

Employment Opportunities 7-20-13

Job Title: Publications Data Specialist
Company: American Society of Civil Engineers
Experience: 1 years
Salary: Not Provided
Job Location: Reston, VA

Publications Data Specialist Are you excited about a career in book and journal publishing? Data consistency and integrity is essential to a modern publishing program. We are looking for the right person to join our data services team. Responsibilities include: Performing database maintainan

Job Title: Food Service Worker
Company: Naval District Washington (NDW) (NAF)
Experience: 0 to 1 years
Salary: \$11.14
Job Location: Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES Performs various simple manual tasks which are easily learned such as: In the serving area: Sets up glasses, silverware, butter, condiments, salads, desserts, bread, and cold beverages on serving counter as instructed. Removes soiled dishes from tables and transports them to the dishwash

Job Title: Recreation Aide (Seasonal)
Company: Naval District Washington (NDW) (NAF)
Experience: 0 to 1 years
Salary: \$8.25 - \$12.00
Job Location: Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES: These positions are located at Joint Base Anacostia Bolling, Washington, D.C. Provides oversight of activities and necessary services to authorized patrons, including general information on the use of equipment. Assist in issuance and return of equipment on site, assists wit

Job Title: Recreation Assistant - WSI
Company: Naval District Washington (NDW) (NAF)
Experience: Open
Salary: Not Provided
Job Location: Bolling Air Force Base, DC

IMPORTANT: MUST SUBMIT COPIES OF CURRENT WSI, LIFEGUARD/FIRST AID AND CPR CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED. DUTIES AND RESPONSIBILITIES: Ensures all water safety rules are observed by swimmers, utilizing a good knowledge of all aspects

Job Title: Waiter/Waitress

Company: Naval District Washington (NDW) (NAF)
Experience: Open
Salary: \$10.66 per hour
Job Location: Bolling Air Force Base, DC

Performs "behind-the-scene" food and beverage service functions, together with related housekeeping activities such as the following: Secures clean linen and appropriate glassware and silverware, depending on the particular menu, food, and beverages to be served or on direction of supervisor. Readies assigned gro

Job Title: Club Operations Assistant
Company: Naval District Washington (NDW) (NAF)
Experience: 1 to 20 years
Salary: \$12.18 - \$17.00 per hour
Job Location: Bolling Air Force Base, DC

CLUB OPERATIONS ASSISTANT Announcement # JB-13-031 Salary: \$12.17 - \$17.00 per hr Series/Grade: NF-0303-02 Naval District Washington - Fleet and Family Readiness Program Department of the Navy Non-Appropriated Funds LOCATION: Bolling Club – JB Anacostia Bolling OPE

Job Title: Front Desk Leader
Company: Naval District Washington (NDW) (NAF)
Experience: 1 to 20 years
Salary: \$15.00 - \$20.00 per hour
Job Location: Bolling Air Force Base, DC

FRONT DESK ASSOCIATE LEADER Announcement # JB-13-38 Salary: \$15.00 - \$20.00 per hr Series/Grade: NF-0303-02 Naval District Washington - Fleet and Family Readiness Program Department of the Navy Non-Appropriated Funds LOCATION: Navy Gateway Inns & Suites – JB Anacostia Bolling

Job Title: Convention Marketing Coordinator
Company: National Association of Broadcasters
Experience: 0 to 3 years
Salary: Not Provided
Job Location: Washington, DC

Basic Function: Responsible for supporting the NAB Show marketing and communications programs designed to grow attendance, support exhibit sales and enhance customer experience. Specific Responsibilities: Assist in the development and production of all print and interactive materials designed to driv

Job Title: Air Concierge - IAD
Company: Signature Flight Support
Experience: 0 to 1 years
Salary: Not Provided
Job Location: Sterling, VA

Comply with Company policies and procedures related to customer service standards, ramp, safety and security procedures. Marshal incoming and departing general aviation aircraft in accordance with Company standards. Identify crewmembers, passengers, visitors and vendors in accordance with the Company's security p

