

## **SPORTS COORDINATOR**

**YMCA:** Oshkosh Community YMCA

**Location:** Oshkosh, WI

### **Job Description:**

The Oshkosh Community YMCA is looking for a dynamic Sports Coordinator to help lead our youth and adult sports programs. The Sports Coordinator is an entry level position that drives participation and retention by leading in the planning and execution of all youth sports, sports camps, and adult sports programs to achieve strategic goals and provide outstanding customer service to all participants, coaches, and parents. The Sports Coordinator will help lead a team of staff including officials, coaches, instructors and seasonal sports staff.

### **JOB RESPONSIBILITIES:**

Sports at the Y help youth and adults develop athletics skills and proficiency, and so much more- teamwork, friendships, confidence, character, and respect. The Sports Coordinator engages staff, volunteers, and the adults and youth served to develop, maintain, and grow a variety of mission-based sports programs that are diverse in terms of ages (pre-school to adult) and level of competition (developmental to competitive). The ideal candidate is flexible, hardworking, innovative, organized, and personable, adept at both administration and programming. Candidate must be able to work effectively on own during evening and weekend programs.

### **JOB QUALIFICATIONS:**

BS/BA degree or equivalent experience required; education, sports and rec or related field of study preferred.

Strong organizational and communication skills required.

Excels at building relationships with diverse individuals and groups.

Prior experience coaching, officiating, playing and/or leading organized sports strongly preferred.

Microsoft Office proficiency required.

Current CPR/ AED and First Aid certifications preferred.

**Physical Requirements:**

Candidate must be able to move freely and quickly throughout the YMCA facility; move easily across a variety of indoor and outdoor surfaces; participate in typical indoor and outdoor children's games and sports; watch and listen to the activities of a group of children; communicate effectively with people; use a computer with a keyboard; bend and lift; and lift up to 50 pounds.

**Salary: \$26,000 – \$30,000****Additional Compensation Details:**

**The Y has outstanding benefits including medical and dental insurance, short term and long term disability insurance, life insurance, vacation, and 10% retirement paid by the Y upon meeting eligibility requirements.**

**HOW TO APPLY**

Submit Application or Resume to: [angelaflanigan@oshkoshymca.org](mailto:angelaflanigan@oshkoshymca.org) or Angie Flanigan, Senior Program Director Oshkosh Community YMCA 3303 W 20<sup>th</sup> Ave. Oshkosh WI, 54904

Apply Online: <http://www.oshkoshymca.org>

Apply By Email: [angelaflanigan@oshkoshymca.org](mailto:angelaflanigan@oshkoshymca.org)

Resumes until: 1/15/2015

Contact: Angie Flanigan

[angelaflanigan@oshkoshymca.org](mailto:angelaflanigan@oshkoshymca.org)

3303 W 20<sup>th</sup> Ave.

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