

PASTORAL VACANCY ANNOUNCEMENT

Church Name: First Baptist Church of Vienna
Location: 450 Orchard Street N.E., Vienna, Virginia
Position: Full-Time Pastor
Closing Date: January 31, 2013

First Baptist Church of Vienna, Virginia, which is located in the suburbs of Washington, D.C. metropolitan area, is seeking a full-time pastor, called by God who will be the spiritual leader of the congregation. The pastor is responsible to God and the church to proclaim the gospel of Jesus Christ, to teach the Bible, to provide Christian leadership in all areas of the church and to engage in pastoral care for the congregation.

About Us

First Baptist Church of Vienna (FBCV), a predominately African American congregation, founded in 1867 by former slaves, is the first and oldest church in Vienna, Virginia. Over 50 years ago, the congregation moved from its original site to the current location at 450 Orchard Street. In 1996, the building was expanded to accommodate church growth and increased needs. Currently, FBCV has over 1000 individuals on its membership rolls and a budget in excess of \$1.1 million. There are approximately 40 ministries that provide service, support, fellowship and outreach to the congregation and beyond. FBCV is a missionary Baptist church that is a paradigm for how the church can positively influence both the local, national, and international community. A detailed profile of the church is located at www.fbcv.org/church-profile .

Qualifications

Candidates must be Holy Spirit filled and guided. Candidates' personal character and financial standing must be above reproach both inside and outside the church. Candidates must possess at least a Master of Divinity degree from an accredited theological seminary and will have at least five (5) years of senior level pastoral experience or five (5) years significant related ministry experience which includes experience in church administration (e.g. Assistant Pastor, Executive Pastor, Associate Minister, ministry leader) plus five (5) years of general ministry experience. Candidates must also be licensed and ordained in the Baptist church.

Candidates must have a demonstrated ability to prepare and deliver biblically sound, stimulating, inspirational and Spirit-filled sermons; should have a demonstrated aptness for Bible-based teaching; should possess strong interpersonal skills; and should be approachable and demonstrate inclusiveness for all demographics within the congregation.

The successful candidate will have a vision for growing church membership that is both educated in the Word of God and strong in relationship with Christ, particularly a vision, commitment and experience for increasing the numbers and spiritual development of youth and young adults in the congregation. Candidates must be open to new ideas, proficient in the use of technology and must have a proven record as a skilled administrator and manager of church staff and programs. The successful candidate will have a commitment to Christian Education, a zeal for missions and evangelism.

Pastor Responsibilities

The following are the primary duties to be performed by the Pastor:

- Serve as spiritual leader for the congregation
- Preach and teach the gospel by preparing and delivering relevant, Spirit-filled sermons
- Plan and conduct the worship services, providing for the supply of the pulpit
- Serve as the chief officer of the church, carrying out, with the church officers, the policies and mandates duly approved by the congregation
- Serve as moderator of church business meetings except meetings where the tenure of the pastor is being discussed
- Recommend all special committees and appoint committee members for approval by the congregation with the exception of the Audit Committee and serve as ex-officio member of all ministries, committees and organizations of the church
- Chair the Review Committee which handles charges against an officer for failure to perform duties or for personal misconduct
- Collaborate with the deacons, trustees, officers and ministry leaders to administer church business in accordance with the church constitution and bylaws
- Present to church membership for vote, any recommendations affecting church policy changes, after these have been weighed, considered and approved by the pastor and/or the deacons in accordance with the church constitution and by-laws
- Develop and implement a strategic plan for healthy church growth, to include among other things, spiritual growth, membership growth with a goal of 10 percent per year, financial growth, and facility growth
- Supervise, mentor, and prepare written annual evaluations of the paid ministerial staff
- Perform other duties as may be required

The following duties are the ultimate responsibility of the Pastor but may be shared or delegated to others:

- Lead in administering the Holy ordinances of Baptism and Communion
- Lead and teach stimulating Bible studies, classes and seminars
- Provide pastoral ministry to those experiencing illness, bereavement, or incapacitation or other conditions
- Officiate at funerals, weddings, baby dedications, etc.
- Conduct pastoral counseling
- Lead the congregation in planning, conducting and evaluating a comprehensive program of evangelism, Christian education and training
- Lead the congregation in planning, conducting and evaluating its local, national and worldwide missions
- Represent the congregation at associations, denominational, and ecumenical meetings and keep the congregation informed
- Represent the congregation civic matters and keep the congregation informed of developments
- Manage all church staff, including providing yearly evaluations and training as needed
- Lead the congregation in developing a comprehensive business operations plan for the church

How to Apply

Required Documents

All interested and qualified persons must submit an initial Candidate Package consisting of the following information:

1. A letter of interest which include a description of how you became a believer of Jesus Christ, and the reason you are called to ministry as a pastor
2. A completed application (a blank application can be found at www.fbcv.org/pastoral-search-application)
3. A current resume which includes summary of relevant ministry professional and educational experiences
4. Copies of ministerial license and ordination certificate
5. Copies of degrees
6. Two (2) sample sermons - a DVD (preferred) and/or CD recording of recent sermons, or provide the internet address if the sermon is available via the internet
7. Three (3) recommendation letters (clergy, layperson and personal)
8. A completed application checklist (a blank checklist can be found at www.fbcv.org/pastoral-application-checklist)

Submission

Submit the composite Candidate Package by mail to:

First Baptist Church of Vienna
Attn: Pastoral Search Committee
P.O. Box 1744
Vienna, Virginia 20183

The deadline for all information to be **postmarked or submitted** is **January 31, 2013**. Any Candidate Package postmarked after the date will not be considered. **NOTE:** Missing information may result in automatic disqualification. Final candidates will be notified and asked to provide additional information later in the selection process. Final candidates must consent to a reference check, a criminal history background check, a drug test, and a credit and financial history review (performed through outside agencies for complete confidentiality).

Additional Information

All information presented will be treated as “Confidential”. The Pastoral Search Committee will acknowledge receipt of all timely submitted Candidate Packages. For additional information or questions please submit request to Pastoral Search Committee at pscommittee@fbcv.org .