Job Title: [Charity Ambassadors! - World Vision](#)
Company: [donorworx, Inc.](#)
Experience: Open
Salary: \$13.50
Job Location: Annapolis, MD

Fundraiser – Annapolis, MD 1 team – 12 weeks – Many lives changed It all starts with you! Now is the opportunity for you to make a real difference with individuals and communities around the world. As a face-to-face fundraiser and advocate, you are on the front-line fundraising to make a change that wi

Job Title: [Accounting Specialist I](#)
Company: [Arlington Community Federal Credit Union](#)
Experience: 0 to 2 years
Salary: Not Provided
Job Location: Falls Church, VA

Arlington Community Federal Credit Union (ACFCU), a \$200 million dollar credit union that is committed to providing REMARKABLE service to our membership. We have an immediate opening for a full-time Accounting Specialist I to join our dynamic accounting team. POSITION SUMMARY: Accountable for

Job Title: [Project Assistant/Paralegal](#)
Company: [Ballard Spahr LLP](#)
Experience: 2 to 5 years
Salary: Not Provided
Job Location: Washington, DC

Ballard Spahr LLP seeks a Project Assistant/Paralegal to work in its thriving Consumer Financial Services Group in the Washington DC office. The position will support the group's work in consumer financial services, cyber security, mobile and e-commerce initiatives and privacy issues. Responsibilities with t

Job Title: [On-Site Financial Services Department Manager](#)
Company: [Educational Systems Federal Credit Union](#)
Experience: 5 to 20 years
Salary: Not Provided
Job Location: Greenbelt, MD

On-Site Financial Services Department Manager- Rockville, MD Educational Systems Federal Credit Union is a not-for-profit cooperative that strives to be the premier financial services

provider for the education community. We intend to reach this vision by carrying out our mission, which is to grow by helping the

Job Title: [Internal Audit Intern](#)
Company: [Ciena](#)
Experience: 0 to 3 years
Salary: Not Provided
Job Location: Hanover, MD

Tracking Code 1393-622 Job Description This position executes the scope of work for assigned audits and supports Ciena's success by evaluating and improving risk management, the control environment, governance processes and operational effectiveness, using a disciplined, collaborative approach in support of the Audit Commit

Job Title: [Maintenance Supervisor](#)
Company: Regional Property Management Company
Experience: 4 to 20 years
Salary: Not Provided
Job Location: Washington, DC

The individual in this position is responsible for oversight and maintenance of the physical condition of the entire property. This person is responsible for ensuring thorough and timely unit turnovers, completing full site inspections, communication with the management office staff on vendor/contractor schedules, timely re

Job Title: [IN-13124 Corporate Relations Intern](#)
Company: [World Wildlife Fund](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Internship Description: The Corporate Relations team works with top US corporations to develop philanthropic partnerships to support WWF's conservation work around the world. The Corporate Relations Intern will be a contributing member of the team, working closely with staff on new business development and management of curr

Job Title: [Maintenance Technicians - Subsidized or Affordable Multifamily Properties](#)
Company: Regional Property Management Company
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Washington, DC; Baltimore, MD

Well-respected Regional Property Management firm in business over 30 years with an expanding fee management portfolio operating on the east coast is looking for resourceful, community-minded team members. We are currently seeking to fill several positions for Maintenance Technicians in the greater metropolitan area

Job Title: [Inside Warehouse - Lanham, MD](#)

Company: Brook Furniture Rental, Inc.
Experience: 1 to 5 years
Salary: Not Provided
Job Location: Lanham, MD

POSITION SUMMARY TITLE: Inside Warehouse – Lanham,
MD DEPARTMENT: Distribution REPORTS TO: D

Job Title: Microsoft SQL Server Database Administrator
Company: Valdez International Corp.
Experience: 2 to 6 years
Salary: DOE
Job Location: Herndon, VA

Microsoft SQL Server Database Administrator Participates in the analysis and design of new application database systems and/or modifications or changes to existing systems. Performs database research and analysis and provides recommendations for the most productive use of the variety of computer resources. Perfo

