

Mt. Olive Missionary Baptist Church

718 N. Prospect
Ypsilanti, Michigan 48198

PASTORAL VACANCY ANNOUNCEMENT AND APPLICATION

Opened: October 7, 2017 — Application Closing Date: November 4, 2017

Salary Range: \$30,000 - \$40,000 Annually – Benefits Negotiable

The Mt. Olive Missionary Baptist Church was founded in 1962 by Reverend James Johnson and is prayerfully seeking a full-time Pastor, called by God, who will serve as the spiritual leader of the congregation to replace Pastor Garther Roberson Jr., who has retired. Mt. Olive enjoys a rich history and is recognized among sister churches and in Baptist associations at the local, district, state and national levels. Mt. Olive is a family oriented church where the motto is, “The Heartbeat of Mt. Olive is Love”.

The qualified candidate is responsible to God and the church to proclaim the gospel of Jesus Christ, teach the Bible, to provide Christian leadership in all areas of the church and engage in pastoral care for the congregation and community. The candidate must be able to articulate a vision for the church that emphasizes spiritual growth, discipleship and Christian Education. ■

All interested persons must submit a complete application packet consisting of the following:

1. Cover letter and current resume;
2. Video or DVD of a sermon delivered within the past year;
(YouTube videos can be submitted via email with a corresponding link.)
3. Mt. Olive Missionary Baptist Church Pastoral Application/Personal Information;
4. License and Ordination Certificate;
5. Proof of completion from Bible College, Divinity School or Seminary;
6. Proof of 5 years or more of ministerial experience;
7. A completed and signed application checklist

All information presented will be treated as **CONFIDENTIAL**. For additional information or questions, please submit your request to the **Pastoral Search Committee** at mobcofypsi@gmail.com.

Mt. Olive Missionary Baptist Church

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Ypsilanti, Michigan 48198

Position Description

Job Title: Pastor

Position Status: Full Time

Purpose: The role of the Pastor is to oversee the life and direction of the church. The Pastor will ensure that the systems, practices, and policies of the church responsibly and effectively support its members.

Key Responsibilities and Duties:

1. **Preaching and teaching:** The Pastor will be the primary preacher for worship service. The Pastor will provide leadership in coordination with other ministry leaders in:
 - a. Planning and executing Christian Education Programs
 - b. Programs such as discipleship and ministry training
 - c. Youth programs & ministry
2. **Vision, Leadership and Strategic planning:** The Pastor will facilitate the development of strategic goals and vision among church leadership and implement the plan by
 - a. Coordinating/leading board meetings and other activities to clarify and execute goals and objectives
 - b. Monitoring the spiritual pulse of the congregation through review and accountability
 - c. Ensuring staffing, facilities and programs are effectively aligned to meet strategic goals
3. **Staff Supervision and Development:** The Pastor will serve as Director to Associate Ministers, staff and leaders by:
 - a. Overseeing training development
 - b. Providing leadership to the Pastoral staff in the design and implementation of all church ministries
 - c. Maintaining efficient and effective lines of communication between the staff and church membership
4. **Administration:** The Pastor oversees and executes the administration of the church by:
 - a. Overseeing the Pastoral care needs of the congregation and, as necessary, sharing with other ministers in hospital visitation, home visits, counseling, marriages and funerals
 - b. Supervising the office staff and providing direction as needed
 - c. Overseeing the development of and adherence to church policies and procedures

**Mt. Olive Missionary Baptist Church
Pastor Application
Personal Information**



Full Name: (Last) _____ First _____ Middle _____

Are you known by another name?: _____

Address: _____ City _____ State _____ Zip _____

Mailing Address if different (City/State/Zip)

Phone Numbers: Home (____) _____ Mobile(____) _____ Bus(____) _____

Email Address(s): _____

Primary Email Address

Birth Date: ____/____/____ Birth Place: City _____ State _____ U.S. Citizen? Yes No

If hired, can you present proof of your legal right to live and work in this country? Yes No

Previous Address Information (complete ONLY if at your current address for LESS than ten years, attach additional sheet if needed)

Home Address City State Zip

Home Address City State Zip

Home Address City State Zip

Name all your social media footprints; e.g. Facebook, Twitter handle, Instagram, LinkedIn, etc.:

Are you able to perform essential functions of the position with or without reasonable accommodations? Without _____ With _____

Please explain needed accommodation(s)

Spouse's Name: Last _____ First _____ Middle _____

Number of Children: _____ Ages: _____

Are you a Veteran? Yes No Honorably Discharged? Yes No

List your marital history (prior marriages) dates and places: _____

APPLICANT CHECKLIST PAGE

**Submission: PLEASE Submit Your Candidate Packet By:
CERTIFIED MAIL/ EMAIL**

Final candidates will be notified and asked to provide additional information later in the selection process. Final candidates will be asked to have their educational institutions mail their official transcripts directly to Mt. Olive Missionary Baptist Church. Final Candidates must consent to a reference check, criminal history background check, drug screening test, and a credit/financial history review (performed through outside agency to ensure complete confidentiality).

**Candidate Packets postmarked or received after
Midnight, November 4, 2017 — Will Not Be Considered.**

**Mail Packet to:
Pastoral Search Committee
c/o Mt. Olive Missionary Baptist Church
P.O. Box 980382
Ypsilanti, Michigan 48198
Or submit electronically to: mobcofypsi@gmail.com**

1. _____ Cover Letter and Resume
2. _____ Video or DVD of recent sermon
3. _____ Completed Application/ Personal Information
4. _____ License and Ordination Certificate
5. _____ Proof of completion from Bible College, Divinity School or Seminary
6. _____ Proof of 5 years or more of ministerial experience
7. _____ A completed and signed application checklist

Printed Applicant Name _____

Applicant Signature _____

Date _____