

Prayer Ministry Coordinator

The prayer ministry coordinator will organize and oversee the church prayer ministries.

Ministry Area/Department	Prayer
Position	Prayer ministry coordinator
Accountable To	Pastor or shepherding pastor
Ministry Target	Congregation and its friends and families
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, maturing Christian
Spiritual Gifts	Pastor/shepherd • Administration • Mercy-showing • Exhortation
Talents or Abilities Desired	Accessible by telephone • Available every day • Strong belief in the power of prayer
Best Personality Traits	Leader-dependable • Expresser • Discreet • Trustworthy
Passion For	Praying and exhorting others to spend time in prayer
Length of Service Commitment	One year minimum

Anticipated Time Commitments

1. **Doing ministry/preparing for ministry:** one to two hours a week
2. **Participating in meetings/training:** one hour a month

Responsibilities/Duties

1. Organize and oversee the church prayer ministries.
 - a. Recruit leaders and develop the schedule for cottage prayer meetings.
 - b. Recruit participants and organize a contact list for the prayer chain for emergency requests.
 - c. Develop a rotation schedule for prayer warriors to pray during services and special events.
 - d. Contact appropriate leaders to share praises and prayer requests.
2. Be available daily to receive and distribute requests to the appropriate prayer ministry leaders in a timely manner: first link in the prayer chain, a prayer warrior or cottage prayer leader.
3. Provide a phone number for contact in case of emergency requests.
4. Pray for every request you receive.
5. Oversee budget and expenditures for the prayer ministry.

Prayer Warrior

The prayer warrior will pray continually and consistently for a great variety of needs.

Ministry Area/Department	Prayer
Position	Prayer warrior
Accountable To	Prayer ministry coordinator
Ministry Target	Individuals, church, community, nation and world
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	New, growing Christian and mature Christians
Spiritual Gifts	Pastor/shepherd • Mercy-showing • Evangelism
Talents or Abilities Desired	Available to spend much time in prayer • Able to pray alone or with groups
Best Personality Traits	Leader-dependable • Discreet • Trustworthy
Passion For	Spending great amounts of time with God in prayer • Petitioning God on the behalf of people with great needs
Length of Service Commitment	One year minimum

Anticipated Time Commitments

1. **Doing ministry/preparing for ministry:** four hours minimum a week
2. **Participating in meetings/training:** as requested

Responsibilities/Duties

1. Be easily accessible by phone.
2. Pray for emergency prayer requests.
3. Pray for needs such as salvation, commitment and rededicated lives, protection from evil, wisdom and safety for leaders, special requests, to tear down strongholds, etc.
4. Pray for local, national and international concerns, including missions.
5. Pray during church services, weekly prayer meetings and at home.
6. Do not share confidential information with those outside the prayer ministry and do not gossip about the special needs.

*This job description can be altered to fit your congregations needs and size.