



ST. JOHN MISSIONARY BAPTIST CHURCH

# Employment Application

**General Instructions: Type or print in ink. Complete this application in its entirety.**

- All applicants must submit a resume along with this application.
- Please ensure that you date & sign this application.
- All applications must be returned by the deadline date to the address on page 6 via United Postal mail with the official post-mark date on the envelope.
- Please include copies of all diplomas, official transcripts, certifications, degrees and licenses with this application.

How Do We Contact You?			
Name			
Social Security ( <i>upon request</i> )			
Your Mailing Address			
City	County	State	Zip
Home phone	Cellular phone	Business phone	
E-mail Address		Personal Web-site Address	

## EDUCATION

HIGH SCHOOL:	
Name/Location of School	Received: <input type="checkbox"/> Diploma <input type="checkbox"/> Other (Please Specify) <input type="checkbox"/> NONE

Your Name, IF DIFFERENT WHILE ATTENDING SCHOOL: \_\_\_\_\_

COLLEGE, UNIVERSITY OR PROFESSIONAL SCHOOL: TRANSCRIPT WILL BE REQUIRED							
NAME OF SCHOOL	LOCATION	DATES OF ATTENDANCE (MONTH/YEAR)		CREDIT HOURS EARNED		MAJOR COURSE OF STUDY	TYPE OF DEGREE EARNED
		FROM	TO	QTR	SEM		

YOUR NAME IF DIFFERENT WHILE ATTENDING SCHOOL \_\_\_\_\_

JOB RELATED TRAINING OR COURSE WORK: VOCATIONAL, TRADE, GOVERNMENTAL, BUSINESS, ARMED FORCES, ETC.							
NAME OF SCHOOL	LOCATION	DATES OF ATTENDANCE (MONTH/YEAR)		CREDIT HOURS EARNED		COURSE OF STUDY	DATE TRAINING COMPLETED
		FROM	TO	QTR	SEM		

YOUR NAME IF DIFFERENT WHILE ATTENDING SCHOOL \_\_\_\_\_

LICENSURE, REGISTRATION, CERTIFICATION EXAMPLES: Drivers License, Ministry License /Certifications, OTHER				
LICENSE, REGISTRATION OR CERTIFICATION:	Number	Date Received	Expiration Date	State Licensing Agency







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**KNOWLEDGE/SKILLS/ABILITIES (KSA)** List KSA s you possess and believe are relevant, such as operating equipment/machines, computers/technology skills, etc.

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## BACKGROUND INFORMATION

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR A FIRST DEGREE MISDEMEANOR?  YES  NO  
 IF "YES" What charges? \_\_\_\_\_

Where were you convicted? \_\_\_\_\_ Date of Conviction \_\_\_\_\_

HAVE YOU EVER PLED NOLO CONTENDERE OR PLED GUILTY TO A CRIME WHICH IS A FELONY OR FIRST DEGREE MISDEMEANOR?  YES  NO  
 IF "YES" What charges? \_\_\_\_\_

Where? \_\_\_\_\_ Date of Conviction \_\_\_\_\_

HAVE YOU EVER HAD THE ADJUDICATION OF GUILT WITHHELD FOR A CRIME WHICH IS A FELONY OR A FIRST DEGREE MISDEMEANOR?  YES  NO  
 IF "YES", What charges? \_\_\_\_\_

Where? \_\_\_\_\_ Date of Conviction  YES  NO

## CITIZENSHIP

ARE YOU A UNITED STATES CITIZEN?  YES  NO

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES?  YES  NO

Have you ever been in the United States Military?  YES  NO If yes please list the dates: FROM \_\_\_\_\_ TO: \_\_\_\_\_

What branch of Service? \_\_\_\_\_ Did you receive an Honorable Discharge?  YES  NO

## PERSONAL INFORMATION

Date of Birth: \_\_\_\_\_

List your spouse full name: \_\_\_\_\_

Are you ordained?  YES  NO When were you ordained? \_\_\_\_\_ By what organization were you ordained? \_\_\_\_\_

Are you currently in full-time Ministry?  YES  NO

What is your Denomination? \_\_\_\_\_

Have you been baptized by Immersion?  YES  NO

Please list other sources of Income? \_\_\_\_\_



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Have you ever filed for bankruptcy?  YES  NO

If yes, when? \_\_\_\_\_

Please state the nature and circumstances of the bankruptcy and the current disposition: \_\_\_\_\_

