



## **Hutchinson Missionary Baptist Church**

### **Pastor Search Announcement & Qualifications**

The Hutchinson Missionary Baptist Church has been in existence and serving the community for 119 years and was a pivotal site for Mass Meetings during the 1955-56 Bus Protest Movement. Currently, HMBC is located in the Historical Centennial Hill District with an active membership of approximately 250 members and 18 ministries. The church is prayerfully seeking a \*pastor who is called by God and equipped to effectively preach and teach the Word of God. The candidate must be able to fulfill the spiritual needs of the congregation through visitations, prayer, conducting weddings, funerals and administering the ordinances of the church.

#### **Pastor Qualifications**

- Be a licensed and ordained minister in the Baptist faith.
- Must be able to articulate a vision for the church that emphasizes Spiritual Growth, Strong Mission and Outreach, and Christian Education and Development.
- Have a minimum of five years (preferred) of pastoral experience.
- Have at least a bachelor's degree from an accredited College/University and Theological Seminary Training (preferred).
- Possess effective communication skills (written and oral).
- Growth oriented and pastoral care capability.
- Demonstrate financial awareness and responsibility.
- Committed to continuing education and development.
- Demonstrate ability to work effectively with a congregation across all ages and gender.
- Possess effective administration skills and able to organize and lead staff.
- Three letters of recommendation (clergy, layperson, and personal).
- Copies of license, ordination, transcripts of educational accomplishments.

#### **Application Submission Instructions**

The following must be submitted by **Friday, March 29, 2019**

- Resume and HMBC Application
  - HMBC Application (Posted on HMBC Website - <http://www.hutchinsonmbc.org/> or <https://www.alabamastatebaptist.org/> or <http://www.nationalbaptist.com/>)
- Copy of license, ordination certificate, degrees, current photo and any other certificates.
  - Degrees must be from a nationally accredited college, university or seminary.
- CD or DVD or video links of recent sermons and Bible teachings.

#### **Mail Complete Application Packet to:**

Hutchinson Missionary Baptist Church

Attention: Pastor Search Committee c/o Deacon Alfonza Freeman, Chair

860 East Grove Street

Montgomery, AL 36104

**\*Preferred** - a part-time or bi-vocational candidate – one who has other employment outside the church.\*

**Salary Negotiable** – based on qualifications and experience.



# Hutchinson Missionary Baptist Church Pastor Application

## Personal Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Present Address: \_\_\_\_\_  
Street City State Zip

How long? \_\_\_\_\_ DOB: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: Home(\_\_\_\_) Business(\_\_\_\_) Cell(\_\_\_\_)

Personal Website Address

(if applicable): \_\_\_\_\_

Please indicate with a check:  Single  Married  Divorce

Are you an ordained Baptist Minister? (please check one)  Yes  No

If yes, provide Date and Place of Ordination: \_\_\_\_\_

Have you ever filed for bankruptcy?  Yes  No

If yes, please state the nature and circumstances of the bankruptcy: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Has a local, state, federal or other agency filed a claim against you.?

Yes

No

If yes, please state the nature and circumstances of the bankruptcy: \_\_\_\_\_

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Have you ever been convicted of a felony?

Yes

No

If yes, please state the nature of the crime (s), when and where convicted and disposition of the case: \_\_\_\_\_

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### Educational Background

	Name of School	Location (Complete Mailing Address)	No. of Years Completed	Major	Degree Or Diploma
College/ University					
Graduate School					
Seminary School					

**Additional Academic Experience (post-secondary)**

Please list courses attempted and whether or not completed; P/T or F/T; dates; institutions and awards received.

**Courses**


**Awards**


Please briefly describe your general background: summarize your ministry strengths and weaknesses; ministry preferences and vision; and your special interests in ministry.


If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of this crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

**Are you presently being investigated or under a procedures to consider your discharge for misconduct by your present employer?  Yes  No**

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**Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? Yes  No**

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**Have you ever been charged in civil or criminal proceedings with improprieties regarding children? Yes  No**

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Have you ever entered a plea of guilty, a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for **any** crime other than a minor traffic offense ?  Yes  No

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position?  Yes  No

### Work Experience

Please list your work and/or ministry experience for the **past five (5) years** beginning with your most recent job held. If you were self-employed, give the firm name. **Attach additional sheets if necessary.**

Name of employer:		Name of last supervisor:			
Address		Start Date	Starting Salary	End Date	Ending Salary
City	State	Zip			
Phone Number		Your last job title.			
Reason for leaving (be specific):					
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of employer:		Name of last supervisor:			
Address		Start Date	Starting Salary	End Date	Ending Salary
City	State	Zip			
Phone Number		Your last job title.			
Reason for leaving (be specific):					
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of employer:		Name of last supervisor:			



## Leadership Roles

Leadership of a church involves several roles.

### *CHURCH LEADERSHIP RESPONSIBILITIES*

- General Pastoral Care
- Oversight and coordination of day-to-day operations of the church
- Preaching
- Management and Administration
- Youth Ministry
- Training, Counseling, Teaching and Mentoring
- Outreach to the wider community
- Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- Collaborative decision making in boards and committees
- Personal professional development
- Networking, facilitating partnerships, promoting unity
- Visiting the Sick & Shut-In

**In which of the above areas are you the strongest? Explain –**

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**In which of the above areas do you need improvement? Explain –**

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## Professional References

**Do not list family members or relatives for references.**

Give three references who are qualified to speak of your spiritual experience and Christian service. ***List your current or most recent supervisor first.***

Name	Complete Address	Phone	Position
Name	Complete Address	Phone	Position
Name	Complete Address	Phone	Position

Give three references who are qualified to speak of your professional training and experience. ***List your current or most recent supervisor first.***

Name	Complete Address	Phone	Position
Name	Complete Address	Phone	Position
Name	Complete Address	Phone	Position

***Agreement***

***(Please read carefully before signing) - Initial the paragraph and sign below***

<div style="border-bottom: 1px solid black; width: 100%;"></div> Initials	I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand and voluntarily consent to an investigation of my background including but not limited to criminal, civil suits, financial, and law enforcement agencies. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.
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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_