

## **Pastor of or Director of Older Adult Ministry**

**Purpose:** The position exists to provide Providence Presbyterian Church (PPC) with leadership and guidance in the areas of:

- Developing a framework of faith formation and ministry for older adults.
- Assisting the Senior Pastor with specialized visitation.

### **Required Qualifications:**

- A firm profession of faith in Jesus Christ as Lord and Savior
- A desire to work with older adults and provide pastoral support to Providence family who are homebound, reside in facilities of extended care or are hospitalized.
- A proven record working well as part of a team
- A self-starter, with time management skills
- Outstanding individual and group teaching abilities
- Excellent oral and written communication skills
- Genuine compassion and respect for all persons
- Ability to maintain confidentiality
- Participates in continuing education to meet identified professional learning needs.

**Accountability:** The role is accountable, day-to-day, to the Senior Pastor

### **Essential Functions and Responsibilities:**

1. Provide pastoral care and support through planned visitation of Providence family who are homebound or reside in facilities of extended care such as assisted living, nursing homes or memory care facilities
2. Offer presence and prayer to older adult members during times of sickness, crisis, pastoral care needs and celebration
3. Assist the Pastor in all hospital visitation and home visits in times of sickness and pastoral need
4. Work with the Congregational Care Committee on programs that impact older adults
5. Support Care Team ministry providing monthly training
6. Plan, train and mentor interested Providence family who will visit homebound and nursing home residents (*other than and in addition to Care Team leaders*).
7. Assist in supporting congregational members engaged in caring ministries
8. Develop a framework for the ongoing faith formation needs of maturing adults
9. Develop a framework to integrate ministry to older adults into the full ministry of the church
10. Be an advocate for health and healing in all aspects of the congregation's ministry
11. Attend staff meetings whenever possible

### **Other**

1. Prepare an operating budget for program development as needed.
2. Provide a monthly written activity report including visits made, consultations, other activities to further the purpose and understanding of the position

### **Hours:**

- Hours not to exceed 20 per week
- Days and hours worked are flexible and conform to the needs which arise and the programs established