

GREENWOOD MISSIONARY BAPTIST CHURCH
1510 Washington Avenue
Tuskegee, Alabama 36088

PASTORAL VACANCY ANNOUNCEMENT

The Greenwood Missionary Baptist Church, Tuskegee, Alabama, established 116 years ago, is prayerfully seeking a Pastor to serve our congregation and our community. We seek a dynamic, energetic and spiritual visionary committed to offering pastoral care. With God's help, the Pastor will lead the church forward in fulfilling His purpose. The Pastor is expected to contribute to the growth of the church through encouragement, cooperation, prayer, evangelism and discipleship.

Duties, Responsibilities and Expectations:

- Oversee the spiritual development of the congregation through biblically sound, preaching and teaching
- Be an effective communicator, with the ability to teach sound doctrine, and preach effectively from the Holy Bible
- Administer the sacraments of baptism, the Lord's supper, blessing of babies, conduct funerals and administer the sacred vows of matrimony
- Provide oversight and coordination of the various functions of the church in conjunction with the Board of Deacons
- Provide visitation to the sick, comfort and counseling to the bereaved and the troubled
- Provide marital counseling
- Minister to the spiritual needs of the members of the congregation
- Train leaders and members and supervise church staff
- Encourage tithing
- Preside at church meetings
- Develop and expand various church programs and ministries
- Establish office hours for church administration, counseling and directing church staff
- Provide ministerial and spiritual outreach to the community

Minimum Qualifications:

- Bachelor's degree or higher from a college, university, seminary or divinity school
- Five (5) years of experience serving as an Assistant or Senior Pastor
- Ordained Baptist Minister

How to apply:

Interested candidates should submit the following:

- Pastor Application Form (attached)
- Copy of Ministerial License and Ordination
- Letter of interest in the pastoral position for the Greenwood Missionary Baptist Church.
- Copies of College, University or Seminary Degrees and Certificates
- Résumé or Curriculum Vitae that includes a summary of relevant ministry, professional and educational experience
- Contact information for three (3) references

Completed applications are to be returned via postal mail or email to:

Greenwood Missionary Baptist Church
ATTN: Pastor Search Committee
1510 Washington Avenue
Tuskegee Institute, Alabama 36088
gmbcpastorsearch@gmail.com

The Pastoral Search Committee will acknowledge the receipt of all applications.

- Missing and incomplete information will result in an automatic disqualification
- Final candidates will be notified and asked to provide additional information later in the selection process.
- **Final candidates must consent to: reference checks, educational /credential verification, criminal history background check, drug test and credit and financial history review. All information will be treated as confidential and property of the Greenwood Missionary Baptist Church.**

All submissions must be received by December 14, 2018

All information received will be treated with confidentiality and as the property of Greenwood Missionary Baptist Church

No Telephone Calls Please

GREENWOOD MISSIONARY BAPTIST CHURCH
PASTOR APPLICATION FORM

PERSONAL INFORMATION			
			Date: _____
Name:	_____	_____	_____
	Last	First	Middle
Present Address:	_____	_____	_____
	Street	City	State Zip
How long?	_____	Birth Date:	_____
Email address:	_____		
Telephone:	Home () _____	Business () _____	Cell () _____
Personal Website Address (if applicable):	_____		
If Married, Name of Spouse:	_____		
Are you an ordained Baptist Minister? <i>(please check one)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Date and Place of Ordination:	_____		
HAVE YOU EVER FILED FOR BANKRUPTCY?	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
If yes, please state the nature and circumstances of the bankruptcy:	_____		

HAVE YOU EVER BEEN CONVICTED OF A FELONY?	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
If yes, please state nature of the crime(s), when and where convicted and disposition of the case:	_____		

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EDUCATIONAL BACKGROUND				
	NAME OF SCHOOL	LOCATION <i>(Complete Mailing Address)</i>	NO. OF YEARS COMPLETED	MAJOR & DEGREE
College/University				
Graduate School				
Seminary School				
Additional Academic Experience (post secondary)				
Please list courses attempted and whether or not completed; P/T or F/T; dates; institutions and awards received.				
Please briefly describe your general background: summarize your ministry strengths and weaknesses; ministry preferences and vision; and your special interests in ministry.				
<i>[If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.]</i>				
Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? <input type="checkbox"/> No <input type="checkbox"/> Yes				
Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? <input type="checkbox"/> No <input type="checkbox"/> Yes				
Have you ever been charged in civil or criminal proceedings with improprieties regarding children? <input type="checkbox"/> No <input type="checkbox"/> Yes				
Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for <u>any</u> crime other than a minor traffic offense? <input type="checkbox"/> No <input type="checkbox"/> Yes				
Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? <input type="checkbox"/> No <input type="checkbox"/> Yes				

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WORK EXPERIENCE					
Work Experience	Please list your work and/or ministry experience for the past five (5) years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.				
Name of employer:		Name of last supervisor:			
Address:		Employment dates			
Phone #:		From:		To:	
Your last job title:					
Reason for leaving (<i>be specific</i>):					
May we contact this employer for a reference?		<input type="checkbox"/> NO		<input type="checkbox"/> YES	
Name of employer:		Name of last supervisor:			
Address:		Employment dates			
Phone #:		From:		To:	
Your last job title:					
Reason for leaving (<i>be specific</i>):					
May we contact this employer for a reference?		<input type="checkbox"/> NO		<input type="checkbox"/> YES	
Name of employer:		Name of last supervisor:			
Address:		Employment dates			
Phone #:		From:		To:	
Your last job title:					
Reason for leaving (<i>be specific</i>):					
May we contact this employer for a reference?		<input type="checkbox"/> NO		<input type="checkbox"/> YES	
Name of employer:		Name of last supervisor:			
Address:		Employment dates			
Phone #:		From:		To:	
Your last job title:					
Reason for leaving (<i>be specific</i>):					
May we contact this employer for a reference?		<input type="checkbox"/> NO		<input type="checkbox"/> YES	
What evidence is there that you are able to operate cross-culturally and be at home in a multi-cultural community? What experience have you had in a multi-cultural community?					

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LEADERSHIP ROLES

Leadership of a church involves several roles.

CHURCH LEADERSHIP RESPONSIBILITIES:

- General Pastoral Care
- Oversight and coordination of day-to-day operations of the church
- Preaching
- Management and Administration
- Youth Ministry
- Training, Counseling, Teaching and Mentoring
- Outreach to the wider community
- Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- Collaborative decision making in boards or committees
- Personal professional development
- Networking, facilitating partnerships, promoting unity
- Visiting the Sick & Shut-In

In which of these are you strongest? Explain -

In which of these are you weakest? Explain -

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PROFESSIONAL REFERENCES

Do not list family members or relatives for references.

Give three references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first

Name/Complete Address	Phone	Position

Give three references who are qualified to speak of your professional training and experience. List your current or most recent supervisor first.

Name/Complete Address	Phone	Position

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials	I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.
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Signature of Applicant: _____	Date: _____