checks, driving records check, educational records checks, employment verification, personal and professional reference checks, licensing and certification checks, etc. The information contained in the reports may be obtained from private and/or public record sources, including sources identified by me in my job application or through interviews or correspondence with my past or present coworkers, friends, associates, current or former employers, educational institutions or other acquaintances. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying.

I understand that I have the right to request more information about the nature and scope of any investigative consumer report by submitting a request to Cleveland Avenue Baptist Church. Please be advised that the nature and scope of the most common form of investigative consumer report is an employment history or verification. These searches will be conducted by Validity Screening Solutions, P.O. Box 25406, Overland Park, KS 66225-5406, (866) 915-0792, www.validityscreening.com. The scope of this disclosure is all-encompassing, however, allowing Cleveland Avenue Baptist Church to obtain from any outside organization all manner of consumer reports throughout the course of your employment to the extent permitted by law.

Print Name: _____ Date: _____

Signature: _____