Job Title: Project Engineer
Company: Whitney Bailey Cox & Magnani
Experience: 3 to 5 years
Salary: Not Provided
Job Location: Annapolis, MD

Title: Project Engineer Dept/Division: Baltimore, Traffic Reference
No:

Job Title: Jr. Programmer
Company: New Editions Consulting Inc.
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Falls Church, VA; Fairfax, VA

New Editions seeks a professional Jr. Programmer to support our federal government clients. Individual will work in a team environment. Candidate must have strong computer, communication, customer service skills, and the willingness to learn. Salary will be commensurate with experience. Requirements

Job Title: IN-13122 Global Forest & Trade Network: Market Research Internship
Company: World Wildlife Fund
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

BackgroundTimber is the most valuable wildlife commodity traded globally. The estimated total market value of trade in global forest products reached around \$504 billion, more than 80%

increase from a decade ago. In addition to their monetary value, forests provide countless benefits for our planet. Despite their critical i

Job Title: [Intern - Private Client Group - Chevy Chase, MD \(40069\)](#)
Company: [RBC](#)
Experience: Open
Salary: Not Provided
Job Location: Chevy Chase, MD

Job Category: Training Programs/Internship Job Type: Contract - Part Time Employment Type: Contract Pay Type: Hourly Exempt/Non-Exempt: Non-Exempt Work Schedule: Work Hours/Week: 20 People Manager: No Work Environment: Regional Office % Travel Required: 0 Province/State/County: Maryland (US-MD) City: Chevy Chase Add

Job Title: [Financial Planner Assistant](#)
Company: [Law & Associates, Inc.](#)
Experience: 0 to 3 years
Salary: Commensurate with experience
Job Location: Glen Echo, MD; Bethesda, MD; Washington, DC

Law & Associates, Inc. a wealth management/financial planning firm is seeking to hire an associate financial planner (paraplanner) to work at our Bethesda MD office. Job Description: Work closely with senior financial advisors and team to serve the financial planning and investment needs of our existin

Job Title: [Project Engineer](#)
Company: [Whitney Bailey Cox & Magnani](#)
Experience: 0 to 3 years
Salary: Not Provided
Job Location: Annapolis, MD

Title: Project Engineer Dept/Division: Baltimore,
Traffic Reference No

Job Title: [IN-13123 Video Production Intern](#)
Company: [World Wildlife Fund](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Internship Description:World Wildlife Fund's Fundraising Development department is looking to supplement our written donor stewardship and cultivation materials (reports, proposals, etc.) with a pilot effort to create short video stories. These videos will virtually transport donors and prospects - including individuals, fo

Job Title: [Medical Assistant / Phlebotomist](#)
Company: [Chesapeake Urology Associates](#)
Experience: Open

Salary: \$14-\$17 / hr
Job Location: Catonsville, MD; Baltimore, MD

Chesapeake Urology Associates, the premier Urology practice in Maryland, is seeking a professional full-time Medical Assistant / Phlebotomist for our St. Agnes office located in Catonsville, MD. The Medical Assistant is responsible for providing clinical support to the physicians in the office. This position will

Job Title: Servers!
Company: Silver Diner Development, Inc
Experience: 1 to 3 years
Salary: Not Provided
Job Location: Reston, VA

Job Description NOT JUST A DINER ANYMORE! Our award winning Fresh & Local Menu is bringing in guests like crazy and our sales are growing fast! We need to add to our team at the Silver Diner in Reston, VA We are looking for Servers who are passionate about our Fresh & Local menu and

Job Title: Marketing and Communications Media Assistant Fall Intern
Company: Save the Children
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Marketing and Communications Media Assistant Fall InternLocation:US - DC - Home OfficeDivision:Marketing and CommunicationsDescriptionSave the ChildrenSummaryCome join a fun and dynamic team of communications professionals, and make a positive impact in the lives of children in need. Help us build relationships with media,

Job Title: Lifeguard/Swim Instructor
Company: Headfirst Camps
Experience: 1 to 10 years
Salary: Not Provided
Job Location: Washington, DC; Bethesda, MD

