

NORTHMINSTER PRESBYTERIAN CHURCH
STATED SESSION MEETING
April 18, 2018

I. The Session of the Northminster Presbyterian Church of Sarasota, Florida, held a stated meeting on April 18, 2018. The meeting was called to order in the Library at 6:47 P.M. by the Moderator Pastor Wally Johnson who opened the meeting sharing a devotion based on the Heidelberg Catechism Questions One and Fifty-five followed by prayer.

II. A quorum was established:

THE FOLLOWING WERE PRESENT: Moderator – Pastor Wally Johnson
Ruling Elders – Larry Brown, Mark Goslin, Sally Kirby, Tom Latimer,
Betty Miller, Sanford Mullet, Ron Myers, Bob Price, Bob Silver and Harry Wilde.

EXCUSED: Dick McGuire

GUESTS: Valerie Wilde

III. The Agenda was approved subject to necessary changes.

*Bob Silver made a motion which was properly seconded
to approve the agenda as amended. The motion passed.*

IV. PASTOR'S REPORT: (March, 2018)

1. Participated in a Clergy Cohort Group in Sarasota
2. Attended a meeting of the Sarasota Ministerial Alliance
3. Led Tuesday Bible Study
4. Holy Week – Living Last Supper, Stations of the Cross, Good Friday at Church of the Nativity
5. Chairing the Blessing Grants Task Force for Peace River Presbytery
6. Serving on the Planning Committee for PRP and Cuba Task Force
7. Visits - 18
8. 2 Counseling Sessions
9. Participated in Crop Walk
10. Made a visit to Beth-El
11. Took 1 days of vacation (3 for the year so far)

12. Attended funeral of Lloyd Behmer

13. ROMEO

14. Upcoming dates to note: April 15 – vacation – Ray Davies preaching; May 13 – Daughter graduating, Dick Murphy preaching; June 15-22 General Assembly (gone June 17, preaching to be determined)

Betty Miller made a motion which was properly seconded to approve the Pastor's report. The motion passed.

V. **OMNIBUS MOTION:** *A motion was made by Bob Price and properly seconded, to approve Item V. A.-C. as set forth in the Omnibus Motion. The motion passed.*

A. **APPROVAL OF MINUTES:** Stated Session Meeting March 21

B. **APPROVAL OF MARCH DEACONS MINUTES** – Mary Lou Lefferson

1. **Deacon Treasurers Report:** New balance of \$1,188.33. We spent \$15.54 for cookie bags and 5 orders of 5 Wishes books for \$125.00.

2. **New Business:**

a. Robin announced status updates:

Rebecca Proctor – transferred membership to a closer church

Joyce Menk – at Sarasota Memorial -790B with heart and breathing problems

Bill Low- at Sarasota Memorial – moving to Springwood

Jan Post- at Lakewood Ranch

Aleta Blachly at Hawthorne

Inga Larsen moved to Inspire Living, Asst Living, Lakewood Ranch- 5424 Lena Rd, 941/782-0148

b. New deacons will be installed and ordained March 25, and serve starting first Sunday in May. A special training session for new deacons will be held March 21st.

c. Bill suggested we give special recognition to Jeanne Peters for the super job she is doing as being in charge of Prayer Chain.

d. Eileen announced status changes update with members that she has recently had contact with:

Jane Mather- is having treatment at Brookville

Lloyd Behmer- is in Hospice- Tidewell

Vicki Urban – transferred membership

Elisabeth Stevens – has been ill with the flu and had an operation

Arianne Dahlem – gave a special thank you to the Deacons

Gerry Mead – enjoys the visits

June Kinney – said Thank You for the note

3. Old Business:

a. Robin reminded Deacons that first quarter report cards due at April meeting

b. Pastor Wally announced since the Tibbets are moving and Rev. Ray Davis and Dale are moving to Westminster Towers, he will be more dependent on the Deacons to keep him informed and helping with visitations.

c. Pastor Wally suggested we change to alphabetically grouping when new Deacons are installed. He needs to be able to call on *one deacon* when he needs information about a person. If you want to “trade” an assignee with another deacon, Pastor Wally will call you, and *you* will be responsible for contacting that deacon *for* pastor Wally. He said we need to focus on the members that are hospitalized, homebound, in nursing homes or in rehab, but *should* have contact with all members at least once a year

d. Most hospitals have private parking for Ministers and for short visits we can make use of them. We should wear our identification badges when visiting.

C. APPROVAL OF COMMITTEE REPORTS

1. WORSHIP COMMITTEE REPORT – Sanford Mullet

a. The committee approved a motion to authorize the Flower Committee to obtain silk or artificial flowers for display at a church service when no person has signed to purchase real flower arrangement on a given Sunday.

- b. Beginning May 6, 2018, we will start a Bible reading program, consisting of 100 Bible stories. This program will run for 20 weeks. There are 5 readings each week and the pastor will preach one of the passages each week. Reading schedules will be provided to the congregation. A discussion class prior to the worship service will discuss the other readings for that week.
- c. There is a requirement to update audio/visual system software and procedures. Training sessions for all interested audio/visual operators is being planned.
- d. The ushers prevent persons arriving with back packs into the sanctuary. They have the back packs placed in the kitchen area where a person can retrieve them as they leave.
- e. A person to solicit people to serve as communion servers needs to be identified.
- f. Sanford expressed very grateful thank you to every member of the worship team for their dedicated service throughout his tenure as chairman.

