## **Employment Opportunities 9-10-13**

Job Title:	Residential Maintenance Technician	
Company:	The Foulger-Pratt Companies	
Experience:	1 to 20 years	
Salary:	Not Provided	
<b>Job Location</b>	: Washington, DC; Cheverly, MD; Landover, MD	

Foulger-Pratt Residential Management is seeking a Maintenance Technician for our Cheverly Station Apartments. The Maintenance Technician is responsible for after hour emergency calls, general maintenance, drywall, painting, assisting with grounds maintenance, and service requests. Ideal candidate must have a strong

Job Title:	Residential Maintenance Technician
Company:	The Foulger-Pratt Companies
<b>Experience:</b>	1 to 20 years
Salary:	Not Provided
<b>Job Location</b>	Dale City, VA; Lake Ridge, VA; Woodbridge, VA

Foulger-Pratt Residential Management is seeking a Maintenance Technician for our Woodbridge Station Apartments. The Maintenance Technician is responsible for after hour emergency calls, general maintenance, drywall, painting, assisting with grounds maintenance, and service requests. Ideal candidate must have a stron

Job Title:Fall HR Administrative Support InternCompany:Save the ChildrenExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Fall HR Administrative Support InternLocation:US - DC - Home OfficeDivision.:Human ResourcesDescriptionSave the Children Summary The HR Administrative Intern will provide support to the HR Director & Business Advisor to ensure the delivery of timely and efficient services to Save the Children staff working in DC and ove

Job Title:	Research Intern
Company:	Children's National Medical Center
Experience:	Open
Salary:	Not Provided
Job Location	Washington, DC

Research Intern Req Number: 12724 Department: GEN MED Schedule:Full-timeShift:Day shiftHours:M-F 9-5Job Details:Assists with clinical research activities. Responsibilities include but are not limited to recruiting patients for studies, conducting literature reviews, data collection and entry, data analysis and administrativ

Company:National Association of BroadcastersExperience:2 to 20 yearsSalary:Not ProvidedJob Location:Washington, DC

The National Association of Broadcasters (NAB), a premier trade association that advocates on behalf of free, local radio and television stations and broadcast networks is currently seeking qualified candidates to fill the position of Administrative Assistant that works to support the Technology department. Progress in t

Job Title:Customer Access SpecialistCompany:Vitaflo USAExperience:1 to 2 yearsSalary:30,000-40,000 per yearJob Location:Alexandria, VA

Vitaflo USA is an industry-leading international medical foods company specializing in developing nutrition formulas. The Vitaflo team is committed to improving the quality of life of individuals with life threatening diseases and serious medical conditions through ongoing research and the creation of new foods and fo

Job Title:Member Service Consultant - IICompany:NRL Federal Credit UnionExperience:2 to 20 yearsSalary:\$16.00 - \$22.00/ hourlyJob Location:Alexandria, VA

Are you a sales-driven highly-motivated team member who has experience providing a high standard of customer service? NRL Federal Credit Union may be the place for you! We are looking for sales professionals with member service experience to fill our Alexandria, VA location. The ideal candidate w

Job Title:Legal Administrative AssistantCompany:Ballard Spahr LLPExperience:2 to 5 yearsSalary:Not ProvidedJob Location:Washington, DC

Ballard Spahr LLP is seeking an experienced Legal Administrative Assistant to provide executive administrative support to lawyers in the public finance group in our Washington DC office. The selected candidate will provide administrative support, including transactional document production; assist in the coordination

Job Title:	Direct Support Professional	
Company:	Volunteers of America, Chesapeake	
<b>Experience:</b>	1 to 20 years	
Salary:	Not Provided	
<b>Job Location</b>	: Washington, DC; Woodbridge, VA	

Volunteers of America Chesapeake, Inc. is a faith-based, non-profit organization whose mission is inspire self-reliance, dignity and hope through health and human services. We are looking for a talented Direct Support Professionals (DSP) who will be responsible for supporting and coordinating activities of the

Job Title:Senior Systems Engineer FAACompany:Architecture Technology CorporationExperience:OpenSalary:\$95K - \$150KJob Location:Washington, DC

Architecture Technology Corporation (ATCorp), established in 1981 is a privately held company with offices in Minneapolis, MN (HJeadquarters), Washington, DC and thaca, NY. ATCorp provides engineering services, technology research and development and software for projects requiring state-of-the-art products and technology.