Headfirst Camps is an award-winning provider of summer day camps and official licensed provider of MLB baseball camp instruction for the Boston Red Sox, the New York Yankees, and the Chicago Cubs. Our footprint is national and growing, and we've been designated as the metro Washington DC area's #1 youth summe

Job Title: Maintenance Floater
Company: A&R Companies
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Responsible for troubleshooting and repairing appliances, air conditioning, heating, electrical/mechanical, and plumbing systems installed in or pertinent to the property; working knowledge of repairs for HVAC, electrical, vacant unit turnover, plumbing, carpentry and small and large appliances required. Responsible for ens

Job Title: [Seeking Experienced Bookkeeper](#)
Company: [Aclairo Pharmaceutical Development Group, Inc.](#)
Experience: 3 to 20 years
Salary: Not Provided
Job Location: Vienna, VA

We are looking for an experienced bookkeeper to work P/T in our Tysons Corner office. We are looking for someone to come in 2 days a week (daily schedule is flexible). MUST have a strong QuickBooks background (QuickBooks Premier version 9 a big plus). Primary responsibilities will include: Billing -- Pr

Job Title: [EMS Remediation Technician](#)
Company: [Rolyn Companies, Inc.](#)
Experience: 2 to 20 years
Salary: Starting at \$11/hr-\$14/hr
Job Location: Delray Beach, FL; Rockville, MD

Essential Duties and Responsibilities include the following. Other duties may be assigned. • Perform Remediation and Demolition work within the Emergency Services Department for a variety of commercial and specialty construction clients in a 24/7 operation • Has on-call and emergency response responsibilitie

Job Title: [Cook - Dining Services](#)
Company: [The Virginian](#)
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Fairfax, VA

Great Opportunity Full-time COOK We are currently seeking a full-time cook to join our team in the Dining Services Department. Prefer 2 years experience of line cook and/or restaurant experience. Dependable a must, knowledge of culinary terms, knife preparation training, and overall willing to ge

Job Title: [Teacher Assistant](#)
Company: Zena's Child Development Center, Inc.
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Qualified Teacher's Assistants Can Interview as Early as Thursday, June 20, 2013 Send Your Resume Today! Teacher Assistant Education: A minimum of Child Development Associate (with Preschool or Infant/Toddler Endorsement) Experience: Formal experience working with infants 6 weeks

Job Title: [Shift Supervisor](#)
Company: [DC Coalition for the Homeless](#)
Experience: 2 to 3 years
Salary: Not Provided
Job Location: Washington, DC

The incumbent will supervise line staff. Enforce program policies and procedures. Maintain records and reports. Assist with the intake process and assure the smooth running of the program. Must have High School Diploma or GED.

Job Title: [IT Specialist](#)
Company: [Thorlabs, Inc](#)
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Jessup, MD

Thorlabs IT Specialist has the responsibility to work with and provide direct support for a diverse set of desktop, printer, and server technologies that span the global offices. Such responsibilities will include answering the support line, tracking and responding to the helpdesk ticketing system, creation of tickets, as w

Job Title: [Field Technician - Energy](#)
Company: [Corix Utilities](#)
Experience: Open
Salary: Not Provided
Job Location: Alexandria, VA

Reports To: Project Supervisor

Job Title: [Psychiatric Registered Nurse- Full-Time & PRN \(On-Call\)](#)
Company: [Psychiatric Institute of Washington](#)
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Washington, DC

The Psychiatric Institute of Washington provides comprehensive behavioral healthcare for children, adolescents, adults and senior adults suffering from mental health and addictive illnesses. We are a short-term, acute care hospital offering inpatient, partial and intensive outpatient hospitalization, as well as specialized

Job Title: [Servers](#)
Company: [Trade Center Management Associates](#)
Experience: 1 to 2 years
Salary: Not Provided
Job Location: Washington, DC

Aria Pizzeria and Bar, located at the Ronald Reagan and International Trade Center is currently looking to hire Seasonal Servers for the Summer. We are looking for fun, energetic individuals with restaurant experience who can work in a fast-paced environment with a "Can Do" attitude. Qualification

