OSHKOSH COMMUNITY YMCA JOB DESCRIPTION

Job Title:	Building Supervisor	Job Code:	
Status:	Part-Time	Department:	
Reports To:		Revision Date:	10/15/2019

POSITION SUMMARY

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. The Building Supervisor staff serve members and guests of the Y by providing quality supervision to youth, and provide a safe and friendly atmosphere for our members and guests.

ESSENTIAL FUNCTIONS

1. Provide excellent customer service by greeting and acknowledging all members and guests.
2. Provide supervision and uphold safety standards.
3. Maintain and monitor the integrity of the YMCA equipment and areas.
4. Keep a fun and safe environment for our guests that is well maintained and organized.
5. Serve as the on-site supervisor during evening and weekend hours.
6. Provide a helpful and friendly environment for our members and guests.
7. Any and all other duties assigned by supervisor.

QUALIFICATIONS
1. Qualified candidates must be creative, enthusiastic, self-motivated, and outgoing.
2. Child Abuse Prevention Training (within 60 days of employment).
3. CPR/First Aid/AED Training (within 60 days of employment).
4. Must be 18 years or older.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
1. Ability to move freely about the facility.
2. Ability to stand for extended periods of time.

SIGNATURE

I have reviewed and understand this job description.

_____   _____   _____
Employee Name (printed)   Employee Signature   Date

_____   _____   _____
Supervisor Name (printed)   Supervisor Signature   Date