



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

NEW FULL-TIME POSITION AVAILABLE

School Age Coordinator/Day Camp Site Director

-Full-time, year-round, exempt salaried position

-**Benefits including:** family membership, vacation and sick time, medical-dental-vision insurance

Our School Age Coordinator will oversee day to day operations and systems of 2-3 After School Program locations during the school year. In the summer the staff member will oversee and execute the day to day operations and duties as our Day Camp Site Director. The position will assist the School Age Director in training and managing all staff members and is responsible for maintaining accurate site records. Qualified applicants must be self-motivated, organized, and detail oriented. Strong leadership skills and demonstration of the ability to build strong relationships with staff, children, and families is a must. The School Age Coordinator will ensure that high quality standards in programs are maintained and all state and Y policies are met.

Qualifications:

-Must be 21 years old or older

-Minimum of associate degree in education, development, human services, or related field or Level 10 or higher on The Registry.

-Must have prior experience working with children in structured settings.

Supervisory experience is a plus.

-Experience with DCF and Youngstar Regulations preferred

-Must be available 6:00 AM-6:00 PM M-F for program operations and outside of those hours for any required trainings or meetings.

For further details on the position, or how to apply, please contact Secelie Panske, School Age Director at Seceliepanske@oshkoshymca.org