Job Title:Intern - Fall 2013 - Office of the President (National Geographic Channel - WashCompany:FOX - National Geographic ChannelExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Intern - Fall 2013 - Office of the President (National Geographic Channel - Washington, DC 20036)(Job Number: FOX0001N8)Description Intern - Fall 2013 - Office of the President (National Geographic Channel - Washington, DC 20036) This internship is to assist the office of the president at the National Geographic Channels. W

 Job Title:
 Intern - Fall 2013 Undergraduate - Production Management (National Geographic Ch

 Geographic Ch
 FOX - National Geographic Channel

 Experience:
 Open

Salary: Not Provided Job Location: Washington, DC

Intern - Fall 2013 Undergraduate - Production Management (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001N7)Description Intern - Fall 2013 Undergraduate - Production Management (National Geographic Channel - Washington, DC 20036) Production Management serves as the link between all of the third party

Job Title:Intern - Fall 2013 Graduate -Business and Legal Affairs (National Geographic ChaCompany:FOX - National Geographic ChannelExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Intern - Fall 2013 Graduate -Business and Legal Affairs (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001NB)Description Intern - Fall 2013 Graduate - Business and Legal Affairs (National Geographic Channel - Washington, DC 20036) Attorneys negotiate and draft all programming agreements for NGC ranging

 Job Title:
 Intern - Fall 2013 Undergraduate - Digital Marketing (National Geographic

 Channe
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - Digital Marketing (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001NA)Description Intern - Fall 2013 Undergraduate - Digital Marketing (National Geographic Channel - Washington, DC 20036) The Digital Marketing department oversees all online advertising, online promot

Job Title:	Metro Access Driver
Company:	Community Bridge Inc.
Experience:	0 years
Salary:	\$11.00 per hour (starting pay)
<b>Job Location</b>	Washington, DC

Immediate openings for Drivers who will provide safe, courteous, clean, on time, and comfortable transportation services (passenger pick-up and drop off) for paratransit customers who utilize the Washington Metropolitan Area Transit Authority (WMATA) public transportation system. Drivers will provide paratransit or other se

 Job Title:
 Intern - Fall 2013 Undergraduate - Creative Marketing (National Geographic Channel

 Company:
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - Creative Marketing (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001L2)Description Intern - Fall 2013 Undergraduate - Creative Marketing (National Geographic Channel - Washington, DC 20036) Key responsibilities include assisting producers with getting promos on the a

Job Title:<br/>(NatIntern - Fall 2013 Undergraduate - Post-Production and Broadcast OperationsCompany:FOX - National Geographic ChannelExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Intern - Fall 2013 Undergraduate - Post-Production and Broadcast Operations (National Geographic Channel - Washington, DC 20036)(Job Number: FOX0001KY)Description Intern -

Fall 2013 Undergraduate - Post-Production and Broadcast Operations (National Geographic Channel - Washington, DC 20036) The Post Production and Broadcast

Job Title: Intern - Fall 2013 Undergraduate - Global Marketing (National Geographic Channel

Company:FOX - National Geographic ChannelExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Intern - Fall 2013 Undergraduate - Global Marketing (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001L6)Description Intern - Fall 2013 Undergraduate - Global Marketing (National Geographic Channel - Washington, DC 20036) The National Geographic Channels International (NGCI)'s Global Marketing Departme

 Job Title:
 Intern - Fall 2013 Undergraduate - Global Content Sales (National Geographic

 Cha
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - Global Content Sales (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001L5)Description Intern - Fall 2013 Undergraduate - Global Content Sales (National Geographic Channel - Washington, DC 20036) The intern will assist in the daily activities of NGCI's Content Syndicat

 Job Title:
 Intern - Fall 2013 Undergraduate - Programming & Scheduling (National Geographic

 Geographic
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - Programming & Scheduling (National Geographic Channel -Washington, DC 20036)(Job Number: FOX0001KW)Description Intern - Fall 2013 Undergraduate - Programming & Scheduling (National Geographic Channel - Washington, DC 20036) The department oversees the scheduling and programming strategy f

 Job Title:
 Intern - Fall 2013 Undergraduate - Marketing Operations (National Geographic

 Cha
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - Marketing Operations (National Geographic Channel - Washington, DC 20036)(Job Number: FOX0001L4)Description Intern - Fall 2013 Undergraduate

