



## WEDDING DATE REQUISITION

Date of Requisition: \_\_\_\_\_

Bride's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_) \_\_\_\_\_

New Membership Classes Completed? YES NO \_\_\_\_\_ Classes left

Groom's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_) \_\_\_\_\_

New Membership Classes Completed? YES NO \_\_\_\_\_ Classes left

Excellence Ministry Team: \_\_\_\_\_

Wedding \_\_\_\_\_

Date \_\_\_\_\_ Time: \_\_\_\_\_

Location \_\_\_\_\_

Wedding Type: SANCTUARY OFFICE Church Reception YES NO

Wedding Packet mailed on: \_\_\_\_\_ Wedding Packet picked up on: \_\_\_\_\_ by

BRIDE GROOM \_\_\_\_\_

Officiating Pastor \_\_\_\_\_ Date Confirmed on \_\_\_\_\_

with \_\_\_\_\_

Schedule Date for Coordinator Meeting: \_\_\_\_\_

Schedule Date for Pre-Marital Counseling: \_\_\_\_\_

Date Tapes Received: \_\_\_\_\_ Tapes Received by: Bride Groom

Requisition Completed by: \_\_\_\_\_

Cancellation: Date Wedding Cancelled \_\_\_\_\_

Cancelled by: BRIDE GROOM OTHER \_\_\_\_\_

Cancellation Received by: \_\_\_\_\_

Comments: \_\_\_\_\_