



Second Baptist Church

In Jesus' Name We Lift Our Praise

***"Toward Unity In Christ"* – Let us strive toward the mark of the high calling. Philippians 3:14**

5300 Baseline Road, Boulder, CO 80303

Vacancy Announcement

The Pastor must be willing to be bi-vocational as this church is not able at this time to support as full time Pastor, but praying that things will progress where we can.

Second Baptist Church

5300 Baseline Rd, Boulder, Colorado 80303

303 499-4668

Opening Date: August 26, 2015

Closing Date: November 1, 2015

We believe that God is the one who calls pastors to shepherd His people (Jeremiah 3:15). The pastoral search committee of Second Baptist Church, Boulder, Co prayerfully seeks to identify the next Pastor that the Lord has already chosen to lead this congregation. We seek the one who is passionate about God, his own family, and the Church of Jesus, the Christ. We are seeking a spiritual leader who is firm in the understanding of the historic Christian faith and Baptist doctrine. One who will preach the gospel with fervor, lead in the development of Christian growth and character while engaging the members with tender pastoral care. He must be one who is biblically grounded, spiritually mature, and above reproach in reputation in order to be that model servant leader surrendered to God and sensitive to the vision and voice of the Holy Spirit.

The Second Baptist Church was established over 107 years ago. We have been proudly situated in the urban community northwest of Denver, CO, and we currently have a congregation of approximately 111 members. The city of Boulder (CO) is beautifully located in the foothills along the Colorado Rockies with a population of 103,166 (2013).

Responsibilities include but are not limited to:

- Plan and conduct worship services, prepare and deliver sermons, and serve as the lead in the observance of ordinances (Baptism and the Lord's Supper).
- Lead and teach members and visitors in weekly prayer meetings and Bible Study.

- Visit the sick and shut-in.
- Lead the Church's evangelical growth and effectiveness beyond the walls of the Church.
- Establish a presence in the community with outreach programs and projects.
- Inspire and motivate church members to operate in a spirit of excellence while using their gifts and talents for God.
- Provide pastoral counseling, perform wedding ceremonies, conduct funerals, and perform dedication services of children.
- Lead in planning, organizing, directing, coordinating, and evaluating the Church ministries.
- Work with the leadership and members as they perform their assigned responsibilities and facilitate their training.
- Work with the leadership and trustees on financial management to manage the varied resources of the congregation with effectiveness and efficiency.

Qualifications and giftedness should be:

- 1 Timothy 3:1-7,
- Titus 1:6-9,
- 1 Timothy 5:17,
- 2 Timothy 2:24-25 (Holy conduct),
- Malachi 3:10, (Tithing), and
- Galatians 5: 22-23. (Christian Conduct)

The successful candidate will meet the following qualifications:

- Must be a licensed, ordained Baptist Minister in accordance with the Baptist Doctrine and Procedures that has received the Divine calling and has demonstrated the commitment to the call or willing to be ordained within 6 months of employment.
- Must have 1-5 years Baptist Church pastoral experience (e.g. Senior Pastor, Assistant Pastor).
- Prefer Bachelor's degree and Masters degree from an accredited seminary.
- Must have church administration and organizational skills.
- Must have a clear understanding of the Baptist Doctrine and SBC Statement of Faith.
- Must be an effective communicator, demonstrate the ability to prepare and deliver biblically sound lessons and messages.
- Prefer a record of community involvement.

- Must be committed to church growth and membership retention.
- Must be able to articulate a vision for the church that emphasizes spiritual growth and development.
- The pastor must serve to provide spiritual leadership that will lead the congregation to live in service for Christ.

All applicants must read the application for a list of items needed for a complete application package.

Other information/items may be required throughout the interview process

Salary and Benefits

The salary and benefits will be negotiated at the time of offer and will commensurate with experience.

Other benefits may be negotiated at a later time after hire.

To apply:

All correspondence should be forwarded by certified mail to:

Second Baptist Church
Attn: Pastoral Search Committee
5300 Baseline Rd
Boulder, CO 80303

Deadline for submission of materials is on or before November 1, 2015.

The Committee will acknowledge receipt of all resumes and applications. All information presented will be treated as confidential. Final candidates must consent to perform a Criminal History Background Check, Substance Abuse History Check and Credit and Financial History Review (performed through an outside agency for complete confidentiality).

We are an Equal Opportunity Employer



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Job Application for Pastor

Instructions: Please fill out the application in complete detail. If there is not sufficient space to give complete information, attach additional pages. Please **PRINT** legibly or **TYPE** your responses.