- Marketing Operations (National Geographic Channel - Washington, DC 20036) The main function of the Marketing department is to identify and leverag

 Job Title:
 Intern - Fall 2013 Undergraduate - International Operations (National Geographic

 Geographic
 FOX - National Geographic Channel

 Experience:
 Open

 Salary:
 Not Provided

 Job Location:
 Washington, DC

Intern - Fall 2013 Undergraduate - International Operations (National Geographic Channel - Washington, DC 20036)(Job Number: FOX0001KS)Description Intern - Fall 2013 Undergraduate - International Operations (National Geographic Channel - Washington, DC 20036) The Operations Intern will learn the function and workflow of th

Job Title:	Administrative Assistant
Company:	The Metis Group LLC
Experience:	2 to 20 years
Salary:	Negotiable
<b>Job Location</b>	Washington, DC

Professional administrative assistant position to work in a small and growing company. Duties include, but are not limited to the following: Telephone and receptionist duties, including answering telephone, greeting guests and internal coordination; Document formatting and editing; Report production (co

Job Title:Vehicle InstallerCompany:Project Support ServicesExperience:2 to 20 yearsSalary:\$14-17 p/hJob Location:Alexandria, VA

Vehicle Installers are responsible for installation of Emergency Equipment in a fast paced environment. The technician needs to be quick to learn and self-motivated when dealing with daily tasks. The responsibilities of this position require someone who performs specialized automotive work on Emergency Law Enforcement, Fi

Job Title:Mortgage ProcesserCompany:NRL Federal Credit UnionExperience:2 to 20 yearsSalary:\$20.65 - \$25.00/ hourlyJob Location:Alexandria, VA

Are you a self-driven highly-motivated team member familiar with mortgage loan processing? Are you able to handle multiple tasks while maintaining a high standard of customer service? NRL Federal Credit Union may be the place for you! We are looking for an experienced MORTGAGE PROCESSOR familiar with FNMA, RE Job Title:Valet Parking Attendant - ANNAPOLIS, MDCompany:Towne ParkExperience:OpenSalary:Not ProvidedJob Location:Washington, DC; Annapolis, MD; Baltimore, MD

Valet Parking Attendant - Annapolis MD ANN00158 The Guest Service Associate is responsible for providing exceptional hospitality services to guests in an attentive, friendly and efficient manner. The Guest Service Associate is responsible for parking and retrieving guest vehicles in a prompt yet safe manner and assisti

Job Title:IN-13132 Research and Communications InternCompany:World Wildlife FundExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

The WWF Sacred Earth program works with faith leaders and religious institutions on conservation issues around the world. The program focuses on three areas: site-based partnerships to protect biodiversity, natural resources, and environmental services in the Amazon, East Africa, Himalayas, the Mekong, and the US; a public

Job Title:Dietary Aide (PT)Company:Birmingham GreenExperience:OpenSalary:pay is based on experienceJob Location:Manassas, VA

SUMMARY: The Dietary Aide is responsible for set-up, serving, and tear down of the dining rooms. The Dietary Aide will help with tray plating and the delivers of tray carts to the units. The dietary aide may be responsible for cleaning all dishes, glassware, silverware pots and pans by hand or machine.

Job Title:TellerCompany:NRL Federal Credit UnionExperience:OpenSalary:\$13.00 - \$16.50/ hourlyJob Location:Alexandria, VA; Washington, DC

Are you a sales-driven highly-motivated team member who has experience providing a high standard of customer service? NRL Federal Credit Union may be the place for you! We are looking for sales professionals with teller experience to fill our Washington DC and Alexandria, VA locations. The ideal candi

Job Title:Employment Specialist / Job CoachCompany:Work Opportunities UnlimitedExperience:1 to 20 yearsSalary:\$13-14 hourly

## Job Location: Bowie, MD; Lanham, MD; Gaithersburg, MD

Employment Specialist Work Opportunities Unlimited is looking for energetic individuals to join our Career Services Team in the Bowie and Lanham, MD areas. Successful candidates will be responsible for supporting adults with barriers to employment in community based job positions and pre-employment job skills training.