<b>CURRENT PASTORAL ASSIGNMENT:</b>	<b>Name of Church:</b>
<b>Address:</b>	<b>Dates at this church:</b>
<b>Phone#:</b>	<b>From: _____ To: _____ Number of Members _____</b>

Reason for wanting to leave (please be specific)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any other churches you have Pastor:

Please list experience in church related ministries:

From	To	Church/Organization	Location	Position

**LIST YOUR HOBBIES AND/OR SPECIAL INTEREST AND ABILITIES:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**LIST OTHER ACTIVITIES (CIVIC/COMMUNITY) OR EXPERIENCES (BUSINESS, MILITARY, ETC.):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# ST. JOHN MISSIONARY BAPTIST CHURCH

initials _____	I certify that all the information in this application is accurate and complete to the best of my knowledge, and I have not knowingly withheld any information that might adversely affect my chances for pastoral assignment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my pastoral agreement.
initials _____	I understand that neither the acceptance of this application nor the subsequent entry into any type of pastoral relationship with St. John Missionary Baptist Church creates an actual or implied contract. I understand that, if I accept pastoral assignment with St. John Missionary Baptist Church, it will be on an at-will basis. I further understand and agree that before employment I may be subject to a credit check and before I am offered employment I will be subject to a background check.

<p>Please print your name: _____</p> <p>Signature of applicant: _____ Date: _____</p>
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Please mail all applications to:  
 St. John Missionary Baptist Church  
 C/o Pastoral Search Committee  
 900 North Seacrest Boulevard  
 Boynton Beach, FL 33435

**CONFIDENTIALITY STATEMENT:**

*All confidential information contained within this application remains the exclusive property of the St. John Missionary Baptist Church Search Committee. Once the selection process is completed, all applications will be properly destroyed.*



## ST. JOHN MISSIONARY BAPTIST CHURCH

### **St. John Missionary Baptist Church**

900 North Seacrest Blvd., Boynton Beach, FL 33435  
(561) 732-2377 office (561) 732-3270 fax Email: tlyons@stjohnmbc.com

### ***Pastoral Search Announcement***

**Opening Date:** November 15, 2013  
**Closing Date:** December 20, 2013

St. John Missionary Baptist Church, Boynton Beach, FL 33435, is presently accepting applications for the position of Senior Pastor. St. John is a family focused body of multi-cultural believers with 1000 plus members who gather with a purpose to both glorify God and to inform the world of Christ as Redeemer. The candidate must have Elder qualities based on *I Timothy 3:1-7 and Titus 1:5-9*.

#### **The minimum qualifications are:**

- An ordained Pastor holding to Missionary Baptist teachings
- Senior Pastor experience
- A servant leader and an effective communicator as well as a community activist
- Ability to build and oversee church ministries
- Must be in full agreement with St. John Missionary Baptist Church By-Laws and policies
- Bachelor's degree from an accredited college or university
- Must have seminary training

**Interested candidates must submit an initial application comprised of the items listed below. All information provided will be shredded and/or discarded after deliberation and when the Pastoral search is completed.**

- Cover letter
- Current Resume (*including email address and contact telephone numbers*)
- Statement of Faith
- Submit two (2) personal references and three (3) professional (minister/pastor) letters of reference
- Copy of Ministerial License and Certificate of Ordination

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- Verification of completion of degree (s) (undergraduate and/or graduate), including official transcripts
- Proof of theology training, degree(s), and church and community involvement
- Videotapes and/or DVD's of recent sermons, theological education seminars or sessions within the last 12 months may be requested at a later date.

**Submit all correspondence to  
St. John Missionary Baptist Church  
C/o Pastoral Search Committee  
900 North Seacrest Boulevard  
Boynton Beach, FL 33435**

The candidate application package must be postmarked by **December 20, 2013**. Any package postmarked after that date will be destroyed without consideration. ***Please*** no telephone calls, emails or faxes to the St. John Missionary Baptist Church office or to *any member of the Pastoral Search Committee*. ***Partial applications will not be accepted.***

The Pastoral Search Committee will acknowledge receipt of all requested items by letter notification. All information will be treated as confidential. Final candidates must consent to a criminal background check, credit and financial history review and provide other information as requested by the committee (*background checks will be performed by an outside agency for complete confidentiality.*)

Thank you for your interest in our pastoral position.