Job Title: [Kitchen Assistant](#)
Company: Local Education Facility
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Fairfax, VA

This position is located in the Fairfax, VA area in a school environment. The duties would include setting up breakfast and lunch for a group of around 500 students and staff members; cleaning the steam table; cleaning the cafeteria after breakfast and lunch; preparing snacks for preschool; complying with the health department

Job Title: [Maintenance Mechanic](#)
Company: [CEEPCO Contracting](#)
Experience: 3 to 20 years
Salary: \$35.43/Hour with Benefits
Job Location: Washington, DC

At CEEPCO Contracting, maintaining professionalism at a high level, exceeding customer expectation and using state of the art technology, has allowed us to remain at the top. Our team of experienced professionals abides by the schedule; provides feasible and practical solutions that best meet our clients' needs; and c

Job Title: [Internship - Sales/Marketing Intern](#)
Company: [StrataPoint Financial](#)
Experience: Open
Salary: \$10.00-\$15.00 p/hr
Job Location: Sterling, VA

Sales/Marketing Intern - Finance and Accounting StrataPoint Financial, LLC – Sterling, VA 20166 Rapidly growing finance and accounting consulting company has an immediate opportunity for a sales/marketing intern. The company offers finance/accounting services to \$1mil to \$40mil+ businesses in the pri

Job Title: [Servers/Hosts/Backwaiters](#)
Company: [Modus Hotels](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Notti Bianche and Circle Bistro, a proud member of the Modus Hotels family of hotels and restaurants, are seeking servers, hosts and backwaiters with varying availability. Our ideal candidate has a strong desire to learn and grow within the company and from those around them. Strong oral and written communication s

Job Title: Residential Counselor
Company: Community Connections
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Residential Counselor Community Connections, is a nationally recognized private, not-for-profit mental health agency in Washington, D.C. providing comprehensive services to mentally ill adults, children and their families. Services include intensive case management, trauma services, dual diagnosis treatment, housing, psy

Job Title: Vehicle Maintenance - MOS Experience
Company: A-Bear Resources Inc.
Experience: Open
Salary: Commensurate with experience
Job Location: Washington, DC; Baltimore, MD; Fredericksburg, VA

Vehicle Maintenance - MOS Experience Position is for a government contract and requires service and repair material handling trucks and associated equipment. List of equipment is as follows: Fork Lift Truck Sitdown and Standup Reach Pallet Jacks Stand/push electric lift trucks Scis

Job Title: Entry-Level Police Officer
Company: DC Metropolitan Police Department
Experience: Open
Salary: \$48,715 p/yr
Job Location: Washington, DC

Entry Level Police Officers will perform the vital public services of preserving the peace, protecting life and property, preventing crime, apprehending criminals, and enforcing the laws and ordinances of the District of Columbia and the United States. No previous law enforcement experience is required to

Job Title: Contracts Specialist
Company: Burke Consortium, Inc
Experience: 4 to 5 years
Salary: Not Provided
Job Location: Alexandria, VA

Contracts Specialist Burke Consortium Inc., a dynamic technology services company in Alexandria, VA, seeks an Contracts Specialist to join our exciting team. In today's environment where efficiency and effectiveness are paramount to the Federal Government, the candidate for this position will be responsible f

Job Title: Operational Risk Analyst
Company: JustinBradley
Experience: 2 to 5 years

Salary: \$30/HR
Job Location: Washington, DC; Springfield, VA

Our client, an energy services firm in Washington DC, is hiring an Operational Risk Analyst! The ideal candidate would have 2 years in Public Accounting, knowledge of audit, experience with internal controls in a public environment, and the ability to multitask. If you are looking for a company that focuses on

Job Title: [Registered Nurse](#)
Company: [Potomac Job Corps Center](#)
Experience: 3 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Reports administratively to the wellness manager and clinically to the physician. Performs duties concerned with the care of the sick and injured, prevention of illness and promotion of good health, in compliance with government and management directives. Requirements Certified, licensed or accredited in DC, a

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