SECTION 1: PERSONAL INFORMATION			
Name:			
Last	Middle	First	
Address:			
Street	City	State	Zip
Telephone Number: (____) -		(____) -	
Home		Cell	
Email address:			
Personal website address (if available):			
Do you engage in social media (e.g., Facebook, LinkedIn, Twitter or YouTube?) <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," which form of social media and what is your profile?			
What is your preferred method of contact <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Email <input type="checkbox"/> Mail			
Birth Date:		Birth Place:	

If hired, can you present proof of your legal right to live and work in this country? Yes No N/A

Please list all addresses and residence periods for the last 10 years:

Date:
Address: From: To:

Date:
Address: From: To:

Date:
Address: From: To:

Date:
Address: From: To:

Date:
Address: From: To:

Marital Status: Married Separated Divorced Widowed Single

If married, name of spouse:

Is this your first spouse? Yes No

List your marital history (if any prior marriages)

Names and ages of children (if any):

SECTION 2: ORDINATION AND CURRENT CHURCH

Are you licensed? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Licensed date and location:			
Denomination:			
Are you ordained? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Date and place of ordination:			
Denomination:			
Have you been baptized by immersion? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If you have not been baptized by immersion, would you consider being baptized by immersion? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Current church of which you are a member:			
Address:			
Street	City	State	Zip
Church Telephone Number: (_____) - _____			
If employed as a Pastor, please provide the following information regarding the size of the following areas under your leadership. If not employed as a Pastor, on a separate sheet, please describe your role in the ministry including how long you were/are in those roles:			
Size when called to that church	Current size/	size when left	
1. Congregation			
a. # of members on official church roll:			
b. # of members actually active:			
c. average Sunday worship attendance:			
2. Sunday School:			
3. Bible Study:			

4. Ministries/Auxiliaries:

5. Annual church budget:

6. Amount of church indebtedness:

7. Administrative Staff:

8. Ministerial Staff:

SECTION 3: FINANCIAL AND BACKGROUND INFORMATION

What is your current FICO score?

Please explain any factors which negatively contribute towards your score.

Have you ever filed for bankruptcy? No Yes

If yes, please state the nature and circumstances of the bankruptcy as well as what year(s).

(If you answer “Yes” to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit charge, or offense, when and where charged, the date, court and disposition or other appropriate explanation. An arrest or a conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness and subsequent rehabilitation will be considered.)

a. Have you ever been arrested for any offense? Yes No

If yes, please state the nature of the charge(s), when and where charged and the case disposition.

b. Are you presently being investigated or under a procedure to consider your discharge by your

present employer? Yes No

If yes, please state the nature of the charge(s), when and where charged and the case disposition.

- c. Has any employer ever subjected you to a disciplinary action, suspended, terminated or asked you to leave/vacate a job position or volunteer position on the grounds of any unlawful sexual behavior or violation of any employer's sexual misconduct or harassment policy? Yes No
If yes, please state the nature of the action(s), when and where, and the disposition.
- d. Have you ever been charged in administrative, civil or criminal proceedings with improprieties regarding children? Yes No
If yes, please state the nature of the action (s), when and where and the disposition.
- e. Have you entered a plea of not guilty, guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense?
 Yes No
If yes, please state the nature of the action (s), when and where and the disposition.
- f. Have you ever been suspended, discharged or resigned in lieu of discharge from any position?
 Yes No
If yes, please state the nature of the action (s), when and where and the disposition.
- g. Have you ever been a plaintiff or defendant in an administrative, civil matter or lawsuit?
 Yes No
If yes, please state the nature of the action (s), when and where and the disposition.
- h. Have you ever been treated for substance abuse? Yes No
If yes, please explain including what year(s).

SECTION 4: EDUCATIONAL BACKGROUND

School Type

School Name

Location (complete Mailing address)

Number of years _____ Major _____ and Completed degree _____

High School

College/University
Vocational or Technical School
Graduate School
Seminary School
Other
Additional academic experience (post-secondary): Please list courses attempted and whether or not completed; part-time or full-time; dates; institutions and awards received.
List all awards and honors that you have received.
List any certifications that you have earned and the year earned.
Please briefly describe your general background: summarize your ministry strengths and weaknesses; ministry preferences and vision; and your special interests in ministry.

SECTION 5: ORGANIZATIONS AND PUBLICATIONS

List any religious or civic offices you currently hold or have held during the last ten (10) years.

List any publications you have authored or co-authored. (Include publisher and date)

SECTION 6: WORK EXPERIENCE – *Please include this information as the format for your Resume*

Please list all of the jobs you have held over the last ten (10) years as well as your entire ministry experience. Begin with the most recent job you held and provide your years of work experience. If you were self-employed, give your business/firm name. Please attach additional sheets if necessary.

Current Employer Name:

Name of current supervisor:

Employment Dates:

Address:

From:

To:

Telephone Number: (_____) - _____

Current job title:

How long have you held this position?

