## **Employment Opportunities 7-13-13**

**Job Title:** Food Service Worker

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** 0 to 1 years **Salary:** \$11.14

**Job Location:** Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES Performs various simple manual tasks which are easily learned such as: In the serving area: Sets up glasses, silverware, butter, condiments, salads, desserts, bread, and cold beverages on serving counter as instructed. Removes soiled dishes from tables and transports them to the dishwash

**Job Title:** Recreation Aide (Seasonal)

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** 0 to 1 years **Salary:** \$8.25 - \$12.00

**Job Location:** Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES: These positions are located at Joint Base Anacostia Bolling, Washington, D.C. Provides oversight of activities and necessary services to authorized patrons, including general information on the use of equipment. Assist in issuance and return of equipment on site, assists wit

**Job Title:** Recreation Assistant - WSI

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** Open

**Salary:** Not Provided

**Job Location:** Bolling Air Force Base, DC

IMPORTANT: MUST SUBMIT COPIES OF CURRENT WSI, LIFEGUARD/FIRST AID AND CPR CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED. DUTIES AND RESPONSIBILITIES: Ensures all water safety rules are observed by swimmers, utilizing a good knowledge of all aspects

**Job Title:** Waiter/Waitress

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** Open

**Salary:** \$10.66 per hour

**Job Location:** Bolling Air Force Base, DC

Performs "behind-the-scene" food and beverage service functions, together with related housekeeping activities such as the following: Secures clean linen and appropriate glassware and silverware, depending on the particular menu, food, and beverages to be served or on direction of supervisor. Readies assigned gro

**Job Title:** Club Operations Assistant

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** 1 to 20 years

**Salary:** \$12.18 - \$17.00 per hour Bolling Air Force Base, DC

CLUB OPERATIONS ASSISTANT Announcement # JB-13-031 Salary: \$12.17 - \$17.00 per hr Series/Grade: NF-0303-02 Naval District Washington - Fleet and Family Readiness Program Department of the Navy Non-Appropriated Funds LOCATION: Bolling Club – JB Anacostia Bolling OPE

**Job Title:** Front Desk Leader

**Company:** Naval District Washington (NDW) (NAF)

**Experience:** 1 to 20 years

**Salary:** \$15.00 - \$20.00 per hour Bolling Air Force Base, DC

FRONT DESK ASSOCIATE LEADER Announcement # JB-13-38 Salary: \$15.00 - \$20.00 per hr Series/Grade: NF-0303-02 Naval District Washington - Fleet and Family Readiness
Program Department of the Navy Non-Appropriated Funds LOCATION: Navy Gateway Inns & Suites – JB Anacostia Bolling

**Job Title:** Accounting Specialist I

**Company:** Arlington Community Federal Credit Union

**Experience:** 0 to 2 years **Salary:** Not Provided **Job Location:** Falls Church, VA

Arlington Community Federal Credit Union (ACFCU), a \$200 million dollar credit union that is committed to providing REMARKABLE service to our membership. We have an immediate opening for a full-time Accounting Specialist I to join our dynamic accounting team. POSITION SUMMARY: Accountable for

**Job Title:** Project Assistant/Paralegal

Company: Ballard Spahr LLP
Experience: 2 to 5 years
Salary: Not Provided
Job Location: Washington, DC

Ballard Spahr LLP seeks a Project Assistant/Paralegal to work in its thriving Consumer Financial Services Group in the Washington DC office. The position will support the group's work in consumer financial services, cyber security, mobile and e-commerce initiatives and privacy issues. Responsibilities with t

Job Title: On-Site Financial Services Department Manager Educational Systems Federal Credit Union

**Experience:** 5 to 20 years **Salary:** Not Provided **Job Location:** Greenbelt, MD

On-Site Financial Services Department Manager- Rockville, MD Educational Systems Federal Credit Union is a not-for-profit cooperative that strives to be the premier financial services provider for the education community. We intend to reach this vision by carrying out our mission, which is to grow by helping the

**Job Title:** Seeking Experienced Bookkeeper

**Company:** Aclairo Pharmaceutical Development Group, Inc.

**Experience:** 3 to 20 years **Salary:** Not Provided **Vienna, VA** 

We are looking for an experienced bookkeeper to work P/T in our Tysons Corner office. We are looking for someone to come in 2 days a week (daily schedule is flexible). MUST have a strong QuickBooks background (QuickBooks Premier version 9 a big plus). Primary responsibilities will include: Billing -- Pr

