

GOOD SHEPHERD EPISCOPAL CHURCH
Minutes of the Vestry Meeting
Tuesday, December 11, 2018

In Attendance

Vestry: David Beall, Maggie Buonarosa, Pam Clark, Cindy Esselburn, Larry Fees, Bob Sawyer, Marcel Tabor, Barbara Vaughn, Fr. Gary Wilde

Visiting Parishioners: Paul Buonarosa, Janet Lawlor

Absent: Diana Hillock, Tom Roohr

The meeting was called to order at 6:25 pm.

Opening Devotion

The Vestry read together the passage from the Bible from the Letter of Paul to the Philippians 4:4-7. *(Rejoice in the Lord always; again I will say, Rejoice. Let your gentleness be known to everyone. The Lord is near. Do not worry about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Jesus Christ.)*

Formation & Discussion-Bob Sawyer

The Vestry had been asked to read Part 4-Making the Transition (pages 105-132) from the book "The Myth of the 200 Barrier". Bob started the discussion by asking Vestry members to fill out a questionnaire titled "Start with the End in Mind". The questionnaire and the results can be found at the end of this section. During a lengthy discussion, some of the key points made were:

- Making the transformation to a larger sized church of 200-250 (presently our average attendance is 162) requires a vision by the leaders.
- A vision has three parts: a staffing plan, a program plan and a facilities plan.
- Presently we are in better shape with our facility and would have a larger problem with staffing due to budget constraints.
- Passion is a necessary element when it comes to developing programs.
- A steady, gradual process may be best as we learn how we need and/or want to grow.

*Visitor Care
Commission
Bob Sawyer*

** Results of survey*

START WITH THE END IN MIND!

1. What is a reasonable goal for how big our congregation should grow to become? This would be average Sunday attendance from January through May (excluding summer):
 200 250 300 Other: _____
2. What do you see our PRIMARY mission will be as a larger church?
 Outreach to the poor and homeless? Youth Ministry?
 Outreach to the sick and elderly? Habitat for Humanity?
 Pastoral care (caring for our own)? Fundraising to meet budget?
 Other: to the community
3. What additional staff do you foresee our church maintaining?
 Two full time clergy (plus our Deacon)? Christian Education Director?
 Full time (40 hour) Parish Administrator? Youth Ministry Director?
 Other: _____

** note: results reflect that presently we are more inward looking*

Information

- All information items were reviewed:
 - Thursday, December 13...11:30am - CWF Christmas Luncheon at Plantation GCC
 - Wednesday, December 19...7:00pm - Special Christmas Program performed by Harpist Nicolas Carter
 - Sunday, December 23...10am - Lessons & Carols (one service only)
 - Monday, December 24...4pm & 10pm - Christmas Eve services
 - Tuesday, December 25...10am - Christmas Day service (Holy Eucharist Rite II)
 - Secure Building: 12/16-Larry, 12/23-Cindy, 12/30-Bob, 1/6-Marcel, 1/13-Pam
- It was decided the Executive Meeting and Vestry Meeting for January would not be held. Vestry members were instructed to not submit Commission Reports in January but instead were asked to submit their Annual Reports to the Parish Administrator by January 4, 2019 for inclusion in the larger Annual Report presented at the Annual Meeting to be held on Sunday, January 27, 2019.
- An Update was given from the Nominating Committee on the final candidates for the 3 open Vestry positions. The parishioners are Ruth Bruno, Bob Clark, Paul Mueller and Sandy Schultz. They have been asked to submit bios to be published sometime in January in the Sunday bulletin as well as in the weekly E-Blast.

Review of Commission Reports

All reports had been submitted earlier and filed in the Vestry notebook. Bob Sawyer passed around a sheet for the Visitor Care Welcome Desk asking the Vestry to sign up for a Sunday when they could be available before and after the services to work at the desk.

Treasurer's Report and Budget-David Beall

David Beall commented on several key parts of the Treasurer's Report:

- The 2018 budget estimated \$294,520 and to date, the expenses for 2018 have been \$275,010.
- There was a \$4,741 shortfall in the 2018 Pledge Budget of \$255,000
- Pledges paid to date amounted to \$233,694 with \$16,565 outstanding. It is believed there will be a collection shortfall of \$8,565 with a total pledge shortfall of \$13,306.
- Because of a gain of \$7,000 in the non-pledge budget, we will have a revenue shortfall of \$6,306.
- We also have not paid our apportionment to the Diocese in the amount of \$10,000 which would then bring our total budget shortfall for 2018 to \$16,306.
- Cash availability comes from operating and money market accounts and totals \$165,678.
- 80% of expenses are fixed with very little discretionary money so there is a need to work on increasing revenue.
- The budget for 2018 was set at \$292,060 with expenses by the end of the year totaling \$295,783 leaving us with a \$3,723 negative balance. The proposed budget for 2019 is set at \$289,356 with income estimated to be \$280,000.

Fr. Gary asked for the Treasurer's Report to be received as presented. All agreed.

Larry Fees made a motion to approve the proposed budget for 2019 with adjustments to accommodate any additional revenue or cost increases.

Seconded by Barbara Vaughn. Motion passed unanimously.

Approval of Minutes

Pam Clark made a motion to approve the minutes of the November 13, 2018 Vestry meeting. Seconded by Cindy Esselburn. Approval of the minutes passed unanimously.

Discussion

None at this time.

Decisions

None at this time.

Larry Fees led us in a closing prayer. The meeting adjourned at 8:30 pm.

Respectfully submitted,
Sally Mock, Clerk of the Vestry