Job Title:	Hotel Valet Parking Attendant: Baltimore, MD
Company:	Towne Park
<b>Experience:</b>	Open
Salary:	Not Provided
<b>Job Location</b>	Baltimore, MD; Hanover, MD; Bel Air, MD

Valet Parker/Guest Service Associate: Owning that critical "first impression" for our clients, at such hotel brands as Marriott, Hyatt, Four Seasons, Hilton and Loews to name a few, the Towne Park Guest Service Associate demonstrates exceptional hospitality in an attentive, friendly and efficient manner to all gu

Job Title:	DEAN & DELUCA- CATERING DRIVER
Company:	Dean & DeLuca
Experience:	Open
Salary:	Not Provided
Job Location	: Georgetown, DC

Dean & Deluca has an immediate opening for a Catering Driver associate. The Catering Driver is responsible for preparing and delivering catering orders and ensuring outstanding customer service and quality of product to every customer. The delivery experience includes loading/unloading of food orders, the set up fo

Job Title:	Compliance Risk Assistant
Company:	Agriculture Federal Credit Union
Experience:	3 to 20 years
Salary:	\$37,000-\$42,000
Job Location	Washington, DC

The Compliance Risk Assistant is responsible for assisting the Risk Manager in developing and implementing an internal control program that will ensure the safeguarding of credit union assets, assist in accomplishing credit union goals and objectives, and compliance with credit union policy. Qualified applicants are re

Job Title:Marketing and Communications Media Assistant Fall InternCompany:Save the ChildrenExperience:OpenSalary:Not ProvidedJob Location:Washington, DC

Marketing and Communications Media Assistant Fall InternLocation:US - DC - Home OfficeDivision.:Marketing and CommunicationsDescriptionSave the ChildrenSummaryCome join a fun and dynamic team of communications professionals, and make a positive impact in the lives of children in need. Help us build relationships with media,

Job Title:	Certified Addiction Counselor
Company:	Psychiatric Institute of Washington
<b>Experience:</b>	5 to 20 years
Salary:	Not Provided
<b>Job Location</b>	: Washington, DC

The Psychiatric Institute of Washington provides comprehensive behavioral healthcare for children, adolescents, adults and senior adults suffering from mental health and addictive illnesses. We are a short-term, acute care hospital offering inpatient, partial and intensive outpatient hospitalization, as well as specialize

Job Title:	Access Control Supervisor
Company:	GCC Technologies LLC
Experience:	3 to 20 years
Salary:	Not Provided
Job Location	Fort Meade, MD

Access Control Supervisor GCC Technologies, LLC., a rapidly growing Department of Veterans Affairs (VA) verified Service Disabled Veteran Owned and a US Small Business Administration (SBA) certified HUBZone Small Business, seeks an experienced, highly motivated Fort Meade, MD based access control specialist. General Respo

Job Title:	Provider Inquiry Associate
Company:	Business Promotion Consultants, Inc. (BPC)
<b>Experience:</b>	2 to 5 years
Salary:	\$31,200 p/yr
<b>Job Location</b>	: Washington, DC

Works on assignments that are moderately difficult, requiring judgement in resolving issues or in making recommendations Works on assignments that are moderately difficult, requiring judgement in resolving issues or in making recommendations Using a computerized system, responds to customer inquiries i

Job Title:	Care Coordination Associate
Company:	The Coordinating Center
Experience:	2 to 5 years
Salary:	comensurate with experience
Job Location: Millersville, MD	

Care Coordination Associate Job Description The Care Coordination Associate is a center-based para-professional position working interdependently with the care management team to maximize quality outcomes for individuals referred to The Center. This role takes direction and guidance from Clinical Care Coordinator

Company:Naval District Washington (NDW) (NAF)Experience:0 to 1 yearsSalary:\$11.14Job Location:Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES Performs various simple manual tasks which are easily learned such as: In the serving area: Sets up glasses, silverware, butter, condiments, salads, desserts, bread, and cold beverages on serving counter as instructed. Removes soiled dishes from tables and transports them to the dishwash

Job Title:Dietary AssistantCompany:Woodbine Rehabilitation & HealthcareExperience:1 to 20 yearsSalary:Not ProvidedJob Location:Alexandria, VA

Woodbine Rehab & Healthcare, a 307-bed long-term care facility, is seeking a Dietary Assistant with foodservice experience. This position is responsible for assisting with food and beverage preparation, tray assembly, tray / food delivery and distribution, and sanitation. Sanitation duties may include following esta

Job Title:Janitor Part Time Position DC METRO AreaCompany:RHG Group, Inc.Experience:3 to 20 yearsSalary:Not ProvidedJob Location:Washington, DC; Bethesda, MD