**Job Title:** Teacher Assistant

**Company:** Zena's Child Development Center, Inc.

**Experience:** 2 to 20 years **Salary:** Not Provided **Job Location:** Washington, DC

Qualified Teacher's Assistants Can Interview as Early as Thursday, June 20, 2013 Send Your Resume Today! Teacher Assistant Education: A minimum of Child Development Associate (with Preschool or Infant/Toddler Endorsement) Experience: Formal experience working with infants 6 weeks

**Job Title:** Sexual Assault Response Coordinator, NF-0101-04

**Company:** Naval Support Activity Bethesda MWR

**Experience:** 3 to 20 years

**Salary:** \$29.93 - \$38.27 per hour

**Job Location:** Fort Meade, MD

Vacancy Announcement Number: 13-ADM-07 Job Title, Plan, Series, &

Grade: Sexual Assault Response Coordinato

Job Title: Maintenance Floater
Company: A&R Companies
Experience: 2 to 20 years
Not Provided
Job Location: Washington, DC

Responsible for troubleshooting and repairing appliances, air conditioning, heating, electrical/mechanical, and plumbing systems installed in or pertinent to the property; working knowledge of repairs for HVAC, electrical, vacant unit turnover, plumbing, carpentry and small and large appliances required. Responsible for ens

**Job Title:** OPERATING ROOM TECHNICIAN

**Company:** Howard University Hospital

**Experience:** 4 to 20 years **Salary:** Not Provided **Job Location:** Washington, DC

High School or General Equivalency Diploma (G.E.D.). Graduate of a training program for Operating Room Technicians. Four (4) years experience as an ORT in Neurosurgery, Cardiovascular, Thoracic, Orthopedic and/or Transplant Surgery. In lieu of graduating from ORT training program and four (4) years experie

**Job Title:** Heavy Equipment & Truck Mechanic

**Company:** Strittmatter Companies

**Experience:** 3 to 20 years **Salary:** Not Provided **Job Location:** Manassas Park, VA

Shop and Road Mechanic positions available Must have own tools Must have experience and references Must have a clean driving records - CDL is a plus Overtime work is required

Job Title: Low Voltage Electronic Systems Technician 1 Corbett Technology Solutions, Inc. (CTSI)

**Experience:** 1 to 20 years \$15.00 - \$19.00 **Job Location:** Chantilly, VA

Corbett Technology Solutions, Inc., located in Chantilly, VA, has an immediate opening for a Technician 1. Candidates for this position will assist in the installation of cabling infrastructure for various low voltage systems. Positions Duties and Responsibilities: - Transport and set up

**Job Title:** Jr. Programmer

**Company:** New Editions Consulting Inc.

**Experience:** 1 to 20 years **Salary:** Not Provided

**Job Location:** Falls Church, VA; Fairfax, VA

New Editions seeks a professional Jr. Programmer to support our federal government clients. Individual will work in a team environment. Candidate must have strong computer, communication, customer service skills, and the willingness to learn. Salary will be commensurate with experience. Requirements

**Job Title:** Curriculum Development Intern

**Company:** ESI International, Huthwaite, Omega Performance (Informa PI Companies)

**Experience:** Open

**Salary:** Not Provided **Job Location:** Arlington, VA

Tracking Code 173-477 Job Description We are seeking a highly qualified Curriculum Development Intern. This individual will assist the Curriculum Development Team with contract

processing, data entry, report generation and analysis, research projects, and other special projects. The intern will also assist the Learning & D

**Job Title:** IN-13120 Fuller Science for Nature Internship

**Company:** World Wildlife Fund

**Experience:** Open

**Salary:** Not Provided Washington, DC

For 50 years WWF has committed to delivering science-based conservation results while incorporating the latest research and innovations into our work. The Kathryn Fuller Science for Nature Fund advances the science of conservation with three programs: The annual Science for Nature Symposium, which convenes world leaders in

**Job Title:** IN-13119 Conservation Science Network Internship

**Company:** World Wildlife Fund

**Experience:** Open

**Salary:** Not Provided Washington, DC

Sound science underpins effective conservation. WWF has a wealth of scientific expertise across its offices around the world, ranging from anthropologists to zoologists and encompassing the biological, physical, and social sciences. For these scientists to contribute most to achieving WWF's mission, they need to communicate

**Job Title:** IN-13118 Disaster Reduction and Response Intern

**Company:** World Wildlife Fund

**Experience:** Open

**Salary:** Not Provided **Job Location:** Washington, DC

Internship Title: Disaster Reduction and Response Intern: Reducing Flood Risk Using Natural Resource Management.Background:World Wildlife Fund (WWF) Humanitarian Partnership program (HP) works to ensure that disaster recovery, reconstruction and risk reduction efforts include environmentally sustainable considerations.WWF i

