Transportation Policy

##### Leadership

1. The transportation ministry at CLC will under the leadership of the church Transportation Ministry Director.
2. The Transportation Ministry Director will recruit and train drivers to pick up those needing transportation to either one of the Sunday services.

##### Volunteers & Drivers

1. All volunteers in this ministry must pass a background check, be at least 25 years of age and have good driving record.
2. When possible drivers will be put on a rotational schedule.
3. Drivers should keep a weekly log of the names each passenger.
4. Drivers should notify the Transportation Ministry Director in the event of any issues concerning the van or passengers.

##### Van Schedule & Routes

1. All pickups are to be scheduled through Transportation Ministry Director.
2. All new requests for transportation can be made online via the church website. The online form will generate an email request that will be sent the Transportation Ministry Director.
3. Pickups will only take place within a 15-mile radius of the church.

##### Van Rules

1. In order to stay on schedule we are not permitted to make any unscheduled stops. Therefore, the van will pick up and drop off at designated areas only. There can be no stops in between.
2. No weapons of any kind.
3. No smoking on the van or anywhere on the church property.
4. No drugs or alcohol. If you are under the influence of alcohol or any controlled substance, you will not be permitted on the van.
5. No eating or drinking on the van except with pastoral approval, such as for long trips.
6. No asking for or giving money to anyone on the van. If there is a need please direct them to the church secretary to get a copy of the benevolence request form.
7. When taking passengers home the van will leave the church 20 minutes after service unless there is a special event.