Church/Denomination Letterhead Address City, ST Zip Phone Number Fax Number

[Current Date]

ICPC PO Box 5590 Destin FL 32540

RE: Chaplain/Officer [First Name-Last Name]

Chaplain/Officer [Last Name] is a member in good standing and endorsed to serve as law enforcement chaplain.

Sincerely,

[INSERT SIGNATURE HERE]

Name and Title of Pastor/Deacon/Elder/Board/Synod/Denomination