



# **SECOND BAPTIST CHURCH**

**JOB APPLICATION POSITION**

**TITLE: SENIOR PASTOR**

Dear Applicant:

We are pleased that God has led you to apply for the open Pastoral position at the Second Baptist Church. Our congregation in general, and the Senior Pastor in particular, are representatives of Christ in every aspect of their work life, social life, and personal life.

For that reason, we ask that you please do the following to help our Pulpit Search Committee discern God's leading in filling this critical role in the life of our church. NOTE: All pages must be complete in order to be considered an active candidate for the position. Selected applicants are required to complete interviews. If selected, a criminal background check, physical and drug screen will be required. Completion of the aforementioned requirements is no guarantee of employment. Please be sure to type or print clearly using black ink. This information is confidential and will only be read by the Pulpit Committee.

A resume will not be accepted in lieu of an application

PERSONAL INFORMATION

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birthplace: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone:

(H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Email: \_\_\_\_\_

Website Address (if applicable): \_\_\_\_\_

Baptism Date/Year and Denomination:

\_\_\_\_\_

Marital Status: \_\_\_\_\_

Spouse's Full Maiden Name: \_\_\_\_\_

EDUCATION

High School: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

City/State: \_\_\_\_\_

College/University: \_\_\_\_\_

City/State: \_\_\_\_\_

Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Graduate School: \_\_\_\_\_

City/State: \_\_\_\_\_

Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Seminary: \_\_\_\_\_

City/State: \_\_\_\_\_

Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Licensed: \_\_\_\_\_ Year: \_\_\_\_\_

By What Church: \_\_\_\_\_

Ordained: \_\_\_\_\_ Year: \_\_\_\_\_

By What Church: \_\_\_\_\_

Other: \_\_\_\_\_

EMPLOYMENT HISTORY

CURRENT EMPLOYMENT

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title/Position: \_\_\_\_\_ Hours per Week: \_\_\_\_\_

If Not Employed, State Reason for Leaving Your Last Employment:

\_\_\_\_\_  
\_\_\_\_\_

May we contact your current employer? YES [ ] NO [ ]

PREVIOUS EMPLOYMENT

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title: \_\_\_\_\_ Hours per Week: \_\_\_\_\_

\_\_\_\_\_ State Reason for Leaving:

\_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title: \_\_\_\_\_ Hours per Week: \_\_\_\_\_

\_\_\_\_\_ State Reason for Leaving:

\_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title: \_\_\_\_\_ Hours per Week: \_\_\_\_\_

\_\_\_\_\_ State Reason For Leaving:

\_\_\_\_\_

CHURCH/MINISTRY AFFILIATIONS/EXPERIENCES

(Attach Resume as Needed)

Current Church Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Positions Held/Major Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Former Church(s) Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Positions Held/Major Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Positions Held/Major Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Positions Held/Major Responsibilities: \_\_\_\_\_

\_\_\_\_\_

QUESTIONNAIRE

Are you currently a pastor at a church? YES [ ] NO [ ]

If yes, why would you consider moving to another church?  
*Attach additional sheets, if necessary.*

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**Give a brief summary of your calling to the ministry.**  
*Attach additional sheets, if necessary.*

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**What is your Current Affiliation(s) outside of church?**  
*Attach additional sheets, if necessary.*

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**What is your vision for the Second Baptist Church?**  
*Attach additional sheets, if necessary.*

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**How can you contribute and expand the ministry at the Second Baptist Church?**  
*Attach additional sheets, if necessary.*

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REFERENCES

**LIST THREE (3) PERSONAL REFERENCES**

At least one reference must come from current/previous employer.

Do Not Include Relatives.

Reference #1

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Reference #2

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Reference #3

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**LIST THREE (3) CHRISTIAN-AFFILIATED REFERENCES**

Do Not Include Relatives.

Reference #1

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Reference #2

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Reference #3

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**ADDITIONAL QUESTIONS:**

1. Have you ever been convicted of a criminal offense as an adult? YES [ ] NO [ ] If yes, When?

\_\_\_\_\_

2. Do you have any legal issues pending (Civil or Criminal)? YES [ ] NO [ ]

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

I have read and fully understand all questions requested in this application. I certify that all answers given by me are true, accurate and complete. I understand that the completion and/or execution of this application does not insure me a position, nor does it obligate me or Second Baptist Church in any way.

I hereby authorize the Second Baptist Church to conduct a thorough background investigation in order to verify the information in this application and supporting documentation hereto. Furthermore, I release from all liability Second Baptist Church and all persons, companies and parties supplying such information. I certify that the information I have submitted for employment is true, accurate and complete to the best of my knowledge. I acknowledge that any false statement made by me on this application, or any supplemental information provided, may inhibit further consideration of my application. I acknowledge that Second Baptist Church Pulpit Selection Committee will not be responsible for any expenses incurred by a candidate (i.e., all travel and lodging expenses).

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENTS REQUIRED:**

- Cover Letter
- Resume describing your education, work history and credentials
- Letters of Recommendation / All requested contact information
- Copy of Degrees, Accreditation Paperwork, Ordination Certificate, and License to Preach
- Sermon: Manuscript, CD, DVD or Internet link
- Completed application form and attachments, answering all questions
- Signature and date

**SUBMISSION OF APPLICATION:**

Application Deadline: **September 1, 2018**

Mail completed / signed application with required attachments to:

Second Baptist Church

Deacon Wilbur Scott, Chairperson

Pulpit Selection Committee

600 Donald Adkins Drive

Benton Harbor, MI 49022

or Email PDF Application to [scottwilbur@sbcglobal.net](mailto:scottwilbur@sbcglobal.net)