Describe your position:

May we contact this employer for a reference? Yes No

Previous Employer Name:

Name of last supervisor:

Employment Dates:

Address:

From:

To:

Telephone Number: (_____) - _____

Last job title:

Describe the position:

Reason for leaving (be specific):

May we contact this employer for a reference? Yes No

SECTION 7: LEADERSHIP ROLES

Leadership of a church involves several roles. Consider the following list and rank the areas of leadership responsibility you believe are the most important. (Rank up to five (5))

Church Leadership Responsibilities:

___ A gifted teacher who enables persons to learn and understand deep spiritual truths (Bible/Theology) thru Prayer and Bible Study.

___ An Administrator that manages the affairs of the congregational organization thru planning, decision making, delegating, evaluating, and leader of conflict and stress management.

___ A person active in associational, state convention, denominational and ecumenical life.

___ A community volunteer who cooperates in community and civic activities/programs.

___ An effective communicator of well-prepared sermons.

___ A skilled counselor available to assist persons with personal and spiritual problems such as death in family, sickness, marriage, pre-marriage, funerals, or other traumatic events of individual

lives.

___ **One who emphasizes/leads evangelism and the importance of lifestyle witnessing as well as developing a person and congregation around stewardship.**

___ **A person with a personal vision and a well-developed vision for the future of the children as well as lead a congregation to accomplish that vision.**

___ **A person with a vision for overall direction to grow youth and young adult membership and ministries as well as lead a congregation to accomplish that vision.**

___ **A provider of pastoral care by ministering, befriending, nurturing, supporting, reconciling, affirming of church members in their homes and communities.**

In which of these are you the strongest?

What evidence is there to confirm that you have strengths in these? Please explain.

In which of these are you weakest? Please explain.

What is your favorite scripture? Please explain why this is your favorite scripture.

Describe your experience with increasing church membership?

SECTION 8: PROFESSIONAL REFERENCES

Give three (3) references qualified to speak of your spiritual experience and Christian service. (Do not list family members or relatives for references.)

Name and Address Relationship	Phone
1. _____ _____	(____) -
2. _____ _____	(____) -
3. _____ _____	(____) -

Give three (3) references qualified to speak of your professional training and experience. (List your current or most recent supervisor/or Church officer first.)

Name and Address Relationship	Phone
1. _____ _____	(____) -
2. _____ _____	(____) -
3. _____ _____	(____) -

SECTION 9: Questions: Please complete on a separate sheet your responses to the following questions.

- a. (Do/did) you supervise anyone? How many? What were their positions? What about volunteer positions?
- b. What interests you the most about this possible new opportunity?
- c. What gives you pause about the possibility of this new opportunity?
- d. Why (do/did) you want to leave?
- e. What aspects of ministry are you most passionate about and why?
- d. What is your definition of a congregational led church?
- f. How do you feel about a congregational led church?
- g. What (are/were) your major responsibilities in your (current/most recent) position?

SECTION 10: Certification, Disclosure and Signature (Please read the below statements, initial each statement and sign application)

I certify that the information given by me to the questions on this application, including representations in my resume, if given, are true and correct to the best of my knowledge, and have been made with no mental reservations whatsoever and I have not withheld any I information that might adversely affect my chances for consideration. I understand that misleading or false statements will constitute a sufficient case for refusal to hire, employment termination or employment covenant. _____ Initials

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Second Baptist Church creates an actual or implied contract of employment. I understand that, if I accept employment with Second Baptist Church, it will be on an at-will basis. This means that either Second Baptist Church or I have the right to terminate the employment relationship at any time, for any reason, with or without cause. _____ Initials

I authorize the release of national and state criminal records, as well as credit history report to Second Baptist Church. I authorize the schools, my former employers, and people named in this application to release to Second Baptist Church any information requested to verify the information in this application, and my education, character, and employment history with them. I also give Second Baptist Church permission to use the information acquired to conduct a background check on me. _____ Initials

The following additional items are required information which must be submitted with your application packet.

1. Resume
2. Copy of Driver's License
3. Copy of Social Security card (upon request)
4. Copy of noted diplomas, certificate and degrees
5. Two (2) DVDs of sermons within the last year
6. Recent color photo

Application packets are to be sent to:

**Second Baptist Church
Pastor Search Committee
5300 Baseline Road
Boulder, Colorado 80303**

**Disclosure Statement- The contents of this application will only be reviewed by members of the Pastor Search Committee and Leadership Team. The Committee has taken a strict oath of confidentiality. The information in this application is used for the sole purpose of determining the applicant's suitability to serve as Pastor. The Committee will adhere to proper procedures for maintaining personal information upon completion of its review of each application.*

Signature of Applicant: _____ Date: _____

Print Name: _____