



Oak Valley Baptist Church Employment Announcement

Location: 194 Hampton Road, Oak Ridge, TN

Position: Pastor (Full-time position)

Job Posting Date: December 2, 2013

Job Closing Date: January 31, 2014

Oak Valley Baptist Church (OVBC) is seeking a spirit-filled pastor with strong leadership skills and the ability to manage a small staff and a large number of volunteer workers.

OVBC was founded in 1946 as a missionary Baptist church located in the historic Scarboro Neighborhood of Oak Ridge, Tennessee. OVBC is mission-minded both internationally and locally. OVBC is an intergenerational congregation (predominately African-American), of 150 or more members, with a focus on building relationships and family ministries. As ministry leaders in this area, we seek to be actively involved in the local community in order to advance kingdom-building and sharing the Gospel. We are seeking a Pastor who, under the auspices of the Holy Spirit, will serve as the Under-Shepherd for the congregation. It is imperative that the Pastor's primary concern is visionary; equipping the members for spiritual growth through meaningful worship, education, and outreach experiences that will lead the congregation into a profound relationship with God. We offer a competitive salary and benefit package.

Principle Function:

The pastor is responsible to the church body. The selected candidate must proclaim the gospel of Jesus Christ, teach the biblical revelation of the scriptures, engage in pastoral care ministries, and provide administrative leadership in all areas of church life.

Duties:

- Lead the church in worship, evangelism, discipleship, stewardship, education, missions and ministry with special emphasis on evangelism.
- Conduct baptisms, weddings, funerals, dedications, and other special services and ceremonies.
- Lead and represent the church in local, regional, state, and national conventions through active participation.
- Educate and train church leaders and teachers.
- Plan and conduct the worship services; prepare and deliver sermons; lead in observance of ordinances; teach, preach, and lead the church toward continued spiritual growth.

- Serve as chief administrator and supervisor of paid church staff and conduct yearly evaluations. Coordinate the activities of all staff members and officers of the church.
- Plan and implement a comprehensive ministry (short and long range goals), including utilization of church properties.
- Be knowledgeable and sensitive to local community needs and lead the church in ministry outreach to meet those needs.
- Serve as an ex-officio member of all boards, committees, and organizations of the church. Work with the Board of Deacons in spiritual matters and with the Board of Trustees in other matters related to church properties, finances, and business.
- Moderate church business meetings or delegate such responsibility.
- Recommend appointments to all committees and church offices (after consultation with Board of Directors, Deacons, and Trustees) as specified in OVBC's Constitution and Bylaws.

Qualifications Required:

- Must live a life style characterized by moral integrity.
- Demonstrate competence in leadership, management and communications (oral and written).
- Participate in various continuing educational opportunities.
- Be an ordained Baptist Minister. Copy of Certificate of License and Ordination required.
- A bachelor's degree and a minimum of two years of theological education or equivalent experience.

Desired Skills:

- Build team and partnership concepts among church ministries, community, and other organizations.
- Two (2) years pastoral experience.

To apply, please provide the following:

- Cover Letter (One page or less)
- Resume (include mailing address and contact phone number)
- Personal Statement of Faith (limited to one page)
- Three professional letters of recommendations (personal, layperson, and clergy)
- Copies of Ministerial License and Ordination certificate
- Copy of degree (s) from all educational institutions
- DVD of a sermon
- Copy of a personally developed Bible Study Lesson Plan (or DVD of a bible study class, if available)

Submit to:

Oak Valley Baptist Church
C/o Pastoral Search Committee
P.O. Box 4325
Oak Ridge, TN 37831

or

Email submissions: oakvalleybcsearch@yahoo.com

Inquiries:

Please contact Deacon Ballard Jackson (865) 216-6137, 1969cuda@comcast.net or Deacon Daryl Thompson (865)567-8564, daryl.thompson@bellsouth.net

The deadline for submission of resumes and supporting documentations are to be postmarked no later than January 31, 2014. Failure to comply with the required vacancy announcement may deem a candidate ineligible for consideration.

Confirmation of all resumes will be acknowledged by email. All information will remain confidential. Completion of additional documents may be required of selected candidates. A background check, inclusive of a financial report, will be required. Interview visits to Oak Valley may be required during the selection process. Reimbursements for interview expenses will be appropriately handled at the request of the candidate. Relocation reimbursement for the selected candidate will be negotiated.