**Job Title:** Servers!

**Company:** Silver Diner Development, Inc

**Experience:** 1 to 3 years **Salary:** Not Provided **Job Location:** Reston, VA

Job Description NOT JUST A DINER ANYMORE! Our award winning Fresh & Local Menu is bringing in guests like crazy and our sales are growing fast! We need to add to our team at the Silver Diner in Reston, VA We are looking for Servers who are passionate about our Fresh & Local menu and

**Job Title:** Membership coordinator

**Company:** Character Education Partnership

**Experience:** 3 to 20 years

**Salary:** \$40,000 -\$50,000 p/y **Job Location:** Washington, DC

Membership Coordinator Job Description Responsible for the organization's membership program: member marketing (recruitment and renewal), communication, benefit delivery, dues management, research, and planning. Also responsible for all aspects of membership, database management. Some book keeping will be requi

**Job Title:** Inventory Taker

**Company:** RGIS Inventory Specialists

**Experience:** Open

**Salary:** \$9.00 Per Hour

**Job Location:** Washington, DC; Southern Md Facility, MD; Northern Virginia, VA

Description RGIS Inventory Takers are members of a team (called Team Members) that work together to physically count inventory for our clients and enter information into RGIS equipment. Inventory to be counted varies depending on the client and location to be audited. Items may be located on the floor, tables, or shelve

**Job Title:** Reservations Agent

**Company:** Modus Hotels

**Experience:** Open

**Salary:** Not Provided Washington, DC

Modus Hotels is an independent boutique hotel company based in Washington DC with a current portfolio of 12 hotels and 4 restaurants in the DC area, Chicago, Philadelphia, and Baltimore. We are dedicated to creating a warm and mindful environment that embodies the spirit of the individual. We are a high performance organ

Job Title: Residential Team Leader II
Company: St. John's Community Services

**Experience:** 2 to 20 years \$32,557 to 47,208 **Job Location:** Washington, DC

RESIDENTIAL TEAM LEADER II VACANCY This is a six day a week 40 hour position. Hours are flexible however the schedules are predesigned and preapproved. Hours may be adjusted to meet the needs of the individuals. This position is required to rotate working every other Saturday and every other Sunda

**Job Title:** Internship - Sales/Marketing Intern

**Company:** StrataPoint Financial

**Experience:** Open

**Salary:** \$10.00-\$15.00 p/hr

**Job Location:** Sterling, VA

Sales/Marketing Intern - Finance and Accounting StrataPoint Financial, LLC – Sterling, VA 20166 Rapidly growing finance and accounting consulting company has an immediate opportunity for a sales/marketing intern. The company offers finance/accounting services to \$1mil to \$40mil+businesses in the pri

**Job Title:** Occupational Therapist

Company: The Virginian 1 to 20 years Salary: Not Provided Fairfax, VA

Occupational Therapist (OT) Certified Occupational Therapy Assistant (COTA) Full time and PRN opportunities The Virginian, a premier continuing care retirement community, located in Fairfax, VA, has a full time opening for an OT. Our rehab staff works with patients on our skilled rehab unit,

Job Title: Building Engineer
Company: Modus Hotels
Experience: 1 to 20 years
Salary: Not Provided

**Job Location:** Washington, DC; Rockville, MD

We are looking for an outstanding maintenance person to help us provide excellent customer service at The George Washington University Inn located in the heart of Foggy Bottom. This is not an overnight position, but it does include weekends and holidays. This person performs major/minor maintenance repairs to guestrooms

**Job Title:** CALL CENTER CUSTOMER SERVICE AGENTS - TURKISH

Company: TOT Solutions
Experience: 1 to 2 years
Salary: Not Provided
Hyattsville, MD

TURKISH SPEAKING CALL CENTER AGENTS (Hyattsville, Maryland) LOOKING FOR EXCEPTIONAL CUSTOMER SERVICE PROFFESIONALS WITH THE ABILITY TO SPEAK TURKISH. APPLICANTS SHOULD BE ABLE TO COMMUNICATE IN ENGLISH AS WELL. THESE CALL ARE INBOUND CALLS ONLY AND NO SELLING WILL BE INVOLED. THESE POSITIONS ARE CON

**Job Title:** Restoration Foreman & Mechanics

**Company:** Simpson of Maryland, INC

**Experience:** 5 to 20 years **Salary:** Not Provided **Job Location:** Hanover, MD

Simpson of Maryland, Inc. is seeking experienced Restoration Foreman & Mechanics. Proficient in Commercial Coating, Brush work, Wet-Glazing, Concrete, Chemical Injection, Thru-wall

flashings, Tuck pointing, and Brick Laying. Candidate must speak and write English fluently and possess a Valid Driv

Job Title: Heavy Equipment & Diesel Mechanic Company: Flippo Construction Company, Inc.

