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# HANDBOOK

## **MISSIONS**

Jesus commands us to 'go and teach all nations'. The Awana ministry at Citipoint Church encourages children to bring an offering for missions each week. In doing this, our Awana children will be assisting Awana clubs in other countries, missionaries serving in various parts of the world, as well as local ministries in the community and at Citipoint Church.

## **ABOUT CITIPOINT CHURCH**

At Citipoint Church the 'attitude of expectancy is the breeding ground of miracles'. This attitude is a vital part of our generationally-minded culture. You will notice the difference the moment you walk in the door; the church is the people, not the building. Every event is dynamic with a life-changing message.

### **the MISSION of CITIPOINT**

*to welcome people from wherever they are and lead them to become fully committed followers of Christ.*

## TEAM POINTS (Sparks/T&T)

Each child is assigned to a team with an associated team color of red, blue, green, or yellow. Each child earns points for their team each night in the following ways:

- Attendance
- Wearing their complete uniform
- Bringing a friend
- Passing handbook sections
- Bringing their Bible
- Bringing their Awana Handbook
- Bringing an offering
- Game time performance/participation
- Attending a church gathering the Sunday prior to Awana (can be any Christian church)
- Participating in given themes according to the Awana calendar/newsletter



## AWANA STORE

Children can earn Awana bucks (Awana Money) by completing sections in their handbooks and other designated activities. These bucks can be used in the Awana store to 'purchase' various items. Your child is responsible for keeping their Awana bucks. Lost Awana bucks will not be replaced.

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## ABOUT AWANA

The purpose of the Awana Ministry is to reach boys and girls with the Gospel of Christ and train them to serve Him. The Awana Ministry at Citipoint Church works in unison with the other Ministries at Citipoint Church to help your child learn about Jesus and to grow in Him. Consequently, you will see that your child can earn points for their team by being active in other children's ministries. This can also help them achieve in Awana by assisting them in passing some of the sections and activities in their handbook.

## AWANA MEETING TIMES

The Awana Ministry at is held on Tuesday evenings at 6:15 pm. The Church will be opened for children to arrive at 6:00 p.m.

## AWANA CLUB AGE GROUPS

The Awana Clubs at Citipoint Church are as follows:  
**Cubbies**- 3-5 years old (2 years prior to Kindergarten)  
**Sparks**- Kindergarten through 2<sup>nd</sup> grade  
**Truth & Training** (T&T)-3<sup>rd</sup>through6<sup>th</sup> grade

## REGISTRATION INFORMATION

All children who participate in the Awana Ministry at Citipoint Church must have a complete registration form and medical release on file with the child's Awana Leader.

**REGISTER  
NOW!**

## HEALTH/WELLNESS POLICY

As we all know, sickness can keep circulating with children, affecting not only the other children in your child's Awana group, but your family and other families as the illness goes 'back and forth' between the children. Here is our established health policy for the Awana ministry:

Children **should not attend** Awana if they have any of the following symptoms:

- Fever—100 degrees or higher within the previous 24 hours
- Vomiting with the previous 24 hours
- Diarrhea within the previous 24 hours
- Runny nose (if accompanied by other symptoms and/or colored discharge)
- Bad cough (increases the chance of infection being spread to others)
- Any rash that is suspected to be contagious
- Any known infectious or contagious disease
- If your child is prescribed an antibiotic, they must have been on the antibiotic for a minimum of 48 hours prior to attending Awana



## INCLEMENT WEATHER POLICY

When the weather is inclement you may find out if the Awana activities are cancelled by the following:

**EMAIL ALERT**- an email alert for all Awana families will be sent.

**PHONE ALERT** - for notification if activities are cancelled call the church between 9 a.m.- 5 p.m. at 360.428.3040.

## DISCIPLINE

Awana uses two types of counts: one for an individual and one for a group setting, and are outlined as follows:

The '5 count' is used to bring the group to order. As the leader counts down '5, 4, 3, 2, 1', the children should become quiet and still.

The '3 count' is used for an individual. The child is given a 'one' the first time they have misbehaved and their action is discussed so they understand the inappropriate behavior. If the child continues to misbehave or be disruptive, they receive a 'two', and eventually (if necessary) a 'three'. If the child receives a 'three' they are taken to the Awana Commander and the parents are called to come and get their child. The leader will discuss with the parent the reason for this action.

The Awana leaders realize that there are many family situations that may affect a child's behavior. We encourage you to let your child's Awana leader know if there is any situation that may help us in ministering to your child. This helps the Awana leader to potentially minister to the child opposed to just viewing the situation or action as a discipline problem.

## DRESS CODE

Children attending Awana should wear comfortable clothing, 'long' pants, and 'tennis shoes' in order to participate in the activities held at a typical meeting. Some activities may be difficult to participate in wearing skirts, heels, flip flops, sandals, dress shoe, etc.

## SECURITY

All of the Awana leaders have had Awana training as well as background checks prior to volunteering as a leader.



Parents of children in Cubbies must sign their child/children in when arriving at Awana. Parents of the Sparks must walk their children into and out of the building. (We will not allow small children to enter the parking lot without supervision) We will notify parents when a child is sick, fussy, and/or not adjusting to the Awana meeting, or in rare instances for disciplinary reasons. Children in Cubbies and their leader must be aware of who will be picking them up; as well as make sure their name and information is on the release form.

*All children must check in with Awana secretary at the beginning of the Awana meeting. Once the child has checked in, they must remain in the Awana meeting, unless given permission by an Awana leader to leave. At the end of the Awana meeting, children are to meet their parents in the church for pick up by 8:30 p.m. Cubbies should be picked up directly from their Cubbie room.*

## WHAT TO BRING TO AWANA

Your child should bring their Bible, Awana Handbook, Missions Offering, and wear their designated uniform and comfortable shoes for running and playing.

Your child should not bring other items with them (unless the theme night requires it for participation points). If your child does bring something with them that does not pertain to Awana and a leader sees it, your child will be asked to put it away and keep it out of sight. If a leader sees the item again, the leader will give the item to the director until the end of the Awana club meeting.

## COSTS

The Awana ministry does its best to keep costs to a minimum, however, there are a few costs associated as outlined below.

When you register your child there is the opportunity on the form to order your child's uniform.

**Annual Registration:** \$40.00 includes: 1 vest/shirts, 1 handbook and awards for one year.

Replacement and/or additional vests/shirts or handbooks:

**Cubbies:** Uniform Vest \$10.00  
Handbook \$10.00

**Sparks:** Uniform Vest \$10.00  
Handbook \$10.00

**T & T:** Uniform Shirt \$12.00  
Handbook \$10.00

There are also occasional events and activities which will have a cost associated with them. You will receive information regarding these activities throughout the year.

Please do not let finances stand in the way of your child participating in Awana. If there is a financial need, please let your child's Awana leader, or the Awana Commander know and we will work with you so your child may continue to participate in Awana ministry.

