



**ZION BAPTIST CHURCH OF PHILADELPHIA**  
3600 North Broad Street ■ Philadelphia, PA 19140 - 4188  
215.223.5460 ■ [www.zionbaptphilly.org](http://www.zionbaptphilly.org)

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**Reverend Chauncey P. Harrison, M.Div.**  
**Senior Pastor**

## MINISTRY POSITION ANNOUNCEMENT

### MINISTER OF MUSIC

#### SCOPE AND PURPOSE

This part time position, under the direction of the Senior Pastor, is responsible for providing and maintaining a Music Ministry that will complement all church worship services, other services and special events which reflect the spirit of the church through a musical performance that glorifies God.

#### QUALIFICATIONS

1. Must be a person of integrity and high moral standards (in good standing), whose life reflects faith in action, behavior, speech, and spirit and demonstrates a commitment to Jesus Christ and His church.
2. A bachelor's degree in music, conducting and/or music education from an accredited institution, is required. A master's degree is preferred. Must have at least three (3) years of experience as a sacred choral conductor in a diverse genre of music.
3. Have a demonstrated ability to read music as well as play by ear, and be skilled in playing the pipe organ, Hammond organ, piano, and keyboard. Have significant skills in vocal and choral direction. These musical skills should be comprehensive of all music styles: Traditional Gospel, Classical, Anthems, Spirituals, Hymns and Praise/Worship.
4. Must demonstrate ability to plan for worship services, special programs, high Holy days and other church-related activities upon request of the senior pastor.
5. Have demonstrated experience in the areas of management, administration and budget development for music ministries.
6. Must demonstrate ability to work well with the Senior Pastor, Church Officials, and with existing music staff, choirs, and adults, children and youth with different levels of musical ability. Able to work well with church staff members and members of the community, all in a sensitive, pleasing, confident, positive and Christian manner.

**RESPONSIBILITIES INCLUDES BUT MAY NOT BE LIMITED TO:**

1. Managing and administering the Music Ministry in a manner which recruits and retains highly skilled vocal and instrumental talent in the Choirs, Music Staff and Music Council and as such is accountable for the entire music progress of the church.
2. Arranging for the presence of an organist and/or pianist, and/or auxiliary musicians to play for all worship services, funerals, baptisms, weddings, other church services and community events as requested by the pastor, and appear on the music calendar.
3. Planning all music for Sunday worship services (10:00 a.m. Worship Service), midweek services, special programs and accompanying the Pastor at speaking engagements.
4. Developing an overall plan for the musical direction of the church. Supervising the leadership of the youth choir and the instrumental ensemble. Preparing the choirs and church ensembles to perform at an optimum level.
5. Preparing and managing an annual Music Ministry budget, which includes the purchase of music and other related equipment.
6. Managing the maintenance and repair of all musical instruments including the pipe organ, Hammond organ, piano, keyboard, and other music ministry related equipment including the music library, materials and supplies.
7. Maintaining a working knowledge of music methodology, materials, promotion and administration for the enhancement of the Music Ministry by participating in continuing education workshops, programs and events which fall within the approved budget.

**Please submit resume, professional references, DVD or YouTube auditioning presentations by December 15, 2018 to:**

**Ms. Virginia B. Bishop, Chair, Personnel Committee  
Zion Baptist Church of Philadelphia  
3600 North Broad Street, Philadelphia, PA 19140- 4188**

**OR**

**Online at [gvnorton@zionbaptphilly.org](mailto:gvnorton@zionbaptphilly.org)**