**Experience:** Open

**Salary:** Not Provided **Job Location:** Alexandria, VA

You must apply in person at the address below to be considered for this position. Our HR department accepts applications Monday-Thursday, 7 am to 2:30 pm, and Friday, 7 am to 12 noon. Flippo Construction is seeking a full-time Heavy Equipment & Diesel Mechanic to work between our Forestville, MD and Alexand

**Job Title:** Tutors (Clinicians)

**Company:** Lindamood-Bell Learning Center

**Experience:** Open

**Salary:** Not Provided Washington, DC

At Lindamood-Bell, We Create The Magic of Learning!® About Us: Lindamood-Bell is an internationally recognized leader in the research and remediation of learning difficulties for children and adults. Our critically acclaimed, research-based programs develop the underlying skills for reading, spelling, languag

Job Title: Security or Service Lead Technician Corbett Technology Solutions, Inc. (CTSI)

**Experience:** 5 to 20 years

**Salary:** \$20

**Job Location:** Chantilly, VA

Corbett Technology Solutions, Inc. (CTSI) has an immediate opening for a Lead Technician. Technicians are responsible for installation, configuration, programming, diagnoses and service on various low voltage electronic systems. Candidates for this position will: - Assemble, install, configure, program, diagnose a

Job Title: Certified Medicine Aide (PLEASE, NO MED TECHS)
Company: Forest Haven Nursing and Rehabilitation Center

**Experience:** 1 to 3 years

**Salary:** Based on Experience Catonsville, MD

Forest Haven Nursing and Rehabilitation Center, is now seeking a caring individual for a Certified Medicine Aide position - 3-11 SHIFT. Requirements: Current Maryland Board of Nursing certification as a GNA/CMA (Please note Med Techs are not accepted). Must be able to read, write, speak, and

**Job Title:** Sales - Inside

**Company:** Kenney & Company Staffing Inc.

**Experience:** 1 to 20 years **Salary:** Not Provided **Job Location:** Washington, DC

No cold calling necessary. Answer incoming calls and make offer to buy cars from customers seeking to donate their cars to charity. Only outgoing calls necessary are to return calls coming in. Some knowledge of cars very helpful. Must have clear and pleasant speaking voice. Bilingual-Spanish a

**Job Title:** Extended Learning Program Teachers

Company: DC Prep
Experience: 1 to 10 years
Salary: \$18-20/hr
Job Location: Washington, DC

Do you have the drive, talent, and commitment it takes to work at one of the nation's highest-performing charter management organizations? Join our effort and ensure that all students are prepared – both academically and socially – for successful futures. DC Prep is looking for exceptional in

Job Title: Food Service Worker Part Time Howard University Hospital

**Experience:** 1 years **Salary:** Not Provided **Job Location:** Washington, DC

High School Graduate or GED. Six (6) months of successful food service work experience, preferablly in a health care environment. Must be able to lift at least 50lbs, bend and/or, stand for long periods of time, tolerate high/low temperature environment, reach and/or, pull beyond arm's length. Knowledge of Hospital'

**Job Title:** Emergency Preparedness Manager

**Company:** City of Takoma Park

**Experience:** 5 to 20 years **Salary:** \$25.00/hr

**Job Location:** Takoma Park, MD

Under general supervision of the City of Takoma Park Police Chief, plans, implements and coordinates City-wide emergency operations plans and homeland security initiatives, ensuring that all processes and procedures are updated and followed. Coordinates with other city departments and outside agencies on special events that

Job Title: Mortgage Processor
Company: NRL Federal Credit Union

**Experience:** 2 to 20 years

**Salary:** \$20.30 - \$25.35 p/hr **Job Location:** Alexandria, VA

Are you a self-driven highly-motivated team member familiar with mortgage loan processing? Are you able to handle multiple tasks while maintaining a high standard of customer service? NRL Federal Credit Union may be the place for you! We are looking for an experienced MORTGAGE PROCESSOR familiar with FNMA, RESPA and SA

