

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Opening Announcement

Historic Olivet Baptist Church, the oldest African American Baptist Church in Chicago, seeks to identify the Shepherd whom God has called to be our Pastor. Our Pastor will be a true believer, a seminary graduate who is a preacher and teacher rightly dividing the WORD. Our Shepherd will answer GOD's call to lead and guide the flock at Olivet in the next chapter of our spiritual journey and growth in Christ.

The Pastor is responsible to proclaim the gospel of Jesus Christ, to teach the biblical revelation, to engage in pastoral care ministries, to provide administrative leadership in all areas of church life, and to act as the chief administrator of the church's paid staff.

Responsibilities:

1. Plan and conduct worship services; prepare and deliver sermons and bible study; lead in observance of ordinances.
2. Lead the church in an effective program of witnessing and in a caring ministry for persons in the church and community.
3. Conduct counseling sessions; perform weddings; conduct funerals and visit members.
4. Serve as chairman of the Church Leadership Team. Lead in planning, organizing, directing, coordinating, and evaluating church ministries.
5. Work with deacons, trustees, and other church officers, and committees/teams as they perform their assigned responsibilities; train and lead the deacons in their ministry.
6. Act as moderator of church business meetings.
7. Cooperate with association, state, and denominational leaders in matters of mutual interest and concern; keep the church informed of denominational development; represent the church in civic matters.
8. Serve as chief administrator of the paid church staff; supervise the work of the staff.

To apply for the Pastoral position, please download and complete the attached *application*.

PLEASE SUBMIT YOUR APPLICATION BY MARCH 31, 2012 TO:

OLIVET BAPTIST CHURCH

P.O. BOX 16069

CHICAGO ILLINOIS, 60616-9998

ATTN: PASTORAL SEARCH COMMITTEE

E-MAIL olivetbaptistchurch.chicago@gmail.com

Ph (312) 528-0124

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Candidate Application

Name: _____

Present Address: _____

City: _____ State: _____ Zip Code: _____

Current Title: _____

Date of Birth: _____ Place of Birth: _____

Phone numbers: H) _____; C) _____

Best contact method: _____

EMAIL: _____

Facebook /LinkedIn/Twitter: _____

OTHER: _____

Application Checklist

Please include the following with your application

- ☐ Completed Application
- ☐ Resume
- ☐ DVD/CD/audio file, of at least 2 recently delivered sermons (audio & visual), if available.
- ☐ Other: _____
- ☐ Other: _____

All applications must include the above to be considered. You may also submit other documents; you strongly believe would be helpful in our review. All information submitted will be held in the strictest confidence, available only to the Olivet Baptist Church of Chicago Pastoral Search Committee. Upon the call of a new Pastor, ALL applicant materials will be destroyed.

Signature: _____ Date: ____/____/____

PLEASE SUBMIT YOUR APPLICATION BY MARCH 31, 2012 VIA MAIL TO:

OLIVET BAPTIST CHURCH

P.O. BOX 16069

CHICAGO ILLINOIS, 60616-9998

ATTN: PASTORAL SEARCH COMMITTEE

You may email your application. Please forward a signed cover page by regular mail

E-MAIL to: olivetbaptistchurch.chicago@gmail.com

Church Ph (312) 528-0124, Web Site: www.olivetbaptistchurchchicago.org

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Candidate Application

FAMILY INFORMATION (Please check all that apply):

Single never married ☐ Widowed ☐ Married (Name of Spouse) ☐ _____

Date of marriage _____ Divorced ☐ Date(s) of divorce(s) _____

Please list names of previous spouse(s) _____

Please list date(s) of previous marriage(s) _____

Please list the names and ages of your children:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

How did you hear about Olivet Baptist Church?

Website ☐ OBC Member ☐ Other _____

Do you have any relatives who are members of Olivet Baptist Church? YES ☐ NO ☐

If Yes, Who? _____ Relationship _____

EDUCATION – Please list all schools attended and all degrees earned.

High School: _____ Address: _____ Graduation date: _____

College(s): _____ Address: _____ Graduation date: _____

Degree(s) earned: _____

Graduate School: _____ Address: _____ Graduation date: _____

Degree(s): _____

Seminary: _____ Address: _____

Graduation _____ Degree: _____

PROFESSIONAL LICENSES/CERTIFICATIONS:

Type _____ No. _____ State _____ Exp. _____

Type _____ No. _____ State _____ Exp. _____

Type _____ No. _____ State _____ Exp. _____

ORDINATION

DATE OF ORDINATION _____ NAME OF ORDAINING BODY _____

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Candidate Application

REFERENCES

- 1) Full Name: _____ Relationship: _____ Address: _____
Organization: _____ Phone: _____ E-mail: _____
- 2) Full Name: _____ Relationship: _____ Address: _____
Organization: _____ Phone: _____ E-mail: _____
- 3) Full Name: _____ Relationship: _____ Address: _____
Organization: _____ Phone: _____ E-mail: _____

CHURCH EMPLOYMENT HISTORY

- 1) Church: _____ Phone: () _____ Address: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous church for a reference? YES ☐ NO ☐
- 2) Church: _____ Phone: () _____ Address: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous church for a reference? YES ☐ NO ☐
- 3) Church: _____ Phone: () _____ Address: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous church for a reference? YES ☐ NO ☐
- 4) Church: _____ Phone: () _____ Address: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous church for a reference? YES ☐ NO ☐

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Candidate Application

List separately, all Associations, Achievements, Professional Affiliations and Honors Received.

Experience and Beliefs

For the following questions please use additional pages if necessary

BRIEFLY EXPLAIN WHEN AND HOW YOU BECAME A BELIEVER.

BRIEFLY EXPLAIN WHEN AND HOW YOU WERE CALLED TO THE MINISTRY.

FROM WHAT YOU KNOW ABOUT OLIVET BAPTIST CHURCH OF CHICAGO, WHAT INTERESTS YOU ABOUT THIS POSITION?

BRIEFLY DESCRIBE YOUR STYLE AND PHILOSOPHY OF PREACHING.

OLIVET BAPTIST CHURCH – CHICAGO

Pastoral Candidate Application

BRIEFLY DESCRIBE YOUR MINISTRY VISION FOR OLIVET BAPTIST CHURCH.

PLEASE LIST ARTICLES AND/OR BOOKS WRITTEN:

MINISTERIAL QUESTIONS (50 words or less each)

1. What do you perceive to be the primary tasks or duties of a pastor?

2. What are your greatest personal strengths?

3. What are your greatest personal weaknesses?

4. Rank each category in order of importance according to your philosophy of ministry:
(1= most important, 10=least important)

- ___ Worship
- ___ Evangelism
- ___ Dealing with Interpersonal Differences
- ___ Christian Education
- ___ Counseling
- ___ Visitation
- ___ Discipleship
- ___ Administration
- ___ Preaching/Teaching
- ___ Community Relationships