2. OUTREACH AND MARKETING COMMITTEE – Ron Myers

- a. The attendance year to date is showing a downward trend.
- b. Sally Kirby is continuing to utilize Facebook and Next Door social media for special programs at NPC.
- c. Judy Egan sent a very tactful letter to the *Ledger* informing them that we would not be renewing our advertisement with them. The other news media advertisements will be continued.
- d. The first New Movers Program consisted of 92 mailings. Isabel Oake will check those names against the visitor's log each week, and Ron will check the list for a two (2) month period. An additional mailing from NPC will be made approximately one (1) month after the name is received.
- e. A thousand ink pens have been purchased and have been placed in the pews, on the clipboards, on the tables at Jack's, reception, and in the community. The pens are red and have the necessary information for individuals to contact NPC.
- f. The Finance 2018 year to date expenditures were reviewed.
- g. The Committee did not believe the mass mailing at Christmas was effective and will continue to utilize more local advertisements such as the movie theater, mobile park newsletters, in-house printing, newspapers, etc.
- h. Dick Murphy suggested we have workshops involving the community. He will discuss his ideas with Pastor Wally.

i. The Committee decided to meet in May and reconvene in July. Therefore, the next meeting will be May 10, 2018, at 11:30 a. m.

VI. REPORTS SET ASIDE FOR DISCUSSION:

A. Treasurer’s Report – Bob Silver and Harry Wilde

1. Operating Fund

| | <u>March 2018</u> | <u>Year to Date 2018</u> |
|------------|--------------------|--------------------------|
| Income | \$25,845.56 | \$82,041.56 |
| Expense | <u>\$30,400.92</u> | <u>\$86,083.92</u> |
| Net Income | \$ -4,555.36 | \$ -4,042.36 |

2. Operating Fund Balance

| | |
|-------------------|--------------------|
| Iberia Band | \$63,694.36 |
| PILP Money Market | <u>\$23,565.18</u> |
| | \$87,259.54 |

3. Capital Campaign Fund Balance

| | |
|-------------------|--------------------|
| Scott Trade | \$ 100.04 |
| PILP Money Market | <u>\$62,032.77</u> |
| | \$62,132.81 |

3. Mortgage Balance as of March 12, 2018: \$287,503.94

Required Monthly Payment \$2,184.74
Break Down – Principal \$1,233.10; Interest \$ 951.64

Revised Payment Estimate \$2,184.74
Interest Rate 3.9720

Betty Miller made a motion which was properly seconded to approve the Treasurer’s report. The motion passed.

B. Finance Committee Report – Tom Latimer

1. The first Finance Meeting without Jack Tibbets was conducted on 4/16/18.
2. Tom Latimer and Pastor Wally opened the meeting and Tom discussed a simple flow chart analysis of the tasks / changes facing the Finance Committee.

3. We will be working with all of the committee members so several will have input for the monthly meeting.
4. Discussion ensued about how much in-depth analysis was really needed to manage our finances and make informed decisions.
5. It was decided for future meetings that a three-month look back on the Profit and Loss would provide enough information to establish trends.
6. Review of the first quarter Profit & Loss of 2018 revealed that income was \$11,000 below budget expectations and bears careful watching. Expenses were \$5,400 below budget.
7. ANNUAL AUDIT: Phone calls will be made to set up for an annual audit team so the audit can be done in May.

Bob Silver made a motion which was properly seconded to approve the Finance Committee report. The motion passed.

C. Clerk of Session Report – Sally Kirby

1. At the request of the Clerk of Session Mark Goslin made a motion which was properly seconded to remove from our Active Rolls Lloyd Behmer who has gone to the church triumphant and Rebecca Proctor at her request. The motion passed.

VII. OLD BUSINESS

1. Mark Goslin discussed the fact that over 50 people signed up for the Fellowship Committee Breakfast on April 7, 2018 and only 25 showed up. This was an expense of time and finances for the committee. On May 5, 2018 there will be another breakfast with a program on the circus in Sarasota. The Fellowship Committee will spend the money that they made on the “Presbyterians Eating In” for black out curtains for the Fellowship Hall to show part of the movie “The Greatest Show On Earth”. Mark encouraged everyone to sign up and come.

VIII. NEW BUSINESS

A. *Election of Commissioners to attend the May Presbytery Stated Meeting.*

Betty Miller made a motion, which was properly seconded, to elect Sally Kirby and Valerie Wilde as Elder Commissioners to represent Northminster at the Peace River Presbytery Meeting on May 17, 2018 at St Paul’s Presbyterian Church in Northport. The motion passed

B. Pastor Wally announced that there will be a Hurricane Preparedness Workshop with Presbyterian Disaster Assistance at First Presbyterian Church of Port Charlotte on May 2, 2018, 1:30-3:30 P.M. Pastor Wally will attend and invited members of the Session to go with him..

C. The Session discussed and approved the Cub Scout request for use of NPC facilities on Wednesdays.

Bob Silver made a motion which was properly seconded to approve the Cub Scout request to use the NPC facilities on Wednesday evenings. The motion passed.

D. Pastor Wally will bring a Building Use Policy to the next Session meeting for approval.

E. Pastor Wally and the Mission Committee approved the meal packaging program as approved by the Session at the January Session meeting and it will take place on May 20, 2018.

Betty Miller made a motion which was properly seconded to ask the congregation to help cover the cost. The motion passed.

There being no further business to come before the Session the meeting was adjourned with prayer led by Pastor Wally at 7:35 P.M..

Pastor Wally Johnson, Moderator

Sally A. Kirby, Clerk of Session