**Job Title:** Administrative Assistant

**Company:** The American Occupational Therapy Association

**Experience:** 2 to 4 years **Salary:** Not Provided

**Job Location:** Washington, DC; Bethesda, MD

Part-time Administrative Assistant Are you looking for part-time employment? If so, then The American Occupational Therapy Association (AOTA) has an exciting part-time opportunity that offers flexibility and work/life balance for the right candidate! AOTA, a national healthcare professional associati

**Job Title:** Staff Accountant

**Company:** Severn Savings Bank, FSB

**Experience:** 1 to 20 years **Salary:** Not Provided **Job Location:** Annapolis, MD

Severn Savings Bank is seeking to hire experienced professionals to join our team. Currently we have an immediate opening for Staff Accountant. Under the general supervision of the Controller, the Staff Account for Severn Savings Bank performs a variety of accounting/banking related duties. Major responsib

**Job Title:** House of Ruth Full-time Life Skills Trainer

Company: House of Ruth
Experience: 2 to 3 years
Salary: Not Provided
Job Location: Washington, DC

POSITION SUMMARY: Life Skills Trainers teach a range of daily living and coping skills to all House of Ruth program participants (women and/or children). Complete all necessary tasks to ensure the well-being of the women and/or children receiving services and maintain effective operations of the program. Evening and week

**Job Title:** Physicians Assistant/Nurse Practitioner- (PRN/On-Call)

**Company:** Psychiatric Institute of Washington

**Experience:** 5 to 20 years **Salary:** Not Provided **Job Location:** Washington, DC

Excellent opportunity for a talented Physicians Assistant with current P.A. or Nurse Practitioner license in Washington, DC (or M.S. degree in related field) looking to make a difference in a

psychiatric hospital setting. Desired Experience include: - Managing Employee Health Services - Performing EK

Job Title: Hosts!

**Company:** Silver Diner Development, Inc

**Experience:** 1 to 3 years **Salary:** Not Provided **Job Location:** Reston, VA

Job Description NOT JUST A DINER ANYMORE! Our award winning Fresh & Local Menu is bringing in guests like crazy and our sales are growing fast! We need to add to our team at the Silver Diner in Reston, VA We are looking for Hosts who are passionate about our Fresh & Local menu and I

Job Title: RECREATION ASSISTANT (LEAD LIFEGUARD)
Company: Naval District Washington (NDW) (NAF)

**Experience:** 1 to 20 years **Salary:** \$10.00 - \$15.00 **Job Location:** Indian Head, MD

During the absence of the Aquatic Center Manager, the incumbent will assume day to day managerial responsibility and authority over the facility including supervisory, risk assessment, security, safety, operational and customer relations. Incumbent serves as the leader of the lifeguard cr

**Job Title:** Sevice Technician for HVAC Company in Maryland

**Company:** Arundel Cooling & Heating Co., Inc.

**Experience:** 3 to 20 years

**Salary:** pay based on experience

**Job Location:** Linthicum, MD; Linthicum Heights, MD

Arundel Cooling, Carrier's first factory authorized dealer in Maryland has created an opening in the service department. This is a rare opportunity to join a Team of professionals many feel are the best in the area. The right person must have a strong understanding of Customer Satisfaction, with a proven track record of

Job Title: Physical Therapist
Company: The Virginian
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Fairfax, VA

Physical Therapist (PT) Full time opportunity The Virginian, a premier continuing care retirement community, located in Fairfax, VA, has a full time opening for a PT. Our rehab staff works with patients on our skilled rehab unit, geriatric outpatients, and residents of our independent living, assisted living

**Job Title:** Member Services Rep/Teller I/II

**Company:** Transportation Federal Credit Union

**Experience:** 2 to 5 years **Salary:** competitive

**Job Location:** Washington, DC; Alexandria, VA; Arlington, VA

Role: We are currently seeking an experienced professional for a Member Service Representative/Teller position in our FAA Branch in Washington, DC. Under general supervision, but following established policies and procedures, provides a variety of member services functions. Assist members with their financial n

**Job Title:** Phlebotomy Services Representative I

**Company:** Quest Diagnostics Incorporated

**Experience:** 1 to 20 years **Salary:** \$13-\$17/hourly

**Job Location:** Washington, DC; Arlington, VA; College Park, MD

Basic Purpose: Under the direction of the area supervisor, performs daily activities of the Patient Service Center /Mobile/In-office Phlebotomy accurately and on time. Maintains a safe and professional environment. Performs with confidence, both the forensic and clinical specimen collection and processing duties following e

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