



DISCHARGE AND WITHDRAWAL

If your child is going to withdraw from the program for any reason, Little Angels requests a two week written notice. This allows us time to notify any families on our waiting lists.

If the child is unable to adjust to the program and every effort has been made to work matters out with the family, the child may be discharged upon the director's recommendation. In that event, the tuition will be prorated and the balance refunded.

In all instances, when Little Angels decides that it is in the best interest of the child to terminate enrollment, the child's parents' needs shall be considered by planning with the parents to meet the child's needs when he or she leaves the school, including referrals to other agencies or facilities.

Note, registration fees are non-refundable under all circumstances and tuition is refunded in accordance with the Tuition Refund Policy listed in the Parent Handbook.

Parents Signature

Director Signature