

EMPLOYMENT OPPORTUNITY FOR PASTOR OF ASSIMILATION

Saint Mark Baptist Church
5722 West 12th Street
Little Rock, AR 72204
www.smark.org

Church Overview

Saint Mark Baptist Church was founded in 1892 and is a community of followers of Jesus Christ in the heart of Little Rock, the capital of the state of Arkansas. We are a progressive outreach driven church with an updated branding that speaks to who we are as a ministry. "You.Grow.Here." was launched in 2014 under the leadership of our senior pastor, Dr. Phillip L. Pointer, Sr. Our congregation is comprised of over 9000 members with a total of 21 full-time and 26 part-time staff and a host of hard-working volunteers. We have three (3) Sunday morning worship services at 8, 10 and 11:30 a.m. as well as simultaneous worship services that are tailored for children and students of all ages. We also have a Board of Elders and over 40 deacons serving the congregation. Our church offers over 75 ministries on our 14-acre campus with facilities that include a Worship Center, Family Life Center Education/Outreach Center, and a newly constructed Children and Youth Center.

For more than 126 years, Saint Mark Baptist Church has been on a mission to win souls for Christ! Our goal has always been to have a life-changing and spirit-nurturing impact on our church family and the community around us. We want our neighbors and our friends to know the spiritual development you experience at Saint Mark Baptist Church will help you overcome the challenges of life and prepare you for a glorious life after. At Saint Mark Baptist Church: You will grow in knowledge. You will grow in faith. You will grow in God. You. Grow. Here.

Position Overview

The Pastor of Assimilation is primarily responsible for assisting new members in developing a sense of belonging and to help current members maintain that sense of belonging. The person in this position has the responsibility of developing processes to integrate each member into the overall church structure and get them connected and involved for personal spiritual development and service to others.

Responsibilities:

- Develop and implement an assimilation process for new members.
- Communicate, collaborate and coordinate with other division servants, staff members and ministry directors to connect new and existing members into their areas of interest.
- Give oversight and guidance to the entire Life Connections Division.
- Provide training to engage all division servants, staff members, leadership, ministry directors and volunteers in the assimilation process in order to make it a church-wide effort to get new and existing members connected.
- Assist the Senior Pastor with preaching and teaching as needed and other duties as assigned.

Expectations:

- Serve as the primary leader in getting new and existing members involved and active in the life of the church.
- Develop volunteer staff and leaders to assist and implement the assimilation process. This includes training them to interact with the online community.
- Implement systems that allow new and existing members to get connected and involved for personal spiritual development and service to others. This includes engaging and shepherding the online community via social media.
- Follow the vision of the Senior Pastor and be a team player.
- Embrace the church DNA.

Qualifications:

- Meet biblical qualifications listed in 1 Timothy 3:1-7; Titus 1:5-9
- Track record of healthy ministry success in a multi-staff environment
- Solid biblical understanding
- Licensed Minister
- Associate or Bachelor's degree preferred from an accredited institution and/or equivalent experience in church leadership and administration.
- Must enjoy people and will most likely have the spiritual gift of exhortation (encouragement and edifying others) and be a person of warmth and compassion.
- Preferred for this person to have the gift of administration, since the role is one of overseeing personnel and processes.
- Possess the ability to work without close supervision.
- Possess the skills to plan, implement and analyze.
- Tech savvy.
- Highly effective oral and written communicator with ability to explain the Scriptures.
- Healthy personal and family life.
- Strong decisive leadership and organizational skills with the ability to delegate.

Applicant Instructions

To apply for the position **please provide each of the following items in the same package.** Only applications with the following items completed will be acknowledged and reviewed.

- Cover letter introducing yourself including personal testimony of faith
- Application with Resume
- Doctrinal beliefs
- Philosophy of Ministry Statement, including comments to the following 2 questions:
 - What is your single biggest passion and why is it important to you and the kingdom?
 - What is your preferred leadership style?
- Preaching DVD or link

Please send each of the previous items in the same package to either of the following:

- **Email** DOC or PDF format to smbcsearch@smark.org
- **Mail** to: Attention HR Generalist, Saint Mark Baptist Church, 5722 West 12th Street, Little Rock, Arkansas 72204.
- **Hand-deliver** to Saint Mark Baptist Church Students & Youth Center (Atrium Front Desk) 5722 West 12th Street Little Rock, AR 72204.

Background

A nationwide comprehensive background search will be required of all final candidates.

Deadline

All applicant packets should be received by 4:30 p.m. on October 31, 2018. The HR Generalist will acknowledge the receipt of all resumes. All information presented will be treated as confidential. Incomplete resumes and documents will not be accepted.

CONTACT:

Mabeline Hansberry, HR Generalist
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