



SECOND BAPTIST CHURCH

PASTORAL VACANCY

Greetings in the name of our Lord and Savior Jesus Christ!

The **Second Baptist Church** located at **436 So. 13th Avenue, Maywood, Illinois**, is prayerfully seeking God's guidance in securing a pastor to fill our pastoral vacancy.

The Second Baptist Church was organized in 1904. Our purpose statement is: "To exalt God through Jesus Christ, expressing His love through evangelism, sharing His love through service, promoting His love through discipleship, and experiencing His love through fellowship". Our goal is: "To win people to Christ"!

**NO PHONE CALLS ACCEPTED, PLEASE REFER ALL
QUESTIONS REGARDING APPLICATION PROCESS TO:
sbc436psc@gmail.com**

MINIMUM QUALIFICATIONS

- Must possess the spiritual maturity and characteristics, 1 Timothy 3:1-7 and Titus 1:6-9
- Ordained, licensed minister
- Bachelor's Degree
- Resume
- Complete Work History
- Personal History
- Special skills and abilities (spiritual and administrative)
- Personal and Vocational references

PREFERRED QUALIFICATIONS

- Bi-Vocational
- Evidence of Biblical training, Divinity school or Seminary training

A Resume will not be accepted in lieu of an application

PERSONAL INFORMATION

Name: _____
First Middle Last

Date of Birth: _____
Month/Day/Year

Birthplace: _____
City/State

Home Address: _____
Street City State Zip Code

Phone (include area code):

(Home) _____

(Cell) _____

(Work) _____

Email: _____

Website Address (if applicable): _____

Baptism Date/Year: _____

Marital Status: _____ Marriage Date: _____

Spouse's Full Name: _____
First Middle Last

EDUCATION

(Add additional sheet if needed)

High School: _____ Year Graduated: _____

City/State: _____

College/University: _____

City/State: _____

Degree: _____ Year Graduated _____

Graduate School: _____

City/State: _____

Degree: _____ Year Graduated: _____

Seminary: _____

City/State: _____

Degree: _____ Year Graduated: _____

Biblical Training: _____

Location: _____ Date: _____

Licensed: _____ Year: _____

By What Church: _____

Ordained: _____ Year: _____

By What Church: _____

Other: _____

CHURCH/MINISTRY AFFILIATIONS/EXPERIENCES

Current Church Name: _____

Address: _____ City _____ State _____

Pastor's name: _____ Phone () _____

Positions Held/Major Responsibilities: _____

Former Church Information

Name: _____

Address: _____ City _____ State _____

Pastor's Name: _____ Phone () _____

Positions Held/Major Responsibilities: _____

Name: _____

Address: _____ City _____ State _____

Pastor's Name: _____ Phone () _____

Positions Held/Major Responsibilities: _____

EMPLOYMENT HISTORY

CURRENT EMPLOYMENT

Company: _____ Phone() _____

Title/Position: _____ Hours per Week: _____

If Not Employed, State Reason for Leaving Your Last Employment:

May we contact your current/previous employer? (Circle) YES NO

PREVIOUS EMPLOYMENT

Company: _____ Phone() _____

Title: _____ Hours per Week: _____

State Reason for Leaving: _____

Company: _____ Phone() _____

Title: _____ Hours per Week: _____

State Reason for Leaving: _____

Company: _____ Phone() _____

Title: _____ Hours per Week: _____

State Reason for Leaving: _____

QUESTIONNAIRE

Are you currently a pastor at a church? (Circle) YES NO

If yes, why would you consider moving to another church?*(Attach additional sheets, if necessary.)*

Give a brief summary of your calling to the ministry, long and short term. *(Attach additional sheets, if necessary.)*

What is your Current Affiliation(s) outside of church?*(Attach additional sheets, if necessary.)*

What is your vision for the Second Baptist Church?*(Attach additional sheets, if necessary.)*

How can you contribute and expand the ministry at the Second Baptist Church?*(Attach additional sheets, if necessary.)*

REFERENCES

LIST THREE (3) PERSONAL REFERENCES

At least one reference MUST come from current/previous employer.

Do Not Include Relatives.

Reference #1

Name: _____ Title/Position: _____

Phone () _____ Email: _____

Reference #2

Name: _____ Title/Position: _____

Phone () _____ Email: _____

Reference #3

Name: _____ Title/Position: _____

Phone () _____ Email: _____

LIST THREE (3) CHRISTIAN-AFFILIATED REFERENCES

Do Not Include Relatives.

Reference #1

Name: _____ Title/Position: _____

Phone () _____ Email: _____

Reference #2

Name: _____ Title/Position: _____

Phone () _____ Email: _____

Reference #3

Name: _____ Title/Position: _____

Phone () _____ Email: _____

ADDITIONAL QUESTIONS:

1. Have you ever been convicted of a criminal offense as an adult? (Circle) YES NO If yes, Explain:

2. Do you have any legal issues pending (Civil or Criminal)? (Circle) YES NO If yes, Explain:

CONSENT and Signature

Please read and initial the statements listed below, before you sign the application.

_____ I have read and fully understand all questions requested in this application. I certify that all answers given by me are true, accurate and complete. I understand that the completion and/or execution of this application does not insure me a position, nor does it obligate me or the Second Baptist Church of Maywood, IL in any way.

_____ I hereby authorize the Second Baptist Church of Maywood, IL to conduct a thorough background investigation in order to verify the information in this application and supporting documentation hereto. Furthermore, I release from all liability the Second Baptist Church of Maywood, IL and all persons, companies and parties supplying such information.

_____ I certify that the information I have submitted for employment is true, accurate and complete to the best of my knowledge. I acknowledge that any false statement made by me on this application, or any supplemental information provided, may inhibit further consideration of my application.

_____ All information and artifacts received, become the property of the Second Baptist Church of Maywood, IL and will be held in strictest confidence.

Printed Applicant Name: _____

Signature of Applicant: _____ Date: _____

APPLICANT CHECKLIST PAGE

**Submission: PLEASE Submit Your Candidate Application Packet By:
REGULAR MAIL (NO Certified)**

NO PHONE CALLS PLEASE

Candidates chosen to continue in the selection process will be notified and asked to provide additional information later in the selection process. Candidates will be asked to have their educational institutions mail their official transcripts directly to Post Office Box 69 of the Second Baptist Church. Candidates must consent to a reference check, criminal history background check, drug screening test, and a credit/financial history review (performed through outside agency to ensure complete confidentiality).

**Candidate Application Packet MUST be postmarked or received by
November 30, 2018 – Late applications will not be considered.**

**MAIL APPLICATION PACKET TO:
Pastoral Search Committee
Second Baptist Church
P. O. Box69
Maywood, Illinois 60153**

**(NO Application Packets or ANY pastor search information will be received at the street
address of the church.)**

1. _____ Cover Letter and Resume
2. _____ Video or DVD of recent sermon
3. _____ Completed Application/Personal Information
4. _____ License and Ordination Certificate (copy)
5. _____ All applicable educational transcripts and Certification (unofficial)
6. _____ Submit a writing sample (i.e.: articles, essays, proposals, publications, etc.)
7. _____ A completed and signed application checklist

Printed Applicant Name _____

Signature of Applicant _____ Date _____