Local Federal Contractor seeking experience Housekeeper/Janitor Position at local DC Metro Hospital. Position is Part Time, Saturday and Sunday, 16 hours 7:00am -3:30pm. Must have at least 3 years of housekeeping/Environmental Cleaning experience. Candidate must have attention to detail, be able to multi-task, poss

Job Title:Maintenance Store Room CoordinatorCompany:AQUAS, IncExperience:2 to 3 yearsSalary:\$16-18/hourJob Location:Washington, DC

AQUAS, Inc. has an opening for a Store Room Coordinator in support of the Dulles Automated People Mover (APM) systems. Activities include inputting, tracking and reporting the following: work orders, assets, preventative and repair maintenance, failure monitoring, and stock levels, asset management, including, but not limit

Job Title:eServices AdvisorCompany:FedChoice Federal Credit UnionExperience:2 to 5 yearsSalary:CompetitiveJob Location:Lanham, MD

FedChoice was named Best in Class in Employee Engagement by Avatar HR Solutions in 2012. Become a FedChoice employee and you'll experience what that means! Assumes responsibility for supporting, demonstrating and promoting the Credit Union service culture. Provides exceptional service to all customers by demo

Job Title:Drivers wanted for upscale personal driving service.Company:Award winning personal driving service opening in DC metro areaExperience:OpenSalary:\$20/hr + gratuityJob Location:Washington, DC; Maryland, MD

Award winning unique driving service with a proven track record and a history of success is expanding to the DC/MD/VA area. We are looking for reliable and motivated candidates that have clean driving records(No DWI/DUI or felonies) and a good working knowledge of the Washington Metro area. Since you will be driving the &qu

Job Title:	Financial Services Advisor
Company:	FedChoice Federal Credit Union
Experience:	2 to 5 years
Salary:	Competitive
Job Location: Washington, DC	

FedChoice was named Best in Class in Employee Engagement by Avatar HR Solutions in 2012. Become a FedChoice employee and you'll experience what that means! Financial Service Advisor (Washington, DC) Provides exceptional service to all customers by demonstrating, following, and supporting the Internal an

Job Title:	Flight Attendant
Company:	<u>US Airways</u>
Experience:	Open
Salary:	Not Provided
<b>Job Location</b>	: Washington, DC; Philadelphia, PA; Charlotte, NC

JOB TITLE: Flight Attendant All candidates must be willing to be based from any of our 4 base locations that include Charlotte, Washington DC, Philadelphia and Phoenix. POSITION PURPOSE: To provide leadership, direction, and assistance for safety and comfort to passengers on board our aircraft, while working ind

Job Title:	Lead Building Engineer
Company:	Modus Hotels
Experience:	1 to 20 years
Salary:	Not Provided
<b>Job Location</b>	: Washington, DC; Rockville, MD

We are looking for an outstanding lead maintenance person to help us provide excellent customer service at The River Inn located in the heart of Foggy Bottom. This is not an overnight

position, but it does include weekends and holidays. This person performs major/minor maintenance repairs to guestrooms, bathrooms, f

Job Title:	AM Barista
Company:	Modus Hotels
Experience:	Open
Salary:	Not Provided
<b>Job Location</b>	Washington, DC

Sophisticated, modern boutique hotel in Georgetown seeks equally sophisticated, international individuals to provide world class service that is intuitive and discreet to our discerning travelers. Candidates must be polished, well-spoken, naturally solicitous and preferably bilingual. The venue is The A

Job Title:	Proposal Writer
Company:	<u>Qnexis</u>
Experience:	3 to 20 years
Salary:	Not Provided
<b>Job Location</b>	Reston, VA

We are seeking a proven Proposal Writer with at least 3 years of experience identifying and monitoring federal government and commercial opportunities, leading the proposal development process and writing winning proposals. This is a part-time/contract position. Roles and Responsibilities: Supp

Job Title:	Human Resources Administrative Assistant
Company:	Legal Services Corporation
<b>Experience:</b>	2 to 4 years
Salary:	\$40,000-\$50,000 annual
<b>Job Location</b>	: Washington, DC

Overview: Established by Congress in 1974, the Legal Services Corporation (LSC) is the country's single largest funder of civil legal aid for low-income Americans. LSC currently funds 134 independent, non-profit legal aid organizations with more than 800 offices throughout the nation. LSC's mission is to p

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